DANE COUNTY POLICY AND FISCAL NOTE

✓ Original Sponsor: JACKSON	Update	Substitute NoResolution No
Vote Required:	,	Ordinance Amendment No
Majority	Two-Thirds _ ✓	

Title of Resolution or Ord. A	nd ·

AUTHORIZING THE RECLASSIFICATION OF 1.0 GRANTS & BILLING SPECIALIST TO 1.0 ACCOUNT CLERK II AND 2.0 GRANTS & BILLING SPECIALIST TO 2.0 ACCOUNTING ASSISTANTS FOR PUBLIC HEALTH MADISON & DANE COUNTY

Policy	Analy	eie,	State	ment
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Brief Description of Proposal -

This resolution would reclassify #1207 from Grants & Billing Specialist (P5) to Accounting Assistant (G18), #2119 from Grants & Billing Specialist (P5) to Account Clerk II (G14), and #2841 from Grants & Billing Specialist (P5) to Accounting Assistant (G18).

Current Policy or Practice -

Reclassifying positions requires approval of the County Board.

Impact of Adopting Proposal -

None

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Fiscal Effect (check all that apply) -	Budget Effect (check all that apply)		
✓ No Fiscal Effect	No Budget Effect		
Results in Revenue Increase	Increases Rev. Budget		
Results in Expenditure Increase	Increases Exp. Budget		
Results in Revenue Decrease	Decreases Rev. Budget		
Results in Expenditure Decrease	Decreases Exp. Budget		
	☐ ✓ Increases Position Authority		
	✓ Decreases Position Authority		
	Note: if any budget effect, 2/3 vote is required		

narrative/Assum	ptions about iong	range fiscal effect:

Expenditure/Revenue Changes:

Expenditure/Hevenue	c/nevenue onlinges.								
	Current	Year	Annua	lized		Current	Year	Annua	lized
Expenditures -	Increase	Decrease	Increase	Decrease	Revenues -	Increase	Decrease	Increase	Decrease
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTF Changes:	
Personnel impact/FTE Changes:	
, ,	

Prepared By:

None

Agency: Public Health Madison & Dane County Division: Operations

Prepared by: Millicent Hutchinson Date: 10/15/25 Phone: 608-852-7730

Reviewed by: Date: Phone: