

APPLICATION FOR 2018 HOMELESS SERVICES FUNDS



1. AGENCY CONTACT INFORMATION

Legal Name of Organization	Legal Action of Wisconsin, Inc.
Mailing Address	31 South Mills Street, Madison, Wisconsin 53715
Telephone	(608) 256-3304
FAX	(608) 256-0510
Director	David Pifer
Email Address	dap@legalaction.org
Additional Contact	Kevin Magee
Email Address	kgm@legalaction.org
Legal Status	Private: Non-Profit
Federal EIN:	39-1077192
DUNS #:	78952942
SAM Registration:	

2. PROPOSED PROGRAMS

Program Name	Letter	2018 Req New?	Proposed Strategy	Source of Funding
Eviction Defense Project	A	\$60,000 NEW	STRATEGY 1: HOMELESS PREVENTION	City General Purpose Revenue (GPR) ONLY
Contact: Kevin Magee		Phone: 608-256-3304	Email: kgm@legalaction.org	
Program B	B	\$0	Select a Strategy from the Drop-Down	Select the source of funding from the drop-down menu
Contact:		Phone:	Email:	
Program C	C	\$0	Select a Strategy from the Drop-Down	Select the source of funding from the drop-down menu
Contact:		Phone:	Email:	
Program D	D	\$0	Select a Strategy from the Drop-Down	Select the source of funding from the drop-down menu
Contact:		Phone:	Email:	
Program E	E	\$0	Select a Strategy from the Drop-Down	Select the source of funding from the drop-down menu
Contact:		Phone:	Email:	
Program F	F	\$0	Select a Priority Statement from the Drop-Down	Select the source of funding from the drop-down menu
Contact:		Phone:	Email:	
TOTAL REQUEST		\$60,000		

3. SIGNATURE PAGE

AFFIRMATIVE ACTION

If funded, applicant hereby agrees to comply with City of Madison Ordinance 39.02 and file either an exemption or an affirmative action plan with the Department of Civil Rights. A Model Affirmative Action Plan and instructions are available at www.cityofmadison.com/dcr/aaForms.cfm.

LIVING WAGE ORDINANCE

If funded, applicant hereby agrees to comply with City of Madison Ordinance 4.20. This ordinance requires all employees paid under this contract be paid (at least) the Living Wage for 2018 as established by the City of Madison. In 2018 the Living Wage will be \$13.01 hourly.

CITY OF MADISON CONTRACTS

If funded, applicant agrees to comply with all applicable local, State and Federal provisions. A sample contract that includes standard provisions may be obtained by contacting the Community Development Division at 266-6520. If funded, the City of Madison reserves the right to negotiate the final terms of a contract with the selected agency.

4. SIGNATURE

Enter name:

By entering your initials in the box you are electronically signing your name and agreeing to the terms listed above

DATE

ORGANIZATION:	Legal Action of Wisconsin, Inc.	REQUESTED AMOUNT:
PROGRAM/LETTER:	A Eviction Defense Project	60,000
STRATEGY:	STRATEGY 1: HOMELESS PREVENTION	

1. NEEDS STATEMENT: Describe the community needs this program will address.

Families facing an eviction action in court are potentially days away from becoming homeless. These households are often low-income and will have difficulty obtaining new housing both due to their limited resources and because landlords are reluctant to rent to tenants who have recently been evicted, information that is readily available online through CCAP. Preventing an eviction both stabilizes a family's current housing situation and avoids a barrier to finding housing in the future. There are approximately 2,500 eviction actions filed in Dane County each year. Only 5% of the tenants, about 125 of the 2,500, are represented by a lawyer. Many of these tenants have valid defenses or could negotiate a resolution that would avoid homelessness if they had legal advice or representation in the eviction case. The Eviction Defense Project will provide legal assistance to these tenants.

2. TARGET POPULATION: Describe the target population including household type, homeless status, racial and cultural background, gender, disabilities, and housing and service needs based on a common assessment tool (i.e. VI-SPDAT score range).

The Eviction Prevention Project will help low-income persons and families who have had an eviction action filed against them and who are in need of legal representation to prevent the eviction. These households will not be currently homeless, but will be facing an imminent threat of homelessness if evicted. The need for services will not be determined on an assessment tool such as the VI-SPDAT, but will instead focus on actual need based on a current eviction action pending in court. It is not efficient to rank households facing eviction-the process moves too quickly. The clients we see at the courthouse will be exactly the people who need the services. The Eviction Defense Project will not target specific demographic groups other than low-income households, although it is expected that the clients served will include a disproportionate number of minorities and women based on Legal Action of Wisconsin's past experience in eviction cases.

3. PROGRAM DESCRIPTION: Describe key components of program. Include key aspects of program design, program structure, staffing structure, expected frequency of participant contact, duration of participant contact, etc.

