JANUARY 2014 WRITTEN REPORT OF SUPERVISOR'S ACTIVITIES EAST PARKS – CRAIG KLINKE, SUPERVISOR

December has been a great month for winter activities! Cold temperatures have allowed us to get most of the ice rinks open weeks earlier than normal. Tenney Lagoon, all of Olbrich, and Heritage all had early starts. We have had some problems getting the hockey rink up and running at Tenney. The stand pipe that provides the water for the floating rink froze up on a weekend. That problem was fixed on the Monday following the weekend; however, we've had residual problems with ice quality. Our goal is to have the hockey rink up and running before the New Year.

If we haven't been working on ice, we've been working on running our snow routes. Mother Nature has been keeping us very busy this year. A big thanks goes out to all of our staff who put aside Holiday vacation plans in order to come in and get the work done. All the hard work really pays off when you drive by Tenney on a nice day and see the parking lots full and hundreds of happy skaters are on the ice. That is what winter for Parks is all about!

WEST PARKS - LISA LASCHINGER, SUPERVISOR

Winter is upon us and has been for the entire month of December. Crews spent a good portion of time plowing on snow routes and getting the rinks and warming houses up and running. Many of our rinks were open for the weekend of December 14 and 15, which is the earliest that any of our most senior employees recall. We've been working with our Adopt Ice Partners, and they are off to a great start as well. All of our ice rinks were open for the Holiday break. The crews put forth outstanding efforts to get us to where we are right now, and the high usage over the holidays shows us how appreciative our customers are of those efforts.

Crews are continuing with daily rink maintenance as well as completing snow removal duties as necessary on assigned sidewalk routes. We will also continue to assist our Adopt Ice partners in their ice-maintenance operations. Our seasonal ice maintenance staff will be starting the first weekend of the month, and we will be working to bring them up to speed on proper procedures. As time allows, crews will begin working on preemptive removal of Ash trees in the parks. We're anticipating a great winter season!

CONSERVATION - RUSS HEFTY

The cross country ski season got off to a good start with cold and snowy weather. This season marks the opening of a new fee site at Yahara Golf Course for skiing. A snowshoe trail loop was also marked separate from the ski course. There are opportunities to expand additional ski trails at Yahara in the future.

Oak savanna restoration worked moved forward at both the South and North units of Cherokee Marsh. Contractors thinned trees to open up the canopy to restore oak savanna light conditions. Follow up will involve controlling herbaceous exotic species like reed canary grass and garlic mustard. Then a mix of native seeds will be sown.

MALL CONCOURSE - TOM SKAIFE, SUPERVISOR; LAURA BAUER, LEADSWORKER

December 2013 is ending the same way it began – with the Mall Concourse Maintenance crew busily clearing snow. More than six inches fell the weekend prior to the Christmas holiday, and more fell on Christmas Eve and throughout Christmas Day. Many thanks to staff from Facilities Maintenance, Forestry, and Forest Hill Cemetery for the assistance as we worked to keep the walks and bus shelters clear for the last of the holiday shoppers. Also thanks to Mall Concourse staff who gave up time with their families to clear snow early on Christmas morning.

As always, in the days following the storms, we work to open up and maintain access to bus shelters, disabled parking spots, terraces, and parking meters. As soon as possible, we will also be clearing benches and bike racks both on the Square and on State Street.

Thoughtful placement of sandwich boards and clothing racks is appreciated at this time of year. It slows our crew down significantly when we need to stop to move signs out of the way, or when we cannot broom areas of the sidewalk for fear of covering a rack of clothing with dirty slush. Even when it's not snowing at the moment, we often have crews out cleaning up slushy sidewalks and doing detail work around the sidewalk amenities.

We look forward to the return of two of our seasonal employees in early January. They provide much-appreciated help in maintaining our snow routes, especially if this winter continues to be cold and snowy.

