



# City of Madison

City of Madison  
Madison, WI 53703  
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## Meeting Minutes - Approved COMMUNITY SERVICES COMMITTEE

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Wednesday, June 26, 2013

5:30 PM

Water Utility  
119 E. Olin Avenue

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### CALL TO ORDER / ROLL CALL

**Staff Present:** Laura Noel, Jim O'Keefe, Nancy Saiz, Mai Choua Thao, Maya Quintanilla, Jennifer Stoiber

Paul Van Rooy called the meeting to order at 5:31 pm.

**Present:** 7 -

Denise DeMarb; Lisa Subeck; Patricia A. Lasky; Mary C. Vasquez; Alan M. Sweet; Michelle L. Michalak and Paul J. Van Rooy

**Absent:** 3 -

Felicitus Ferington; Kim Genich and Jean M. MacCubbin

### APPROVAL OF MINUTES

A motion was made by Alan Sweet, seconded by Pat Lasky to approve the minutes of the May 22nd meeting. Motion passed by voice vote.

### PUBLIC COMMENT

Kristen Joiner, Brian Joiner and Jon Sandbrook appeared to give the committee background and answer questions on the first agenda item. The Mayor has asked them to look at the non-profit sector in Madison, and develop strategies on how the City can support further development of this sector. This is a small scale project, with the hope of larger initiatives coming out of their analysis.

### DISCLOSURES AND RECUSALS

### DISCUSSION ITEMS

1. [30552](#) Expressing support for a contract with Brian Joiner and Associates to identify ways that the City can promote effective development and support of Madison's non-profit sector.

**Attachments:** [Mayor Paul Soglin - Proposal - Madison Non-Profit Sector - 31 May 2013-FIN](#)

The committee received information on the project from Kristen Joiner, Brian Joiner and Jon Sandbrook. They were given a chance to ask questions and voice concerns about the project.

A motion was made by Alan Sweet, seconded by Lisa Subeck to approve the project. Motion passed by voice vote.

2. [30378](#) Adopting the Arbor Hills - Leopold Neighborhood Plan as a Supplement to the City of Madison Comprehensive Plan.

**Attachments:** [Locator Map.pdf](#)  
[StaffReport.pdf](#)  
[Arbor Hills Staff Rpt - TPC 06.12.13.pdf](#)  
[EDD staff report Arbor Hills Plan 7\\_9\\_13.pdf](#)  
[PC StfRpt 072213.pdf](#)  
[Tesch Comment 072213.pdf](#)

Linda Horvath of the Planning Department and Sheri Carter, president of the Arbor Hills Neighborhood Association discussed the Arbor Hills-Leopold Neighborhood Plan. the committee asked questions and voted on the resolution.

A motion was made by Lia Subeck, seconded by Pat Lasky to recommend approval of the Arbor Hills -Leopold Neighborhood Plan. Motion passed by voice vote.

3. [30620](#) Introduction of Neighborhood Centers and Gardens 2014 Funding Process  
-Appointment of Conference Committee representative and alternate to the Conference Committee

Laura Noel walked the committee through the funding process packet. The packet contains information to help the committee members work through the applications.

Jim O'Keefe explained why the Theresa Terrace Neighborhood Center did not apply. The neighborhood center does not technically exist yet. The City owns a duplex that we hope to turn into a neighborhood center, but it is not far enough along to apply for funding.

Jim O'Keefe explained that we are anticipating a need to cut 5% from the 2013 budget, so we are asking the committee to submit a 95% budget. Between now and when we make the final recommendations, we may have a more clear idea of what will be asked of us. We may need to adjust the final numbers, but for now we will proceed with a 5% cut and come up with a B-list in case funds become available.

Laura Noel discussed the living wage requirements and how this is negatively impacting neighborhood centers. The neighborhood center directors as a group have brought their concerns to staff's attention.

Laura discussed funding process possibilities and said that staff asks if the committee wants to move money between program areas, they require a 2/3 vote. She discussed how to fill out the tally sheets for the criteria ratings. Please get these to Jennifer at the end of the July 9th presentation meeting. If you are not going to be at the meeting, please get the tallies to her by July 9. Laura walked the committee through the different parts of the application and the timeline, and discussed who would like to sit on the Conference Committee.

A motion was made by Lisa Subeck, seconded by Alan Sweet to nominate Denise DeMarb to the Conference Committee. Motion passed by voice vote.

A motion was made by Alan Sweet, seconded by Denise DeMarb to nominate

Lisa Subeck as the alternate to the Conference Committee. Motion passed by voice vote.

Laura informed the committee that the August meeting will be cancelled.

4. [30621](#)

Staff Report

Jim O'Keefe reported on Theresa Terrace. They held six resident meetings. We hope to engage an architect firm to come up with a plan to renovate and publish and RFP for an operator soon. Boys and Girls Club is running a youth program this summer. It is off to a slow start, but they are canvassing the neighborhood to reach out to youth located there.

Jim gave an update on Meadowood Library that they have finished the public input for the library and the neighborhood center. Plans for the renovation is over-budget, so the plan will need to be pared down.

Jim reported that the Mifflin Street Police Dividend proposal of \$50,000 was voted down by the Common Council. Council is interested in looking at an emerging opportunities fund, and money would be given out throughout the year, not just during the funding process. They are recommending that a conference committee review these requests for funding as they come in. A resolution will go through BOE and Council Organizational Committee.

5. [30622](#)

Committee Reports

Pat Lasky reported that the ECCEC received the orientation to the Neighborhood Center and Gardens Funding Process at their last meeting.

#### ADJOURNMENT

A motion was made by Denise DeMarb, seconded by Shelle Michaleak, to adjourn at 8:01pm. Motion passed by voice vote.