The Eviction Defense Project will be a courthouse-based program, staffed by Legal Action of Wisconsin and volunteer attorneys to provide legal advice and representation to low-income households who are in court for an eviction. These advocates will meet with tenants who are in court for their return date (initial appearance) for an eviction to evaluate their case, provide advice, negotiate settlements and, when appropriate, provide representation at an eviction hearing. The project will provide a significant increase in the resources available to help tenants fight evictions or negotiate resolutions that avoid homelessness. A lawyer can raise defenses to the eviction that the tenant is not aware of or is unable to present effectively. Even in cases in which a defense to the eviction is not available, the involvement of an advocate can often result in an agreement to allow the tenant more time before they have to vacate a unit, time that can be used to find new housing. It will also be possible in many cases to negotiate a settlement in which the tenant agrees to leave by a certain date and the landlord dismisses the eviction, which can help the tenant to find housing in the future since there will be no prior eviction in the court records. We expect to staff the project at the courthouse with one staff attorney and two volunteer attorneys. The project will have a panel of volunteer lawyers who will rotate weekly. It will deal with new clients each week, and the duration of contact will be brief, as cases are generally resolved quickly, often the same day or within a week.

ORGANIZATION:

Legal Action of Wisconsin, Inc.

PROGRAM/LETTER:

A Eviction Defense Project

4. BEST PRACTICES: Describe how the services will be delivered in a manner consistent with industry standards or best practices. Refer to Attachment A for examples of best practices within each of the seven identified strategies.

The Eviction Defense Project will provide legal advice and representation by licensed attorneys, both Legal Action staff and volunteer lawyers supervised by experienced staff. Because eviction cases proceed quickly, services will be available at the courthouse on the day when eviction defendants make their initial appearance. This will allow the tenants access to the legal services that they need when they need them. All of the project clients will be facing eviction and an imminent threat of homelessness, which is among the groups identified under the Dane County Written Standards as being at risk of homelessness. A project that addresses the needs of this population and provides it timely access to legal help is the most effective model to achieve the goal of avoiding an eviction. The funds will be used to provide direct legal assistance to the tenants as well as recruiting and supervising volunteers. Legal Action of Wisconsin has decades of experience with eviction defense and will provide training for the advocates. It will also have a staff attorney present at the courthouse to supervise the project volunteers in evaluating defenses and negotiating settlements, and will help provide representation for cases that go to a hearing. The project will attempt to negotiate settlements whenever possible to stop the eviction from proceeding to a hearing. Legal Action has worked closely with other service providers in Madison over the years, and can make appropriate referrals for services and assistance that it cannot provide. Based on its past experience in eviction cases, Legal Action believes that the project can successfully avoid an eviction in most cases either through dismissal of the eviction action or by negotiating a settlement that allows the tenant to remain or that allows time for the tenant to find new housing. It will also request that CCAP records be sealed whenever possible to help avoid problems when a tenant looks for new housing.

5. SUPPORT SERVICES: If the program design involves provision of case management, describe how the program will connect participants to long-term community-based support services such as Comprehensive Community Services (CCS) and Targeted Case Management.

Although the Eviction Defense Project will not provide case management services, Legal Action of Wisconsin has worked with other service providers in the area for many years, and is able to make appropriate referrals for shelter, financial assistance and case management when needed.

6. PROPOSED SERVICE TARGETS: Include the total number of unduplicated clients the agency expects to serve by the proposed program regardless of the funding source.

300

7. PERFORMANCE OUTCOMES: Select applicable measures from the drop down. Refer to Attachment A for the CDD targets.

Outcome #1:

Exit to or Retention of Permanent Housing

Outcome #2

Return to Homelessness

Outcome #3

Select a Measure from the Drop-Down

Specify your agency's proposed outcomes. If the proposed outcome is lower than the CDD target, provide explanation.

The Eviction Defense Project proposes to have its clients either retain their current housing or exit directly to other permanent housing in 75% of its cases. While the performance standard is 95%, the project will be working with those tenants at the courthouse for their return date, and will have only a brief period to provide help. Nearly all would face eviction without legal assistance. This leaves approximately 25% who would remain homeless.

ORGANIZATION:

Legal Action of Wisconsin, Inc.

PROGRAM/LETTER:

A Eviction Defense Project

8. DEMOGRAPHICS: Complete the following chart for unduplicated participants served by this program in 2016. Indicate the number and percentage for the following characteristics. For new programs, include best estimates.