OLBRICH GARDENS - ROBERTA SLADKY

December was the month of flowers and trains and families at Olbrich Gardens. The Bolz Conservatory is also part of the visit and the family groups enjoy that warm, moist environment during the month. Some beautiful photographs have been taken of the outdoor gardens with hoar frost and snow – so don't leave the outdoors out of your visit to the Gardens in winter. Staff is keeping busy maintaining our aging HVAC systems and doing a great job keeping visitors, volunteers, plants, and staff warm. Since the roof replacement included improved insulation, we have noticed that the heat is more even and less drafty. And, we haven't had to put out a bucket to catch drips since August – nor have we had icicles build up inside the windows! The winter season ahead looks smooth. Staff are preparing for spring by pruning when the weather allows, planning events, and all the other things necessary for Madison's public garden to continue to accommodate those wintertime visitors either seeking warmth in the Bolz Conservatory, the beauty of snow in the outdoor gardens, information from the Schumacher Library, and education at one of our many classes and programs.

Visitor comment from the past month:

"I loved the prehistoric plants & labels & fossils. I learned so much! Thank you!" (11/24/13)

October Numbers

OBG Attendance (counted from 9 – 4 only + event	2013	2012	Previous 5 yrs
participants)			average
November 1 - 30	9,574	12,555	10,531
YTD November 30	229,694	231,900	
Total Member Households (individuals*) November 30	6,193 (9,966)	6,180 (9,549)	

^{*}based on the number of membership cards issued

OBG City of Madison Major Revenue Categories (unaudited)	YTD 11/30/2013	YTD 11/30/2012
Bolz Conservatory Admission YTD	\$67,181	\$60,115
Room Rentals YTD*	\$117,404	\$118,809
Catering Percentage Revenue YTD**	\$28,229	\$29,057
TOTAL YTD	\$212,814	\$207,981

^{*}accrued at time of booking - up to 21 months before the rental date, ** accrued on a monthly basis following each catered rental

January Public Events at Olbrich Botanical Gardens call 608-246-4550 for more info

Fiber Arts Exhibit: Sundays, 11 am – 5 pm, Nov 3 through Jan 26

Conservatory Exhibit: Plants of the Dinosaur Age, through March 2

Children of the Rainforest featuring Hale O Malo Polynesian Dancers, Sat, Jan 18 @ 10:30 am and 1:30 pm, \$3 ages 13 and up, \$2 ages 3 – 12

Cocktails in the Conservatory featuring DJ Wyatt Agard, Fri, Jan 31, 7 – 11 pm, \$6 @ the door, 21 + only

Education – January classes and programs call 608/246-4550 for info/registration or visit www.olbrich.org Wellness at the Gardens

Yoga, Mondays 5:30 pm – 6:45 pm and Thursdays 7:30 – 8:45 am (drop in OK)

Tai Chi Meditation, Mondays, Jan 27 – March 17, 6 – 7 pm

Warming Herbs for Winter Health, Wed, Jan 29, 6:30 – 8 pm

Classes & Workshops for Adults

Create Enchanting Globe Ice Lanterns for Your Home, Tues, Jan 21, 6:30 – 8:30 pm

Restoring Your Woodland's Health, Wed, Jan 22, 6:30 – 8:30 pm

Votive Candle Jar with Handmade Paper Workshop A Fun Valentine Gift!, Sat, Jan 25, 1 – 4 pm Durable Shrubs for Foliage Appeal, Wed, Jan 29, 6:30 – 8:30 pm

Learn & Play Together

I Wonder...? Series (grades K – 3 with adult)

What Is a Rainforest? Fri, Dec 13, 6:30 - 7:30 pm

Toddler Story and Stroll: Reading in the Rainforest Series

Where the Wild Things Are, Fri, Jan 24, 10 – 11 am

Oh, No! (a rainforest read-aloud), Fri, Jan 31, 10 – 11 am

PLANNING AND DEVELOPMENT – KAY RUTLEDGE Central Park

Work continues to progress at Central Park. The primary pedestrian and bicycle paths have been surfaced, the restroom pavilion walls are constructed and are receiving the stone veneer facing, and the majority of the site fine grading is complete. The project is scheduled for substantial completion in January, though there may be punch list items that need to be addressed in the spring. Construction of Phase 1B will not occur until 2014 due to delays from the railroad and the Federal/DOT requirements. A temporary crossing has been installed in order to correlate the necessary work with the railroad, in accordance with the OCR's recent supplemental order.

