



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

Wednesday, May 4, 2011

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

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Please contact Julia Vazquez, Human Resources, 266-4615.

1. CALL TO ORDER / ROLL CALL

2. APPROVAL OF MINUTES

Minutes of the March 30, 2011, meeting.

<http://legistar.cityofmadison.com/calendar/#current>

3. PUBLIC COMMENT

Limited to three (3) minutes each.

4. DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

5. NEW BUSINESS

6. [22173](#) Creating a new classification of Communications Operations Leadworker in CG16-Range 20, eliminating the classification of Mobile Data Technician in CG16-Range 18, moving the classification of Communications Technician 3 from CG16-Range 19 to CG16-Range 18, recreating the vacant position (#1223) of Communications Technician 3 (CG16-19) as a Communications Operations Leadworker (CG16-R20), and recreating the position (#1212) of Mobile Data Technician as a Communications Technician 3 and reallocating the incumbent to the new position, all in the Traffic Engineering permanent salary detail.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Comm Tech 3.pdf](#)

[PD Comm Tech 3 11 10.pdf](#)

[PD Elec Operations Ldwkr.pdf](#)

[CD CommunicationsTech1-3.pdf](#)

[CD CommunicationsOperationsLeadworker.pdf](#)

Legislative History

4/20/11 Human Resources Department Referred for Introduction
Board of Estimates, Personnel Board.

7. [22186](#) Moving the classification of Weights and Measures Inspector 2 (CG16-R15) to CG16-R16, moving the classification of Weights and Measures Inspector 3 (CG16-R17) to CG16-R18, recreating position #677 of Weights and Measures Inspector 3, currently occupied by W. Sechrest, in CG16-R18 and reallocating the incumbent to the new position, and recreating the position (#3941) of Weights and Measures Inspector 2, currently occupied by C. Lease, as a Weights and Measures Inspector 3 and reallocating the incumbent to the new position, all in the Building Inspection permanent salary detail.

Sponsors: Paul R. Soglin

Attachments: [PB Memo WM 1-3.pdf](#)

[CD WMInspector1-3 changed.pdf](#)

Legislative History

4/21/11 Human Resources Department Referred for Introduction
Board of Estimates, Personnel Board.

8. [22191](#) Resolution reallocating the incumbent (R. Campbell) underfilling an Administrative Clerk 1 position (CG 20 R 09) (#3305) in the Clerk Typist 2 classification to the Administrative Clerk 1 position in the Department of Civil Rights (DCR).

Sponsors: Paul R. Soglin

Attachments: [StudyMemoClkTypistDCRCampbell.pdf](#)

[PD Clerk Typist 2.pdf](#)

[CD Clerk Typist 1-2.pdf](#)

[CD Administrative Clerk 1.pdf](#)

Legislative History

4/21/11 Human Resources Referred for Introduction
Department
Board of Estimates, Personnel Board.

9. [22238](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of Water Resources Specialist 3 in Compensation Group 18, Range 10, thereof.

Sponsors: Paul R. Soglin

Legislative History

4/26/11 Attorney's Office/Approval Referred for Introduction
Group
Board of Estimates, Personnel Board

10. [22185](#) Create the classification of Water Resources Specialist 3 in CG18, Range 10, recreate the position (#3926) of Water Resources Specialist 2 as a Water Resources Specialist 3 in the Engineering Division budget, and reallocate the incumbent (G. Steinhorst) to the new position.

Sponsors: Paul R. Soglin

Attachments: [PBMemo WRS 3.pdf](#)
[PD WaterRes Spec3 Steinhorst.pdf](#)
[CD Water Resources Specialist 1-3.pdf](#)

Legislative History

4/20/11 Human Resources Referred for Introduction
Department
Board of Estimates, Personnel Board.

11. [22188](#) Recreation of a 1.0 FTE Engineer 3 (CG18-10) position, currently occupied by G. Yoerger (#3432), as an Engineer 4 (CG18-12) within the Engineering Division budget and reallocation of the incumbent to the new position.

Sponsors: Paul R. Soglin

Attachments: [PBMemo Engineer 3 Yoerger.pdf](#)
[PosDescEng4 Yoerger.pdf](#)

Legislative History

4/21/11 Human Resources Referred for Introduction
Department
Board of Estimates, Personnel Board.

12. [22189](#) Recreation of a 1.0 FTE Engineer 3 (CG18-10) position, currently occupied by S. Sonntag (#3885), as an Engineer 4 (CG18-12) within the Engineering Division budget and reallocation of the incumbent to the new position.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Engineer 3 Sonntag.pdf](#)
[PosDescEng4 Sonntag.pdf](#)
[CD Engineer1-4.pdf](#)

Legislative History

4/21/11

Human Resources
Department
Board of Estimates, Personnel Board.

Referred for Introduction

13. ADJOURNMENT