

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, May 15, 2008

5:30 PM

119 E. Olin Ave.
Water Utility Offices

1. CALL TO ORDER / ROLL CALL

The Chair called the meeting to order at 5:30 p.m. He requested a initial moment of silence prior to for the loss of the three individuals involved in the UW MedFlight crash.

Present: 6 -

Lauren Cnare; Susan J. Zahner; Judith M. Wilcox; Linda D. Oakley;
William C. Sonzogni and Alan I. Schwartzstein

Excused: 2 -

Jeff Kostelic and Lori Kay

OTHERS PRESENT: Tom Schlenker, David Caes, Tommye Schneider, Jeff Golden,
Patricia Frazak, Judy Howard, Dawn Henslee, Kari Sievert, Dave Gault, Pamela Abel

2. STAFF PRESENTATION ON WISCONSIN WELL WOMAN PROGRAM (WWWP) - Dawn Henslee & Kari Sievert - 20 minutes

Kari Sievert, Program Coordinator, and Dawn Henslee, Program Specialist, were present to give historical background and an overview of the program. Their presentation also included information on the new Treatment Access Fund.

[10410](#) Wisconsin Well Woman Program flyer

Attachments: [Wisconsin Well Woman Program flyer.pdf](#)

This Miscellaneous was Accept

3. PUBLIC COMMENT - 5 minute limit per speaker NONE

4. APPROVAL OF MINUTES

REPORTS

5. CHAIR'S REPORT - 5 minutes

The National Association of Local Boards of Health annual program is listed on their website. Schwartzstein and Schlenker will be presenting a break out session at the annual conference on the last Thursday, more information to follow. The University of Wisconsin curriculum development is slow moving.

[10389](#) Chair's Report May 15, 2008

Attachments: [ChairsReport.pdf](#)

This Miscellaneous was Accept

6. DIRECTOR REPORT - 5 minutes

2009 Budget

Schlenker mentioned the loss to the medical community with the recent helicopter crash of UW Hospital and Clinic staff. The department suffered a loss when Marlene Manning, Dental Hygienist in our oral health program, died unexpectedly which resulted in a great deal of grief in the department. Caes highlighted the budget instructions which were given by the County Executive and described how it differs from the past years budget process. The population has increased in Dane County, since 2003 yet our Public Health Nurse staff numbers remained static and in fact 10% below the state average. The transition costs still remain in question, for this year and next. Another challenge is the different timing of the city's budget schedule, which begins later. It would be important for the Mayor, County Executive and their appropriate staff to meet and resolve issues soon. A joint meeting of the Budget and Executive Committees should be scheduled before the next Board meeting to work on a framework to provide to the full Board to discuss and take action. Two requests from Board members were to see what is grant funded and what is GPR, and also what are mandated programs and the staff perspective on highly desirable programs. MOTION – Wilcox/Zahner moved to authorize the Executive Committee, along with the Director, to discuss appropriate and timely action on the agency's budget between now and the next monthly meeting and respond on behalf of the Board in writing to the County Executive, passed unanimously.

Another moment of silence was observed for Marlene Manning after the director's report.

[10413](#) Director Report May 15, 2008

Attachments: [Director Report 5 15 08.pdf](#)

This Miscellaneous was Accept

[10411](#) Dane County Executive Kathleen Falk Memo on 2009 Budget Guidelines

Attachments: [Dane County Executive Kathleen Falk Memo on 2009 Budget Guidelines .pdf](#)

This Miscellaneous was **Accept**

REPORTS OF STANDING AND SPECIAL COMMITTEES - 10 minutes

7. **Executive - Schwartzstein - No report**

8. **Budget - Kostelic - No report**

9. **Bylaws - Wilcox**

Amendment Recommendations

Two issues were discussed; Article IV D., whether to delete "who are not elected officials" and Article V A. 1. whether a majority of Board member or Board member present could elect officers.

Dave Gault, Corporation Counsel, was present and stated that the Intergovernmental Agreement takes precedence over what is in the bylaws. He will check Chapter 251 of state statute because that takes precedence over the IGA and bylaws.

MOTION – Cnare/Zahner moved to approve the bylaws changes and send back to the Bylaws Committee for grammatical and content updates. Discussion followed, centering on several bylaw changes that might not be in the best interest of the public's health.

MOTION – Schwartzstein/Oakley moved to postpone previous motion and refer back to Bylaws Committee, and consider a second opinion, passed by voice vote, 5 AYES, Wilcox NO.

[10442](#) Amendment Recommendations from Bylaws Committee for Board of Health for Madison and Dane County March 3, 2008

Attachments: [Bylaws Committee Draft Amendments 3 3 08.pdf](#)

This Miscellaneous was **Refer to the BOARD OF HEALTH FOR MADISON AND DANE COUNTY**

10. **Administrative Hearing - Zahner - No report**

11. **Personnel - Oakley - Minutes included below**

Oakley reports the committee has proposals to make small improvements in the evaluation process and will bring back to the full board. Zahner/Cnare moved to accept the minutes, passed unanimously

[10375](#) Personnel Committee Minutes from April 17, 2008 meeting

Attachments: [4 17 08 Personnel Committee minutes.pdf](#)

This Miscellaneous was Approve

NEW BUSINESS - 15 minutes

12. Announce June Election of Officers

Elections will be held at the June meeting

COUNTY Board of Supervisors Referrals to the Board of Health - ACTION Items

13. [10415](#) Ordinance Amendment No. 4, 2008-2009, Amending Chapter 46 of the Dane County Code of Ordinances, Rescinding the Requirement that Large Capacity Private Septic Systems Comply with State Nitrate Standards

Attachments: [County Board Ordinance Amend #4 2008-2009 Amend Chapter 46 Private S](#)

A motion was made by Cnare, seconded by Zahner, to Approve. The motion passed by voice vote/other.

14. [10451](#) County Resolution Amending the Public Health Budget to Receive a Grant from Susan G. Komen For The Cure for the Treatment Access Fund.

Attachments: [County Resolution Amend Budget to Receive Grant from Susan G. Komen fo](#)

A motion was made by Cnare, seconded by Zahner, to Forward to the County Board of Supervisors with the Recommendation for Approval. The motion passed by voice vote/other.

CITY Common Council Referrals to the Board of Health - ACTION Items

15. [10364](#) Accepting a Grant from the Susan G. Komen Breast Cancer Foundation for \$127,880 for the Treatment Access Fund.

A motion was made by Cnare, seconded by Zahner, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

16. [10365](#) Amending the 2008 Public Health Operating Budget to allow for the carry forward and expenditure of 2007 grants.

A motion was made by Cnare, seconded by Zahner, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

Resolutions for Board of Health ACTION Only

17. [10379](#) Board of Health Resolution #2008-08 Educational Materials for Smoking Cessation for Low-Income Pregnant and Postpartum Women

Attachments: [BOH Resolution #2008 08 Educational Materials for Smoking Cessation for L](#)

A motion was made by Cnare, seconded by Zahner, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

18. [10450](#) Board of Health Resolution #2008-10 Agent Agreement - Licensed Establishments

Attachments: [BOH Resolution #2008 10 Agent Agreement Licensed Establishments.pdf](#)

A motion was made by Cnare, seconded by Zahner, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

19. [10376](#) Board of Health Resolution #2008-09 Treatment Access Fund

Attachments: [BOH Resolution #2008 09 Treatment Access Fund.pdf](#)

A motion was made by Cnare, seconded by Zahner, to Return to Lead with the Recommendation for Approval to the BOARD OF HEALTH FOR MADISON AND DANE COUNTY. The motion passed by voice vote/other.

20. **ADJOURNMENT**