Highland Manor Park

The building design was reviewed by the neighborhood at a second input meeting on October 17th and then approved by the Urban Design Commission on October 23rd. The architect delivered 90% plans/specs to the City on November 26th for review. It is anticipated that plans and specifications will be out for bid in late January.

Blackhawk Park

The shelter installation work for Blackhawk Park is anticipated to be completed in December, pending weather conditions. Madison Commercial Landscapes is the contractor executing the work.

Splash Pads

SAA and staff are continuing on the design development for the Elver Park Splash Pad. The master plan revision to incorporate the splash pad was approved by the Park Commission on November 13th. The Urban Design Commission approved the plans on December 18th. 60% plans were received at the end of November and 90% plans were received late December. The Elver Park Splash Pad will be bid in the same contract with the Reindahl Park Splash Pad early next year.

Hoyt Park

Clearing and Phase 1 of the fence repairs was completed in November. Staff is working on the design for Phase 2 fence repairs to be completed Summer 2014.

Odana Golf Course

Installation is complete of a 10' high privacy fence between the Beltline and a section of the golf course.

Reservoir Park Playground

Due to the early snowfall and below average temperatures, the construction deadline for Reservoir Park Playground will be extended to Spring 2014. Staff continues to work with the neighborhood and the Water Utility on the restoration plans to stabilize the slopes along the reservoir in conjunction with the construction of the new Booster Pump Station at Reservoir Park.

Warner Park Boat Launch Dredging

The dredging started December 16th. It's been a bit of a struggle with the early onset of winter but they are on schedule to complete the project by the approved completion date of January 10, 2014.

Breese Stevens Field Lighting/Sound System Improvements

The contractor is presently finishing up with submittal approvals and plans on starting construction the first week of January. The completion date is February 24, 2014.

Bowman Field

Forward Electric has started installing the new conduit lines and lighting control panel at Bowman Field. Work is anticipated to be completed in December, pending weather conditions. The project's first phase includes the installation of a new transformer, lighting control panel and conduit to the existing light poles. The second phase in 2014 will include new light fixtures and refurbishing the existing poles. During the interim between phases the field lights will continue to be served by the existing electrical system.

Rennebohm Park Tennis Court Lighting Improvements

Construction is complete and punch list items have been addressed.

Brittingham Park at Proudfit

Construction was originally scheduled to occur this fall, but City Engineering and the Wisconsin Southern Railroad have raised concerns regarding the existing site drainage. Given the additional study required, it's anticipated the project will be constructed in early spring 2014 once the drainage issues are resolved.

Athletic Field Lighting Upgrades

Equipment to retrofit some of our athletic field lighting with "Control Link" – a program that will allow us to control (turn on/off) the lights from a computer terminal – arrived the first week of December. To start, we will be retrofitting the lighting systems for Elver softball and Demetral softball. Park Operations hopes to install the systems spring of 2014.

James Madison Park Shelter

Destree Design was hired to perform an assessment of the existing shelter at James Madison Park. The final report will include recommendations for three levels of improvements; shelter stabilization, current code requirements, and potential build-out improvements; a draft of the report is under review. Staff and Destree Design held a neighborhood input meeting on October 23rd. At this meeting a wide variety of opinions regarding improvements to the park and shelter were expressed. Parks staff is investigating the use of an on-line survey tool to reach a larger audience for input.

Basketball Court Reconstruction 2013

Re-building the basketball courts at Worthington, Droster and Acewood Parks has been completed.

Westside Dog Parks

New dog parks have been approved for both Walnut Grove Park (the old skating area), and Odana School Park. The infrastructure (sidewalk and fence) are in at Odana. Our own crews have installed doggie bag dispensers, trash bins, etc. The kiosk has been ordered and will be installed as soon as weather allows. Work by our Construction Crew on the Walnut Grove dog park late this fall was delayed due to the wet, snowy end of November. The Construction Crew will hopefully start the grading work for this project early in 2014, with completion planned for summer of 2014.

Warner Park Bike Path

The project is complete with a small amount of restoration work remaining. Staff is working on locations for additional benches and trees along the new path, to be installed in spring.