DESCRIPTOR	PART #	PART %	STAFF #	STAFF %	MADISON*		
					GEN %	POV %	R/POV**
RACE							
WHITE/CAUCASIAN	155	52%	1	100%	80%	67%	16%
BLACK/AFRICAN AMERICAN	125	42%	0	0%	7%	15%	39%
ASIAN	5	2%	0	0%	8%	11%	28%
AMERICAN INDIAN/ALASKAN NATI	5	2%	0	0%	<1%	<1%	32%
NATIVE HAWAIIAN/OTHER PACIFIC	0	0%	0	0%	0%	0%	0%
MULTI-RACIAL	10	3%	0	0%	3%	4%	26%
BALANCE/OTHER	0	0%	0	0%	1%	2%	28%
TOTAL RACE	300	100%	1	100%			
ETHNICITY							
HISPANIC OR LATINO	15	5%	0	0%	7%	9%	26%
NOT HISPANIC OR LATINO	285	95%	1	100%	93%	81%	74%
TOTAL ETHNICITY	300	100%	1	100%			
AGE							
<2	0	0%					
2 - 5	0	0%					
6 - 12	0	0%					
13 - 17	5	2%					
18 - 29	90	30%					
30 - 59	140	47%					
60 - 74	50	17%					
75 & UP	15	5%					
TOTAL AGE	300	100%					
PERSONS WITH DISABILITIES	275	92%					
RESIDENCY							
CITY OF MADISON	200	67%					
DANE COUNTY (NOT IN CITY)	100	33%					
OUTSIDE DANE COUNTY	0	0%					
TOTAL RESIDENCY	300	100%					
TOTAL	300	100%					
MALE	75	25%					
FEMALE	225	75%					
UNKNOWN/OTHER	0	0%					

*REPORTED MADISON RACE AND ETHNICITY PERCENTAGES ARE BASED ON 2009-2013 AMERICAN COMMUNITY SURVEY FIGURES. AS SUCH, PERCENTAGES REPORTED ARE ESTIMATES. See Instructions for explanations of these categories.

**R/POV=Percent of racial group living below the poverty line.

9. PROGRAM STAFF: Record the Full Time Equivalent (FTE) program hours of each employee supporting this program as well as their total FTE hours worked for the agency. For seasonal employees, record the number of weeks per year worked at the specified FTE.

Staff Title (one employee per line)	FTE in Program Choose Year Round or Seasonal		For Seasonal only: wks/yr employed	Total FTE in Agency	Program Duties Such as administration, direct service, supervision, teaching/ training or recruitment	Hourly Wage
	Year Round Position FTE	Seasonal Position FTE				
Staff Attorney	0.63			1	legal services, supervision and training	\$32

ORGANIZATION:	Legal Action of Wisconsin, Inc.
PROGRAM/LETTER:	A Eviction Defense Project

10. STAFF EXPERIENCE: Describe how the experience and qualifications of your program staff will contribute to the success of the proposed program.

The Eviction Defense Project will be staffed by Heidi Wegleitner, a staff attorney with 12 years of experience in eviction defense advocacy. She has provided training at the state and national level to other housing advocates. She is engaged in the Madison and Dane County communities and fully aware of other service providers dealing with homelessness. She participates in the Dane County Homeless Services Consortium. Legal Action also has many other attorneys specializing in housing cases with whom Ms. Wegleitner can confer when necessary. Ms. Wegleitner will be able to immediately provide assistance and supervise volunteer lawyers in the project regarding both the substantive law of evictions and Dane County court procedures. Legal Action also has a Volunteer Lawyer Project that has recruited and trained private attorneys to represent and assist low-income clients. Our experience in recruiting and working with volunteer lawyers will help to get the project running quickly.

11. STAFF DIVERSITY: Does the staffing of the program reflect the racial and cultural diversity of the participants who will be served? If not, describe how your agency plans to address this mis-match.

The Eviction Defense Project will have only one staff person, and so cannot reflect the full diversity of the participants. Legal Action of Wisconsin does train staff on cultural diversity issues, and has held mandatory diversity training for its staff in 2017 (for managers in July and other staff in September). Our staff as a whole has greater diversity, and it is an ongoing goal to develop a more diverse staff.

12. ACCESSIBILITY AND MARKETING: Describe how your organization will ensure that a diverse client base will find the program accessible, culturally responsive, welcoming and effective in achieving increased participant well-being and safety. Describe how the agency uses, or will use marketing and outreach strategies with the intended service population.

The Eviction Defense Project will provide access to everyone in need of its services by providing services at the courthouse. The staff and volunteers will have direct contact with the tenants who are in need of legal assistance that day. Legal Action of Wisconsin trains staff regarding cultural diversity (see No. 11 above) and is experienced in working with a diverse client population. The outreach, in short, will be directly to the target population on the day that they most need the services. Legal Action has also discussed with the Tenant Resource Center having access to the list of tenants who have been served eviction actions so that it can better prepare for each week's courthouse sessions.

