



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft AFFIRMATIVE ACTION COMMISSION

Tuesday, March 13, 2018

5:00 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City County Building)

CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:03 PM, Linda Ketcham presiding.

Staff: Norman Davis, Felicia Jones, Kate McCarthy

Present: 5 - Matthew J. Phair; Linda J. Ketcham; Ryan J. Moze; April C. Kigeya and
Laura Sorensen

Excused: 3 - Brittany G. Cudaback; Steven L. Rush and Stephanie J. Munoz

APPROVAL OF MINUTES

A motion to approve the minutes was made by Phair, seconded by Moze.

Present: 8 - Matthew J. Phair; Linda J. Ketcham; Ryan J. Moze; Brittany G. Cudaback;
Steven L. Rush; April C. Kigeya; Laura Sorensen and Stephanie J. Munoz

PUBLIC COMMENT

None.

DISCLOSURES AND RECUSALS

None.

NEW BUSINESS

1. **50834** Certified Community Partners Training

Alyssa Riphon, Department of Civil Rights Equal Opportunities Division Investigator/Conciliator, gave a presentation on Certified Community Partners. All member of the Affirmative Action Commission present are now certified.

2. [50835](#) Review and update Affirmative Action Commission Operating Rules

Attachments: [11 AAC Operating Rules.doc](#)

Suggestions for revisions of the AAC Rules should be sent to Renee Frederick before next meeting.

3. [50529](#) MGO 8.075 Disposal of Surplus Real Property

Attachments: [MGO 8.075 Disposal of Surplus Real Property.docx](#)
[RESJI Tool Comprehensive.docx](#)
[RESJI Fast Track Tool.docx](#)

Davis provided an overview of how MGO 8.075 discussion came up. MGO allows AAC to review any ordinance to bring them into line with MGO 39.02. Ketcham requested Matt Mikolajewski attend next meeting to answer questions.

4. [50053](#) Initiatives to Further Diversify Workforce

Davis gave presentation from Milwaukee Planning Director at Golden Shovel. Phair suggested a Task Force may be better than a Work Group because outside individuals could be brought in. Ketcham appointed Moze, Kigeya, Ketcham, and Phair to Residential Preference Program Work Group.

REPORTS

5. [33325](#) Report from the Common Council

Task force on government structure charged to look at government in Madison. Made up of Council, relationships with Mayor and Council (11 members). Second meeting is this during second week of March. Common Council passed Language Access Program.

6. [33326](#) Report from the Director of the Department of Civil Rights

Two of the EOD Investigator positions have closed, one already filled. Paralegal position is posted and open. Upcoming positions in the next few months. AAspire intern TBD. Wanda Fullmore interns are being interviewed. Leadership team is reviewing Performance Excellence and bringing outcome based budgeting to all City departments. MLK50 event announced for April 4.

7. [33327](#) Report from the Affirmative Action Division Manager

Hearings: TBE hearing will be scheduled soon. Forward Construction appeal hearing decision was sustained.

ACTION ITEMS

8. Appoint members to WBE Appeals Committee
DCR staff will send out possible dates.

DISCUSSION ITEMS

9. [48680](#) Discussion on Outreach Plan and Meeting Locations for 2018
- The May meeting of AAC will be at Meadowridge Library, 5726 Raymond Road
Madison, WI 53711**
10. [48679](#) Discussion on Creating Work Groups
- None.**

ADJOURNMENT

**A motion to adjourn was made by Phair, seconded by Moze. Motion passed by
voice vote/other.**