Forest Hill Cemetery

Masonry repairs have continued in 2013 for the buildings at Forest Hill Cemetery. Joe Daniels Construction completed work on the Chapel and the Receiving Vault. While the work on the Chapel is hold up well, some of the mortar applied on the Receiving Vault will need to be replaced as the temperatures were too cold for this work to bond correctly. This project is managed by City Facilities Management in partnership with Parks staff. We are also working with cemetery staff and Feick Design – an irrigation design company - to come up with a new waterline system for the cemetery.

Northland Manor Storm Sewer Replacement

Staff is working with City Engineering on a storm sewer replacement project in Northland Manor Park. The project was completed by Engineering staff. This project was approved administratively by the Parks Superintendent.

Garver Mill

The building condition study was presented to the Park Commission at their meeting in September; City Planning has been asked to prepare an RFP to hire a consultant to evaluate potential alternative uses for the building. The RFP will be brought back to the Park Commission in December/January. This project is managed by City Facilities Management in partnership with Parks staff.

Central Park Skatepark

The design consultant team, Stantec and MSA, have started working on preliminary concepts for the skatepark. An initial scoping meeting was held with Parks staff on November 21st; representatives of the Madison Skate Park Fund were also in attendance. A second design development meeting was held on December 5th, and a public input meeting was held on December 19th with over 50 people in attendance. The project is anticipated to go out for bid in May 2014.

Tenney Park – Marston Bridge

Plans and specifications are 90% complete. Applications have been submitted to the DNR, Landmarks Commission, and the State Historical Society and attendance at these meetings have been scheduled. Staff is also scheduled to attend the Tenney-Lapham Neighborhood Association meeting in January to discuss the project. The anticipated first ad for bid is scheduled for January 29, 2014, with a start to work in early April and a tentative completion date of June 20, 2014.

Olbrich Park Canoe Launch

Staff is working with City Engineering on a canoe launch at Olbrich Park near the canoe racks. Parks staff met with the Alder and Engineering to review the project on December 5th; a public input meeting is being scheduled at the Alder's request. This is a 2014 Capital Budget project that will be managed by City Engineering in partnership with Parks staff.

Yahara River Bank Stabilization

Staff is working with City Engineering on improvements to the Yahara River to stabilize the stream bank where the existing wooden retaining walls are deteriorating. The section from Rutledge Street to Jenifer Street, along the eastern shore, has been identified for spot improvements. Parks staff met with the Alder, Engineering and a representative from the Friends of Yahara River Parkway to review the project on December 5th; since a public input meeting was previously held for this project, Engineering will be sending out a letter to area residents to provide updated information regarding scope and construction timing. This project is managed by City Engineering in partnership with Parks staff.

Goodman Topsoil Shed

Staff has prepared plans and specifications for a topsoil shed at the Goodman Maintenance Facility. The contract was approved for advertising by the Common Council on December 3rd with advertising scheduled to begin on January 3, 2014.

Sauk Creek Park Playground

Staff has begun initial design development for replacement of the existing playground at Sauk Creek Park. Staff held a Public Input Meeting on November 11th to discuss the proposed playground project, and had a subsequent meeting on December 19th with the neighborhood to finalize the playground design.

Haen Family Park Playground

Staff has begun initial design development for replacement of the existing playground at Haen Family Park. Staff held a Public Input Meeting on December 2nd to discuss the proposed playground project, and will hold a second playground meeting in January to finalize the design.

Droster Park Playground

Staff has begun initial design development for replacement of the existing playground at Droster Park. Staff held a Public Input Meeting on December 2nd to discuss the proposed playground project, and will hold a second playground meeting in January to finalize the design.

Pilgrim Park Playground

Staff has begun initial design development for replacement of the existing playground at Pilgrim Park. Staff held a Public Input Meeting on December 10th to discuss the proposed playground project and will hold a second playground meeting in January to finalize the design.

Everglade Park Playground

Staff has begun initial design development for replacement of the existing playground at Everglade Park. Staff held a Public Input Meeting on December 11th to discuss the proposed playground project and will hold a second playground meeting in January to finalize the design.

Westport Meadows Park Playground

Staff has begun initial design development for replacement of the existing playground at Westport Meadows Park. Staff held a Public Input Meeting on December 18th to discuss the proposed playground project.