ORGANIZATION:	Legal Action of Wisconsin, Inc.
PROGRAM/LETTER:	A Eviction Defense Project

PROGRAM BUDGET

13. 2017 BUDGET

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	0	0	0	0	0
DANE CO CDBG	0	0	0	0	0
MADISON-CDD	0	0	0	0	0
UNITED WAY ALLOC	0	0	0	0	0
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT	20,000	16,493	2,817	690	0
FUNDRAISING DONATIONS	0	0	0	0	0
USER FEES	0	0	0	0	0
OTHER	20,000	0	0	0	20,000
TOTAL REVENUE	40,000	16,493	2,817	690	20,000

14. 2018 PROPOSED BUDGET

REVENUE SOURCE	SOURCE TOTAL	PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	0	0	0	0	0
DANE CO CDBG	0				0
MADISON-CDD	60,000	48,447	9,526	2,027	0
UNITED WAY ALLOC	0	0	0	0	0
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT*	20,000	16,493	2,817	690	0
FUNDRAISING DONATIONS	0	0	0	0	0
USER FEES	0	0	0	0	0
OTHER**	20,000	0	0	0	20,000
TOTAL REVENUE	100,000	64,940	12,343	2,717	20,000

*OTHER GOVT 2018

Source	Amount	Terms
HUD ETH Bonus Grant	20,000	50% of \$40,000 grant for 7/1/17 through 6/30/18
	0	
	0	
	0	
	0	
TOTAL	20,000	

**OTHER 2018

Source	Amount	Terms
volunteer attorney time	20,000	value of volunteer attorney time in staffing project weekly
	0	
	0	
	0	
	0	
TOTAL	20,000	

ORGANIZATION:

Legal Action of Wisconsin, Inc.

PROGRAM BUDGET (See Instructions)

1. 2017 BUDGETED

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	0	0	0	0	0
DANE CO CDBG	0		0	0	0
UNITED WAY ALLOC	0	0	0	0	0
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT	1,324,073	1,061,091	162,755	49,770	50,457
FUNDRAISING DONATIONS	36,705	31,865	3,740	1,100	0
USER FEES	0	0	0	0	0
OTHER	175,493	148,613	20,580	6,300	0
TOTAL REVENUE	1,536,271	1,241,569	187,075	57,170	50,457

2. 2018 PROPOSED BUDGET

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	0	0	0	0	0
DANE CO CDBG	0	0	0	0	0
UNITED WAY ALLOC	0	0	0	0	0
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT*	1,435,241	1,176,492	167,406	64,943	26,400
FUNDRAISING DONATIONS	30,705	25,305	3,900	1,500	0
USER FEES	0	0	0	0	0
OTHER**	192,375	161,195	22,480	8,700	0
TOTAL REVENUE	1,658,321	1,362,992	193,786	75,143	26,400

*OTHER GOVT 2018

Source	Amount	Terms
Legal Services Corporation	980,856	1/1/18 to 12/32/18 (Basic Field \$675,704 + Farmworkers \$305,152)
WI Dept. of Corrections	151,839	7/1/17 to 6/30/18 (2018 amount assumes 7/1/18 renewal for last 6 mos.)
VOCA	221,000	10/1/17 to 9/30/18 (2018 amount assumes renewal for 4th qtr.)
U.S. Dept. of Justice OVW	69,091	10/1/16 to 9/30/19 (2018 amount is 13.62% of total 3 yr. award)
HUD ESG	12,455	7/1/17 to 6/30/17 (2018 amount assumes renewal 7/1/18)
TOTAL	1,435,241	

**OTHER 2018

Source	Amount	Terms
Public Interest Legal Services	97,816	1/1/18 to 12/31/18
WisTAF Pro Hac Vice	3,453	no terms
WisTAF Foreclosure Prevention	65,151	7/1/17 to 6/30/17 (2018 amount assumes renewal 7/1/18)
Interest Income	955	no terms
PADA Domestic Violence Service	25,000	1/1/18 to 12/31/18
TOTAL	192,375	

ORGANIZATION:

Legal Action of Wisconsin, Inc.

AGENCY ORGANIZATIONAL PROFILE

1. AGENCY MISSION STATEMENT

Legal Action of Wisconsin provides creative, high-quality and varied free legal services to achieve justice for low-income people and others to whom it would otherwise be denied. As part of the quest for justice, we pursue strategies that will empower clients seeking to obtain a decent quality of life and advocate for systemic changes that serve that goal. In carrying out our mission, we seek to actively involve individual clients and their larger communities.

2. AGENCY EXPERIENCE AND QUALIFICATIONS: Specifically describe how the agency is meeting or plans to meet the following guidelines/requirements as laid out in the RFP: 1) Housing First and Low Barrier approaches; 2) Partnership and Collaboration/ Improved Coordination of Services; 3) Participation in Coordinated Entry; 4) Best Practices and Demonstrated Success; 5) Written Standards; 6) Data and Reporting.

