



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved COMMITTEE ON AGING

Wednesday, April 25, 2018

2:30 PM

Madison Senior Center
330 W. Mifflin St.

CALL TO ORDER / ROLL CALL

Guests: Hendrickson, Osher

Staff: Beatty, Crawley, O'Keefe, Weichelt, Hunt

Present: 9 - Michael E. Verveer; Edna Canfield; Kathleen A. Poi; Donna C. Bryant; Daryl K. Sherman; Felicitus Ferington; Kathleen Whitt; Blinda H. Beason and Alnisa T. Allgood

Absent: 3 - Barbara Harrington-McKinney; Faisal A. Kaud and Mary Jo A. Rimkus

APPROVAL OF MINUTES

Motion of Beason, Poi.

PUBLIC COMMENT

None

DISCLOSURES AND RECUSALS

Poi serves on the West Madison Senior Coalition Board, and Beason serves on the North Eastside Senior Coalition Board.

REPORTS

1. [43424](#) Madison Senior Coalitions Report

Hendrickson reported that all four Coalition Boards have approved the merger, and legal paperwork will developed the new entity by January 1, 2019. Case managers are now operating throughout the City and will use a joint database beginning on June 1, 2018. Extensive work is being done on policies & procedures manual, equitable salaries & benefits and the provision of joint phone & computer systems. Board recruitment will focus on individuals who can move the new organization from a solid history and government support to a dynamic, new entrepreneurship model. Hendrickson was praised for her excellent leadership on this complex project!

2. [48103](#) Community Services Committee, Donna Bryant

Bryant was unable to attend a previous month's meeting, and the most recent meeting was cancelled.

3. [41829](#) Madison Senior Center Foundation, Edna Canfield
- No meeting scheduled.**
4. [51296](#) Staff Report, Christine Beatty, John Weichelt, and Laura Hunt
- Discuss Available Reports
 - Volunteer and Program Activities
- o Discuss Available Reports**
Beatty reviewed January, February and March reports for the committee.
- o Volunteer and Program Activities**
Weichelt reported on the Annual Recognition Breakfast as the focus of national Volunteer Recognition Week. Currently, 325 volunteers on record with 160 identified as regular volunteers. Over 7,000 hours contributed or 3.4 FTE. Volunteers will be hanging the Artful Affair this week, and Accreditation Teams are underway as are Front Desk and Gardening recruitments. Two new volunteer positions are developed, a computer technician and class facilitator.
- Hunt highlighted several successful Medicare workshops offered off-site by Byrant. She promoted upcoming programs, Meeting the Author, hand-building with clay and housing and landlord rights. She reminded members that May is Older Americans Month, and the theme is Engage at Every Age!**

DISCUSSION ITEMS

5. [51297](#) National Association of Area Agencies on Aging (N4A) Policy Report
- Beatty recommended n4a Policy Report as an indicator of national priorities, notably:**
- o Enable Aging at Home and in the Community**
 - o Invest in Cost-Effective Aging services**
 - o Improve Health and Lower Costs Through Community Interventions**
6. [51298](#) Annual Meeting and Report
- Beatty reviewed briefly the Annual Report and its distribution.**
7. [51299](#) Director Succession Planning
- Jim O’Keefe, CDD Director, discussed the HR processes for a new Director. A meeting is scheduled to review the position description, and there will be a request to “double fill” the position (allows the new Director to work directly with Christine Beatty for a given time). He invited CoA members to be involved in interviews and/or scoring candidate questions. Members expressed interest in identifying candidates who have the knowledge, skills and abilities required and also had “heart” or compassion for those who are served.**

ACTION ITEMS

8. [51300](#) Accreditation Strategic Plan 2018-2013
- Adopt Purpose and Planning, Recommended Actions
 - FYI in Progress: Community Connections, Administration and Human Resources,

Facility and Operations

o Adopt Purpose and Planning, Recommended Actions

Motion by Sherman and Poi to adopt the recommended actions; approved.

o FYI In Progress: Community Connections, Administration and Human Resources, Facility and Operations

Beatty reviewed accreditation teams currently meeting.

ADJOURNMENT

The meeting was adjourned on the motion of Allgood and Beason

Next meeting, Wednesday, May 23, 2018 at 2:30 pm.