Breese Stevens Field Artificial Turf

Nine consultant proposals were received on November 15th for the preparation of plans and specifications and construction administration for the installation of artificial turf at Breese Stevens. Graef has been selected by the consultant selection committee for this project. We are hoping to start meeting with user groups and staff in January.

2014 Park Landscaping

Staff has begun initial design development for the 2014 Park Landscaping Project. Meetings have been held with the Water Utility as well as the Parking Utility so that we can complete the design development and incorporate their projects into our contract. The contract is scheduled to go to the Board of Public Works for approval of plans and specifications on January 8th.

Bill Kettle Field

City staff have been working with Dane County regarding the expansion of the landfill (Bill Kettle Field is located along the northeastern edge of the landfill). Due to the expansion, additional land is needed and Dane County would like to purchase Bill Kettle Field to expand the landfill to the east and relocate their stormwater ponds to the north and south. Dane County will also purchase a portion of the property owned by the Streets Division along the southeastern edge of the landfill, along with easements needed to complete the landfill expansion and stormwater-related improvements. Real Estate is exploring the best way to value the property for potential purchase by Dane County. Parks staff have begun discussions with user groups regarding potential opportunities to move their activity to other locations.

Other Projects

- The Parks Division was tentatively awarded a \$200,000 Stewardship grant from the Department of Natural Resources for the acquisition of land to expand Merrill Springs Park. The grant amount will be used to offset City funds that were used for this acquisition. Additional documentation has been provided, and the award will be reviewed by the DNR Board in 2014 before final award.
- Staff is working with neighborhood representatives and volunteers to coordinate improvements for a variety
 of parks including Reynolds Park, James Madison Park, Spring Harbor Park, Nakoma Park and Linden
 Grove Park.
- Participated in Neighborhood Resource Teams and/or Neighborhood Development Plans for Owls Creek, Arbor Hills/Leopold, University/Hill Farms and Hoyt Park.
- Parks lighting projects are underway to replace lighting with more energy-efficient fixtures. Replacements
 have been completed at Olbrich Botanical Complex, Brittingham, and Goodman Building B. This project is
 managed by City Facilities Management in partnership with Parks staff; Parks Operations staff are replacing
 the fixtures as the new fixtures arrive.
- Beginning initial design development for the 2014 Paving Contract. Evaluating various combinations of the work in an attempt to find the best way to package the variety of work we have in 2014 to get the best prices.
- Met with a representative of the Lucia Crest Neighborhood Association regarding the possibility of adding an edible landscaping area in Lucia Crest Park.

COMMUNITY SERVICES - DAWN GROSDIDIER

The following report was submitted by Ranger Supervisor Josh Schmitt

Attached is my monthly report for November. As predicted by the contact number that represent roughly 20% of our summer total, we are at minimum staffing and our parks are generally decreasing in numbers of active users. Even so if you look at our total reports compared to November 2012 we show a 500% increase in total reports. With the biggest increase being for issue found during foot patrols of parks (check area). This practice of putting your boots on the ground and actively looking for issues has proved very successful in increasing visible presence and solving issues.

During November, Rangers have been very busy preparing for winter, working on information gathering projects and providing education in the dog parks. Sounds like the weather has begun to cooperate for winter activities and we are ready to begin our programming. All ranger staff is trained, all skates are razor sharp and we are ready for the thousands of smiling faces.

2013 RANGER REPORTS

Month	Jan 2013	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	2013 YTD
Alcohol Related Issue	6	3	2	10	18	23	23	8	11	8	0		112
Behavioral Ban	0	1	0	2	7	26	17	6	16	6	1		82
Check Area	26	13	10	29	55	82	152	104	66	51	41		629
Citizen Complaint Taken	0	0	2	4	13	16	12	15	12	3	1		79
Positive Customer Contact	45	70	35	53	134	151	168	189	117	61	18		950
Damage to Property	4	4	0	5	4	4	6	4	4	5	3		43
Dog Violation	4	6	18	37	34	21	11	13	4	4	7		159
Drugs	0	0	2	1	3	1	7	4	4	1	0		23
Event without reservation	1	0	0	0	1	0	5	8	0	1	0		16