1. Because the Eviction Defense Project is designed to keep people in their current housing or provide them with sufficient time to find new housing without becoming homeless in the interim, the project is consistent with the goals of Housing First. The sole goal of the project is to allow tenants to remain in permanent housing without a period of homelessness. It is also consistent with a Low Barrier approach, since it has no preconditions for participation. 2. Legal Action has a long history of working with other homeless service providers such as the Tenant Resource Center, CAC, the YWCA and others, making and receiving referrals from them. Our staff has a thorough understanding of the programs offered by these agencies. 3. The Eviction Defense Project does not require screening or a ranking of possible participants; those needing services have been identified simply because they are already being threatened with eviction. A ranking tool such as the VI-SPAT is not needed since the project will be working with those tenants at the courthouse trying to avoid an eviction, and they are all at risk of homelessness because of that. 4. Legal Action has a long history (over 45 years) of providing legal assistance for evictions to Madison and Dane County residents. It also has a long history (over 30 years) of recruiting, working with and coordinating volunteer lawyers to assist its client population. By offering services to tenants already in court for their initial appearance, it is ideally designed to provide assistance to the target population, and provides the legal expertise to resolve eviction cases successfully. 5. The project is consistent with the goals of the Written Standards, including Housing First. 6. Legal Action currently enters data into HMIS, and has experience in providing grant compliance data to providers. As a law firm, it complies with strict confidentiality standards.

3. AGENCY UPDATE: Describe any significant changes or shifts the agency has experienced in the last year, or anticipates it may experience in the next few years. Changes in leadership, significant turnover in staffing, strategic planning processes, expansions or loss of funding are among the kinds of changes the City wants to be aware of. What, if any, affects will these shifts have on the agency's ability to provide contracted services? If there have been no significant changes and none are anticipated, write "no changes" in box below.

Legal Action has not had any significant changes in the past year. Funding from our primary source, the Legal Services Corporation (the conduit for federal funding of legal services programs) has remained stable. There has not been significant turnover in staffing. Legal Action has undertaken a strategic planning process over the past two years which has included input from our client community and a board/staff retreat (scheduled for November, 2017). This has led to some greater uniformity in services among the six Legal Action offices, although all offices have provided eviction defense representation for decades. We have received additional funding to serve domestic violence victims, elder abuse victims and veterans, and some funding has been shifted to provide greater services to farmworkers statewide.

4. COMMUNITY AND STAKEHOLDER ENGAGEMENT: Describe how you integrate, or will integrate, both community and stakeholder input into your agency's operations and program planning (e.g., input or involvement in the creation, design, implementation, and feedback for services)? How will these efforts improve your services? Include specific strategies that you will use to address client, participant and community engagement.

Legal Action of Wisconsin is in the process of completing a new strategic plan. This process involved over 300 interviews with low-income members of the community as well as focus groups recruited from this population. Our extensive experience in providing assistance with evictions and other housing issues as well as with other legal problems faced by low-income clients provides ongoing exposure to the problems faced by clients who are threatened with evictions and the means of helping them avoid eviction. Legal Action also has regular contact with the other agencies that work with homeless clients and tenants. As stated above, client participation will be facilitated by bringing the services and advocates to the clients in the Dane County Courthouse when the clients are there for their initial appearance.

5. CAPACITY BUILDING: Please help the City understand any capacity building needs that affect your agency's ability to provide quality services. Identify three such needs that, if addressed, would assist the agency in delivering quality services. How might the City help address these needs? (INFORMATION ONLY, NOT SCORED)

Capacity building activities are defined as intentional, coordinated and mission-driven efforts aimed at strengthening the management and governance of nonprofits to improve their performance and impact. Examples of capacity building activities:

- Programmatic: program evaluation, program best-practices/improvement
- Organizational: budgeting, strategic planning, collaborative planning and relationships, administrative functions, human resources functions
- Governance: Board development, operational investments, fund development
- Cultural competency and capacity: diversity of staff, board and volunteers, language access, overall cultural competency of organization

While Legal Action has successfully diversified its revenue sources over past years, from nearly 100% federal funding from the Legal Services Corporation to obtaining and complying with hundreds of grants (with Legal Services Corporation funding now amounting to less than 45% of total funding), the greatest need for building capacity is funding to hire additional staff to provide services. As a long-established organization, and one that must meet stringent and regular auditing and monitoring evaluations from various funders, Legal Action has developed the capacity for budgeting, strategic planning, administrative responsibilities and human resources management, as well as board operations and development. The greatest unmet need is for additional advocates to meet the legal needs of the client population.

6. BOARD-VOLUNTEER DEMOGRAPHICS

Indicate by number the following characteristics for your agency's current board and volunteers. Refer to application instructions for definitions. You will receive an "ERROR" until completing the demographic information.

