

CITY OF MADISON TRANSPORTATION COMMISSION

ACTION ITEM DETAIL – JUNE 26, 2024

ACTION TITLE: Transportation Commission Handbook and Special Rules

PRESENTER: Ann Kovich and Eric Finch

ACTION SUMMARY

Action requested is review and approval of the Transportation Commission (TC) Handbook and Special Rules.

BACKGROUND

On September 13, 2023, TC approved the TC Handbook and Special Rules, which had been updated to reflect the merger with the Transportation Policy and Planning Board into the recreated TC. Current TC Special Rules require that TC review and approve any changes in the Special Rules annually in June.

DESCRIPTION

Sec. 33.01(9)(b) of the Madison General Ordinances (MGO) makes the following requirement about any rules of procedures (also known as Special Rules) adopted by a City of Madison BCC: “Sub-units shall review and make any changes in rules of procedure every two (2) years, which shall be filed with the City Clerk by July 1 of even-numbered years.” Current Special Rules require that “Annually in June, the Commission will review and approve any changes in these Special Rules, so these Special Rules can be filed with the City Clerk by July 1st.” We are recommending that the TC Special Rules be updated to follow the guidelines in Sec. 33.01, changing the requirement for review and approval of the Special Rules to every two years: “Every two years, in June, the Commission will review and approve any changes in these Special Rules, so these Special Rules can be filed with the City Clerk by July 1st.” Should TC wish to review and change its Special Rules more frequently, that would certainly be allowed. Proposed changes are shown in red type in the “REDLINED” version.

EQUITY GOAL IMPACTS

TC members have made an ongoing commitment to include Racial Equity and Social Justice in their work on a consistent basis. As a result, one of the required training topics in the TC Handbook since its inception is “Racial Equity and Social Justice Initiative.”

FISCAL & PROCUREMENT DETAILS

No current additional fiscal impact is identified.