Month	Jan 2013	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	2013 YTD
Found Property	7	14	4	7	12	9	17	17	19	11	7		107
Graffiti	1	0	3	6	13	7	7	6	4	5	0		52
No Permanent Address Issue	11	19	9	12	10	38	28	21	21	9	2		180
Incident	13	11	2	4	3	7	10	3	10	8	0		71
Maintenance	17	39	7	30	64	101	133	82	75	49	21		618
Misc	1	0	1	2	6	23	2	10	6	1	4		66
Not Open	1	8	8	18	18	21	15	22	23	25	7		156
Overflowing Trash	6	0	2	3	2	1	4	4	1	1	1		25
Parking issue	9	20	11	12	69	50	67	41	23	19	5		326
Sport Without Reservation	0	0	1	29	1	0	0	1	0	1	0		33
Vandalism	2	2	1	0	0	0	0	0	0	1	0		6
Negative Reports	108	140	81	209	322	407	485	359	279	208	96		2694
Positive Reports	46	70	35	55	140	174	170	199	123	62	22		1096
Ratio Neg Divided by Pos	2.34	2	2.31	3.8	2.3	2.34	2.85	1.80	2.26	3.35	4.36		2.46

2013 Top 5 parks per negative call

	1	2	3	4	5
Jan	Tenney	Olbrich	Warner	Demetral	Elver
Feb	Warner	Olbrich	Brittingham	Tenney	James Madison
Mar	Olbrich	Warner	Elver	Door Creek	Olin
Apr	Warner	Olbrich	Elver	Brittingham	Hiestand
May	Olbrich	Warner	Vilas	James Madison	Brittingham
Jun	Warner	Reindahl	James Madison	Olin	Olbrich
July	Olin	Elver	Vilas	Brittingham	Warner
Aug	Olin	Warner	Elver	Olbrich	Demetral
Sept	Demetral	J Madison	Olin	Burr Jones	Olbrich
Oct	Warner	Burr Jones	Hiestand	Elver	Tenney
Nov	Warner	Elver	Olin	Eastmorland	Tenney
Dec					

2013 Top 5 parks per positive call

	1	2	3	4	5
Feb	Olbrich	Tenney	Warner	Odana	Elver
Mar	Warner	Reindahl	Marlborough	Brittingham	Tenney
Apr	Veterans memorial	Warner	OB Sherry	Elver	Olin
May	Warner	Tenney	Hiestand	Olbrich	Vilas
Jun	Elver	Tenney	Olin	Warner	Vilas
July	Warner	Brittingham	James Madison	Vilas	Demetral
Aug	Hiestand	Warner	Olbrich	J Madison	Vilas
Sep	Tenney	Warner	Garner	Demetral	J Madison
Oct	Tenney	Warner	Hiestand	Demetral	Cherokee
Nov	Warner	Demetral	Gates of Heaven	Tenney	Olin
Dec					

2012 COMPARISON

Month	Aug	Sept	Oct	Nov	Dec	2012
						YTD
Alcohol Related Issue	23	15	7	2	3	50
Behavioral Ban	16	4	11	0	0	31
Check Area			1	2	15	18
Citizen Complaint Taken	7	8	6	4	0	25
Positive Customer Contact	38	44	32	2	19	135
Damage to Property	5	4	1	0	1	11
Dog Violation	8	6	2	1	4	21
Drugs			1	0	0	1
Event without reservation	2	1	1	0	0	4
Found Property				3	8	11
Graffiti	5	3	4	1	0	13
No Permanent Address Issue		36	10	6	2	54
Incident			1	0	6	7
Maintenance	18	48	20	0	1	87
Misc	20	46	3	0	0	69
Not Open	9	10	13	2	6	41
Overflowing Trash	3	1	0	0	1	5
Parking issue			4	0	3	7
Sport Without Reservation		1	0	0	0	1
Vandalism	5	3	8	0	1	17
Negative Reports	96	176	80	21	51	404
Positive Reports	58	90	35	2	19	204
Ratio Negative Divided by Positive	1.65	1.88	2.29	10.5	2.68	1.98