DESCRIPTOR	BOARD		VOLUNTEER		MADISON*		
	Number	Percent	Number	Percent	GENERAL	POVERTY	R/POV**
					Percent	Percent	Percent
TOTAL	41	100%	0	0%			
GENDER							
MALE	20	49%	0	0%			
FEMALE	21	51%	0	0%			
UNKNOWN/OTHER	0	0%	0	0%			
TOTAL GENDER	41	100%	0	0%			
AGE							
LESS THAN 18 YRS	0	0%	0	0%			
18-59 YRS	33	80%	0	0%			
60 AND OLDER	8	20%	0	0%			
TOTAL AGE	41	100%	0	0%			
RACE							
WHITE/CAUCASIAN	32	78%	0	0%	80%	67%	16%
BLACK/AFRICAN AMERICAN	9	22%	0	0%	7%	15%	39%
ASIAN	0	0%	0	0%	8%	11%	28%
AMERICAN INDIAN/ALASKAN NATIVE	0	0%	0	0%	<1%	<1%	32%
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER	0	0%	0	0%	0%	0%	0%
MULTI-RACIAL	0	0%	0	0%	3%	4%	26%
BALANCE/OTHER	0	0%	0	0%	1%	2%	28%
TOTAL RACE	41	100%	0	0%			
ETHNICITY							
HISPANIC OR LATINO	2	5%	0	0%	7%	9%	26%
NOT HISPANIC OR LATINO	39	95%	0	0%	93%	81%	74%
TOTAL ETHNICITY	41	100%	0	0%			
PERSONS WITH DISABILITIES	2	5%	0	0%			

*REPORTED MADISON RACE AND ETHNICITY PERCENTAGES ARE BASED ON 2009-2013 AMERICAN COMMUNITY SURVEY FIGURES.

AS SUCH, PERCENTAGES REPORTED ARE ESTIMATES. See Instructions for explanations of these categories.

**R/POV=Percent of racial group living below the poverty line.

7. Reflecting on the information provided in question "6", describe to what degree the composition of the agency's board composition and volunteer pool reflects the racial and cultural diversity of the residents the agency serves? If there is not a strong correlation, describe the agency's plan to improve in this area.

While there is considerable diversity among board members representing some categories, such as gender and race, Legal Action's board is less diverse in other respects. This is due to some degree to federal requirements that dictate that 60% of our board must be attorneys appointed by state and local bar associations. This removes control over board diversity for that portion of our board. At least 33% of the board must be client eligible members of the community, and these represent a broad range of other organizations that also serve low-income people.

8. AGENCY REVENUE DETAILED BY PROGRAM

REVENUE SOURCE	2016	2017	2018	2018 PROPOSED PROGRAMS			
	ACTUAL	BUDGET	PROPOSED	A	B	C	D
DANE CO HUMAN SVCS		0	0	0	0	0	0
DANE CO CDBG		0	0	0	0	0	0
MADISON-CDD		0	60,000	60,000	0	0	0
UNITED WAY ALLOC		0	0	0	0	0	0
UNITED WAY DESIG		0	0	0	0	0	0
OTHER GOVT		1,344,073	1,455,241	20,000	0	0	0
FUNDRAISING DONATIONS		36,705	30,705	0	0	0	0
USER FEES		0	0	0	0	0	0
OTHER		195,493	212,375	20,000	0	0	0
TOTAL REVENUE	0	1,576,271	1,758,321	100,000	0	0	0

REVENUE SOURCE	2018 PROPOSED PROGRAMS CONT.					
	E	F				NonApp
DANE CO HUMAN SVCS	0	0				0
DANE CO CDBG	0	0				0
MADISON-CDD	0	0				0
UNITED WAY ALLOC	0	0				0
UNITED WAY DESIG	0	0				0
OTHER GOVT	0	0				1,435,241
FUNDRAISING DONATIONS	0	0				30,705
USER FEES	0	0				0
OTHER	0	0				192,375
TOTAL REVENUE	0	0				1,658,321

9. AGENCY EXPENSE BUDGET

This chart describes your agency's total expense budget for 3 separate years.

Where possible, use audited figures for 2016 Actual. Budget and Proposed Subtotals will autofill from information you provided in the individual program budgets, Center Support and Non-City worksheets in this application.

You will receive an "ERROR" until the amounts equal the autofilled Budget and Proposed subtotals.

