



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved BOARD OF ESTIMATES

Monday, October 12, 2015

4:30 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

For Agenda Item No. 22, the Board of Estimates met jointly with the Dane County Personnel and Finance Committee at 5:00 p.m. regarding the Budget for the Department of Public Health for Madison and Dane County.

CALL TO ORDER / ROLL CALL

Present: 6 - Denise DeMarb; Michael E. Verveer; Barbara Harrington-McKinney; Sara Eskrich; Maurice S. Cheeks and Paul R. Soglin

Absent: 1 - Marsha A. Rummel

Ald. Rummel arrived at 4:45 after the consent agenda and during Item. No. 13.

PUBLIC COMMENT

There were 6 registrants.

DISCLOSURES AND RECUSALS

None.

PRESENTATION OF CONSENT AGENDA

Items 13, 18, 19, 20, 21, 22 and 23 were not included on the Consent Agenda.

ITEMS CONSIDERED

1. [40186](#) Recreating a 1.0 FTE Transit Account Clerk 1 (#2917, CG42, R07) position in the Metro Transit Department to a 1.0 FTE Transit Account Clerk 3 (CG42, R11-class number R004) to be filled through an internal competitive process.
A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

2. [40187](#) Recreation of a 1.0 FTE Administrative Assistant (#3586, CG17, R14) to a 1.0 FTE Accounting Technician 3 (CG20, R16) in the Community Development Division budget, to be posted and filled through an internal competitive process.

A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

3. [40188](#) Recreate the 1.0 FTE position #74 of "Administrative Clerk 1" (CG17/09, currently occupied by K. McCarthy) as "Program Assistant 1" (CG17/11, class code G047) in the Civil Rights budget and reallocate the incumbent to the new position.

A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

4. [40209](#) Deleting the classification of Streets Operations Manager in CG 18, R14, and creating the classification of Assistant Streets Superintendent in CG 18, R15. Recreating and retitling the position #1700 of 1.0 FTE Streets Operations Manager in CG18, R14 as Assistant Streets Superintendent in CG18-15, in the Streets Division Operating Budget; and reallocating the incumbent, S. Schultz to the new position.

A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

5. [40254](#) Authorizing the City to execute a service contract for a 1 year term of service, with three 1 year renewal options, provided by The Hiebing Group, Inc., for marketing and advertising of Monona Terrace Community and Convention Center.

A motion was made by DeMarb, seconded by Cheeks, to Return to Lead with the Recommendation for Approval to the MONONA TERRACE COMMUNITY AND CONVENTION CENTER BOARD. The motion passed by voice vote/other.

6. [40237](#) Awarding a contract to Restech Services, LLC for a 2 year pilot program to provide fiber to the home pursuant to the "Bridging the Digital Divide" RFP, and authorizing the Mayor and City Clerk to enter into a contract for the pilot program.

A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

7. [40235](#) Amending the 2015 Facilities Management Capital Budget and Awarding Public Works Contract No. 7311, CCB City Channel Remodel to JH Findorff & Son, Inc.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
8. [40157](#) Creating Section 9.01(2)(a) of the Madison General Ordinances to allow the clerk to issue a license or permit to an applicant who owes unpaid forfeitures provided applicant is under a payment plan.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [40155](#) Resolution to authorize a contract with Frank Productions, Inc., for Freakfest 2015 and to authorize gating and ticketing for entry into the event area.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
10. [40214](#) Authorizing the Mayor and City Clerk or the Designee of the Finance Director to execute a sole source Purchase of Services Contract with Simon and Company.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
11. [39852](#) Amending Section 6.19(6) of the Madison General Ordinances to permit the Fire Department to bill for authorized fees.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
12. [40229](#) Approving the Fire Department to accept donations of goods or services of no more than \$15,000 annually from one party or business that are distributed to the community.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
14. [40185](#) Authorizing the Application for a Dane County PARC & Ride Bike Trail Grant, Acceptance of a Grant Award, and Execution of a Grant Agreement. (16th AD)
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

15. [39914](#) Authorizing the Mayor and City Clerk to execute a lease with Madison Mutual Housing Association, Inc. of City-owned property held for future transportation purposes.
- A motion was made by DeMarb, seconded by Eskrich, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
16. [40260](#) Authorizing a Land Use Agreement between Spirit SPE Portfolio 2006-1, LLC, and the City (the "Grantee") to allow for the continued use of its land to maintain and access an existing public bus stop zone.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
17. [39797](#) Authorizing the Mayor and the City Clerk to enter into a contract with Trapeze Software Group, Inc. for 2015 -2019 to provide software maintenance and support at an estimated cost of \$415,000 for 2015 with options for additional software support.
- A motion was made by DeMarb, seconded by Cheeks, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
- Ald. Rummel arrived.**
- Present:** 7 - Denise DeMarb; Marsha A. Rummel; Michael E. Verveer; Barbara Harrington-McKinney; Sara Eskrich; Maurice S. Cheeks and Paul R. Soglin
13. [40064](#) Authorizing the Mayor and City Clerk to sign an agreement with JBM Patrol & Protection Corp. to provide security services in the Parking Utility facilities.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
18. [40191](#) To approve the schedule of Special Charges for the State Street Mall/Capitol Concourse for 2014/15 Maintenance Charges.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
19. [40068](#) Determination of Necessity of Taking for Downtown Park at W. Mifflin Street and N. Bassett St. and Authorizing the Condemnation of the Properties in the Schedule of Acquisitions
- A motion was made by DeMarb, seconded by Cheeks, to Return to Lead with the Recommendation for Approval to the BOARD OF PARK COMMISSIONERS,. The motion passed by the following vote:**
- Ayes:** 4 - Denise DeMarb; Marsha A. Rummel; Michael E. Verveer and Maurice S. Cheeks
- Noes:** 2 - Barbara Harrington-McKinney and Sara Eskrich

Non Voting: 1 - Paul R. Soglin

20. [40128](#) 2nd SUBSTITUTE Amending Section 4.10 of the Madison General Ordinances to increase the number of days for processing the City payroll.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

CLOSED SESSION

A motion was made by DeMarb, seconded by Cheeks, to Convene into Closed Session. The motion passed by the following vote:

Ayes: 6 - Marsha A. Rummel; Michael E. Verveer; Barbara Harrington-McKinney; Sara Eskrich; Maurice S. Cheeks and Denise DeMarb

Non Voting: 1 - Paul R. Soglin

21. [40353](#) Garver Feed Mill Status Update.
- No formal action was taken on this item.**
22. [40367](#) Discussion of TIF Policy Exception Requested for Phase II of Galazie Project.
- No formal action was taken on this item.**

RECONVENE IN OPEN SESSION

A motion was made by DeMarb, seconded by Cheeks, to Reconvene. The motion passed by voice vote/other.

23. [40163](#) 2016 Executive Operating Budget
- A motion was made by DeMarb, seconded by Cheeks, to Refer to the BOARD OF ESTIMATES 10-13-15 meeting. The motion passed by voice vote/other.**

ADJOURNMENT

A motion was made by DeMarb, seconded by Cheeks, to Take A Recess a 12:15 a.m. and to reconvene at 4:30 p.m. on 10-13-15. The motion passed by voice vote/other.