

## **Library Director Report**

**September 2021**

### **PUBLIC HEALTH**

The City officially created a policy for a VAX or TEST condition for all City employees. All library employees are required to sign an attestation form as to their vaccination status and show proof of that status. If an employee is not vaccinated they will be expected to submit a weekly negative test beginning the week of Oct 18<sup>th</sup>. Failure to comply will result in leave without pay, and disciplinary action that could lead to termination.

We have implemented a form collection process to maintain privacy of each employee. Only Isis Newman, Krissy Wick, or me will verify the attestation forms and submit the forms to City HR. We have been making visits to libraries to collect forms and we will be using Zoom to help reach employees. All paper forms once recorded with City HR will be destroyed or any electronic versions will be deleted. There is no collection of vaccination documents or copies of those documents. Additional verification can be made by the employee showing proof via the Wisconsin Immunization Registry. Deadline for collection of attestation forms is October 1<sup>st</sup>.

There will be additional collections due to leave time or changes in vaccination status. This form will also become part of our onboarding of new employees.

### **BUDGET 2022**

The Executive Operating Budget will be released on Oct 5<sup>th</sup>. I will make a report to the Board at the Oct 7<sup>th</sup> meeting. There was an amendment made to our CIP at the September 27<sup>th</sup> Finance Committee. The amendment requires MPL to submit an operating cost plan to be approved by full Common Council before we can expend any additional CIP funds for design. It was unclear if this includes other City agencies since the initial operating fiscal note was library costs only. We have been very intentional of bringing operational costs into the pre-design discussion which will be used to determine the operating cost plan for the project. What we do not know at this time is how shared operation costs will be handled. For example Parks operational costs for maintenance may be relevant to our maintenance costs. In turn our providing of wireless access may be covering something that Parks would have operationalized separately. It is something I will be in discussion with Finance about in resolving this amendment.

The final operational cost plan will come in front of the Library Board for approval before being submitted to Common Council.

### **GRANT FUNDS**

We received a \$150,000 grant from the Madison Public Library Foundation to work with City IT in developing a "digital town hall" model at Central Library. This project will allow for upgrades to existing

equipment and a shift away from the technologies that have not been reliable or useful in the community rooms. We hope this will build on a grant fund request to DPI to use IMLS funding to extend this project to neighborhood libraries with the purpose of developing a scalable model that could provide a proof of concept to other libraries across Wisconsin.

I will continue to monitor the Federal opportunities that may come out of the current bill being decided by Congress. There are elements to help support digital inclusion. There was also an attempt to include library construction within this bill.

## **IMAGINATION CENTER**

The pre-design process is beginning to reach the decision making phase as to site selection, configuration of both facilities and access to the site. Size of the facilities and program of the space is still to be determined. Details on mechanics and technology infrastructure is being provided to the design team in collaboration with MPL IT, City Engineering, and City IT.

## **B-CYCLE**

In collaboration with Madison BCycle and the Madison Public Library Foundation, MPL libraries are now circulating BCycle fobs that can be checked out, along with a bike helmet if needed, to gain free access to BCycle bikes. To compliment this new feature BCycle will be adding a new BCycle station at the new Pinney Library. If you have your library card you now have access to BCycle.

## **HOME DELIVERY**

During the pandemic with assistance with funding from the MPL Foundation, we were able to increase our direct delivery to in-home childcare and home bound patrons using Union Cab. We continue to provide this service and I am sharing a recent report shared about the program.

From Holly Storck-Post:

In updating providers about the change in home delivery model, I got some great positive feedback that I wanted to share:

- My toddlers love going to the bin to get books!
- The books that the daycare has received are very appropriate for my group. My group enjoys looking at and having my read the stories.
- The children love the books and also the craft envelopes
- Thank you for this service- it couldn't be more appreciated!
- Todo está perfecto gracias (*Everything is perfect, thanks*)
- Thank you for all that you are doing. Very useful program!
- Todo es perfecto muchas gracias por ayudarnos trayéndonos libros para los niños 😊 (*Everything is perfect. Thank you very much for helping to bring books to my children.*)
- Solo que Me encanta!!!! Muchas gracias Holly (*I'm thrilled! Thanks to Holly*)
- Gracias por el programa para mis niños a sido una gran ayuda por la variedad. (*Thank you for this program for the children I care for. It has been a huge help. Great variety.*)
- Thank you we love this program

- Mi familia, los niños del cuidado y yo estamos encantados con este proyecto, gracias a todos los que trabajan para que esto sea posible. gracias! (*My families, the children I care for and myself are thrilled with this project. Thank you to everyone who helps make this possible. Thanks!*)

## MADISON MAGAZINE

Madison Magazine's October issue carried this story about MPL's Central Library.

*Madison's Central Library allows users to choose their own adventures*

*Madison Central Library goes beyond books by offering community programs like The Bubbler.*

Posted: September 23, 2021 by [Marissa DeGroot](#)

<https://www.channel3000.com/madisons-central-library-allows-users-to-choose-their-own-adventures/>

## MEETINGS, COMMITTEES, TEAMS & MORE

### City

Mayor's Management Team  
 Mayor's Human Service Committee  
 Racial Equity & Social Justice Strategic Planning  
 Deputy Mayor Check-in  
 Human Service Funding & Recovery Team  
 Agency Operating Budget presentations  
 EOC Briefings

Check-in with Mayor Satya  
 Strategic Racial Equity Committee  
 3.5 Investigation Reports  
 ACRE Presentation meeting with Mayor  
 Imagination Center Technology Review  
 Subtle Acts of Exclusion Team  
 TeamCity Change Leadership

### MPL

Library Management Team  
 IMLS Leadership Grant meeting  
 Meeting with Finance on CIP amendment  
 All Staff Town Hall  
 Meeting with Madison College to connect students at MPL libraries  
 MPL Foundation Grants presentation  
 Check-in with Foundation Director  
 Alder Furman meeting  
 Alder Currie meeting  
 Alder Conklin meeting  
 Alder Halverson meeting on amendment  
 Collection of Attestation forms  
 On-Boarding of new Foundation Board members

### External

Wisconsin Resource Library Directors  
 Urban Libraries Council Directors  
 SHLB section meetings  
 Forward Madison Library Card signup Event with the Mayor  
 Wisconsin Book Festival Intro to BookFest  
 YWCA Racial Summit  
 Westside Community Conversation