Account Description	2016 ACTUAL	2017 BUDGET	2018 PROPOSED
A. PERSONNEL			
Salary	818,007	947,539	1,049,968
Taxes	63,865	76,300	85,937
Benefits	166,603	234,223	292,027
SUBTOTAL A.	1,048,475	1,258,062	1,427,932
B. OPERATING			
All "Operating" Costs	148,052	189,892	206,129
SUBTOTAL B.	148,052	189,892	206,129
C. SPACE			
Rent/Utilities/Maintenance	55,666	57,860	77,860
Mortgage (P&I) / Depreciation / Taxes	0	0	0
SUBTOTAL C.	55,666	57,860	77,860
D. SPECIAL COSTS			
Assistance to Individuals	0	0	0
Subcontracts, etc.	43,034	39,900	17,400
Affiliation Dues	0	0	0
Capital Expenditure	10,973	10,557	9,000
Other: Volunteer Attorneys for HUD ESG	0	20,000	20,000
SUBTOTAL D.	54,007	70,457	46,400
SPECIAL COSTS LESS CAPITAL EXPENDITURE	43,034	59,900	37,400
TOTAL OPERATING EXPENSES	1,295,227	1,565,714	1,749,321
E. TOTAL CAPITAL EXPENDITURES	10,973	10,557	9,000

10. AGENCY GOVERNING BODY

How many Board meetings were held in 2016?	4
How many Board meetings has your governing body or Board of Directors scheduled for 2017?	4
How many Board seats are indicated in your agency by-laws?	42

List your current Board of Directors or your agency's governing body.

Name	Roger Klopp			
Home Address	P.O. Box 291, Lodi, Wisconsin 53555			
Occupation	Lawyer			
Representing	At Large			
Term of Office		From: 06/2015	To: 06/2018	
Name	Terry R. Young			
Home Address	308 West Hawthorne Blvd., Mundelein, Illinois 60060			
Occupation	Lawyer			
Representing	At Large			
Term of Office		From: 06/2016	To: 06/2019	
Name	Leon W. Todd			
Home Address	2621 North Farwell Avenue, Milwaukee, Wisconsin 53211			
Occupation	Lawyer			
Representing	At Large			
Term of Office		From: 06/2014	To: 06/2018	
Name	Michael J. Dally			
Home Address	302 North Badger Avenue, Appleton, Wisconsin 54914			
Occupation	Lawyer			
Representing	State Bar of Wisconsin			
Term of Office		From: 06/2015	To: 06/2018	
Name	Douglass P. Dehler			
Home Address	111 East Wisconsin Avenue, No. 1400, Milwaukee, Wisconsin 53202			
Occupation	Lawyer			
Representing	State Bar of Wisconsin			
Term of Office		From: 06/2014	To: 06/2018	
Name	David B. Russell			
Home Address	P.O. Box 1927, La Crosse, Wisconsin 54602-1927			
Occupation	Lawyer			
Representing	State Bar of Wisconsin			
Term of Office		From: 06/2015	To: 06/2018	
Name	Nathaniel Cade			
Home Address	P.O. Box 170887, Milwaukee, Wisconsin 53217-8076			
Occupation	Lawyer			
Representing	State Bar of Wisconsin			
Term of Office		From: 06/2014	To: 06/2018	
Name	Lisa M. Gingerich			
Home Address	411 East Wisconsin Avenue, # 1000, Milwaukee, Wisconsin 53202			
Occupation	Lawyer			
Representing	Milwaukee Bar Association			
Term of Office		From: 06/2014	To: 06/2018	

AGENCY GOVERNING BODY cont.

Name	Matthew W. O'Neill			
Home Address	622 North Water Street, #500, Milwaukee, Wisconsin 53202			
Occupation	Lawyer			
Representing	Milwaukee Bar Association			
Term of Office		From:	06/2013	To: 06/2018
Name	David N. Farwell			
Home Address	100 Manpower Place, Milwaukee, Wisconsin 53212			
Occupation	Lawyer			
Representing	Milwaukee Bar Association			
Term of Office		From:	06/2016	To: 06/2019
Name	Andrea M. Davenport			
Home Address	P.O. Box 2965, Milwaukee, Wisconsin 53201-2965			
Occupation	Lawyer			
Representing	Milwaukee Bar Association			
Term of Office		From:	06/2016	To: 06/2019
Name	Anne L. DeLeo			
Home Address	2231 North 53rd Street, Milwaukee, Wisconsin 53208			
Occupation	Lawyer			
Representing	Milwaukee Bar Association			
Term of Office		From:	06/2014	To: 06/2018
Name	Adrienne J. Olson			
Home Address	300 North LaSalle Street, #4000, Chicago, Illinois 60654			
Occupation	Lawyer			
Representing	Milwaukee Bar Association			
Term of Office		From:	06/2013	To: 06/2018
Name	Steven T. Chesebro			
Home Address	303 East Court Street, Janesville, Wisconsin 53545			
Occupation	Lawyer			
Representing	Rock County Bar Association			
Term of Office		From:	06/2015	To: 06/2018
Name	Daniel A. O'Callaghan			
Home Address	P.O. Box 1806, Madison, Wisconsin 53701-1806			
Occupation	Lawyer			
Representing	Dane County Bar Association			
Term of Office		From:	06/2012	To: 06/2018
Name	Mark Zimmer			
Home Address	7405 Lindemann Trail, Madison, Wisconsin 53719			
Occupation	Lawyer			
Representing	Dane County Bar Association			
Term of Office		From:	06/2012	To: 06/2018
Name	Ronald E. English III			
Home Address	P.O. Box 766, Waukesha, Wisconsin 53187-0766			
Occupation	Lawyer			
Representing	Waukesha County Bar Association			
Term of Office		From:	06/2015	To: 06/2018

Legal Action of Wisconsin, Inc. Board of Directors (continued)

Eric J. Markusen
7200 Washington Avenue, #102, Racine, Wisconsin 53406
Lawyer
Racine County Bar Association
Term: 06/2014 to 06/2018

Danielle White
1201 South 2nd Street, Milwaukee, Wisconsin 53204
Lawyer
Wisconsin Association of African/American Lawyers
Term: 06/2016 to 06/2019

Andy Williams
414 East Walnut, #150, Green Bay, Wisconsin 54301
Lawyer
Brown County Bar Association
Term: 06/2011 to 06/2018

Collin J. Dahl
P.O. Box 259, Sister Bay, Wisconsin 54234
Lawyer
Brown County Bar Association
Term: 06/2011 to 06/2018

David W. Keck
309 High Avenue, Oshkosh, Wisconsin 54901
Lawyer
Winnebago County Bar Association
Term: 06/2016 to 06/2019

Tajara Dommershausen
1650 Midway Road, Menasha, Wisconsin 54952
Lawyer
Winnebago County Bar Association
Term: 06/2016 to 06/2019

Cheryl Gill
P.O. Box 1626, La Crosse, Wisconsin 54602-1626
Lawyer
La Crosse Bar Association
Term: 06/2013 to 06/2018

Heidi Eglash
205 Fifth Avenue South, #600, La Crosse, Wisconsin 54601
Lawyer
La Crosse Bar Association
Term: 06/2013 to 06/2018

Timothy Angel
110 West Fountain Street, Dodgeville, Wisconsin 53533
Lawyer
Iowa and Lafayette Bar Associations
Term: 06/2009 to 06/2018

Raven Wilson
7809 North 60th Street, Unit E, Milwaukee, Wisconsin 53223
Community organization representative
Milwaukee Urban League
Term: 06/2015 to 06/2018

Lucille Barrien
8425 North 107th Street
Client eligible representative
Black Health Coalition
Term: 06/2011 to 06/2018

Jesse White
3732 West Wisconsin Avenue, #200, Milwaukee, Wisconsin 53208
Client eligible representative
Wisconsin Community Services
Term: 06/2014 to 06/2018

Katie Jesse
2763 North Bremen Street, Milwaukee, Wisconsin 53212
Client eligible representative
9to5
Term: 06/2013 to 06/2018

Tamika Walker
Homeless representative, Waukesha, Wisconsin 53186
Client eligible representative
The Women's Center, Inc.
Term: 06/2017 to 06/2020

Crusita Barrios
1735 South Washington Street, Janesville, Wisconsin 53546
Community organization representative
YWCA of Rock County
Term: 06/2012 to 06/2018

Mary Kathy Baker
915 South Page Street, No. 4, Stoughton, Wisconsin 53589
Client eligible representative
Family Ties
Term: 06/2014 to 06/2018

Ben Obregon
P.O. Box 1225, Madison, Wisconsin 53701
Client eligible representative
United Migrant Opportunity Services
Term: 06/2016 to 06/2019

Mindy Simonds
1713 62nd Street, Kenosha, Wisconsin 53143
Community organization representative
Shalom Center Interfaith Network
Term: 06/2013 to 06/2018

Denise Farmer
815 Sunnyview Avenue, DePere, Wisconsin 54115
Client eligible representative
Golden House, Inc.
Term: 06/2017 to 06/2020

Laura Kooger
847 Superior, Oostburg, Wisconsin 53070
Client eligible representative
Safe Harbor
Term: 06/2010 to 06/2018

Erin Anderson
4331 Soda Creek Road, #1, Oshkosh, Wisconsin 54901
Client eligible representative
Christine Ann Center
Term: 06/2015 to 06/2018

Evonne Kundert
1230 Badger Street, #802, La Crosse, Wisconsin 54601
Client eligible representative
Independent Living Resources
Term: 06/2013 to 06/2018

Celesta Leis
26668 Kildeer Avenue, Wilton, Wisconsin 54670
Client eligible representative
Coulee Region Community Action Program
Term: 06/2016 to 06/2019

Beverly Pittman Burns
P.O. Box 546, Richland Center, Wisconsin 53581
Client eligible representative
Passages
Term: 06/2013 to 06/2018