

Application for Neighborhood and Community Development Funds

Applications should be submitted electronically to cdbg@cityofmadison.com by 12:00 p.m. on the first Friday of the month and will be reviewed by the CDBG Committee on the first Thursday of the following month.

Program Title: HOME/CDBG Funds Amount Requested: \$779,873
Agency: Lutheran Social Services of Wisconsin and Upper Michigan, Inc. Tax ID/EIN/FEIN: 39-0816846
Address: 647 W. Virginia Street, Suite 200, Milwaukee, WI 53204 DUNS #: 060460730
Contact Person: Dennis Hanson Telephone: (414)304-6934
Email: dennis.hanson@lsswis.com Fax: (414)325-3124

1. Program Abstract: Provide an overview of the project. Identify the community need to be addressed. Summarize the program's major purpose in terms of need to be addressed, the goals, procedures to be utilized, and the expected outcomes. Limit response to 150 words.

Tennyson Ridge is a proposed 72-unit new construction WHEDA LIHTC that will provide much-needed high-quality affordable housing at a wide range of affordability options and will eliminate blight by removing and remediating a distressed, contaminated and long shuttered poultry research facility currently on the site. In addition the project will create approximately \$3 million in construction payroll. The site was selected due to its excellent linkages with schools, employment, services and public transportation. This infill redevelopment project is located within a Qualified Census Tract and City of Madison Tax Increment District #40. The project application must be submitted to WHEDA by 1/31/2014. It is hoped that through a combination of WHEDA administered Section 42 tax credits and City of Madison public/private participation funding which could include tax increment financing and/or Affordable Housing Trust Funds, HOME funds, CDBG funds.

2. Target Population: Identify the projected target population for this program in terms of age, residency, race, income eligibility criteria, and other unique characteristics or sub-groups.

This is a workforce/family housing project but none will be excluded. LSS has the desire, capacity and experience to provide services to families and seniors, as well as individuals with disabilities.

The project will include 72 units, all of which will be affordable with 26 units @ 60% CMI, 34@50%CMI, 6@40%CMI and 6@30%CMI.

unduplicated individuals estimated to be served by this project.
Estimated 180 persons at 2.5 persons per household.

unduplicated households estimated to be served by this project.
Up to 72 households at any given time.

3. Program Objectives: The 5-Year Plan lists 9 project objectives (A through N). Circle the one most applicable to your proposal and describe how this project addresses that objective.

- | | |
|---|--------------------------------|
| A. Housing – Existing Owner-Occupied | G. Neighborhood Civic Places |
| B. Housing – For Buyers | K. Community-based Facilities |
| C. Housing – Rental Housing (selected) | L. Neighborhood Revitalization |
| E. Economic Dev. – Business Creating Jobs | N. Access to Housing Resources |
| F. Economic Dev. – Micro-enterprise | |

4. Fund Objectives: Check the fund program objective which this project meets. (Check all for which you seek funding.)

- | | | | |
|-----------------------|---|----------|---|
| Acquisition/
Rehab | <input type="checkbox"/> New Construction, Acquisition, | Futures | <input type="checkbox"/> Prototype |
| | <input type="checkbox"/> Expansion of Existing Building | | <input type="checkbox"/> Feasibility Study |
| | <input type="checkbox"/> Accessibility | | <input type="checkbox"/> Revitalization Opportunity |
| | <input type="checkbox"/> Maintenance/Rehab | | <input type="checkbox"/> New Method or Approach |
| | <input type="checkbox"/> Other | | |
| Housing | X Rental Housing | Homeless | <input type="checkbox"/> Housing |
| | <input type="checkbox"/> Housing For Buyers | | <input type="checkbox"/> Services |

5. **Budget:** Summarize your project budget by estimated costs, revenue, and fund source:

EXPENDITURES	TOTAL PROJECT COSTS	AMOUNT OF CD REVENUES	AMOUNT OF NON-CD REVENUES	SOURCE OF NON-CD FUNDED PORTION
A. Personnel Costs				
1. Salaries/Wages (attach detail)				
2. Fringe Benefits				
3. Payroll Taxes				
B. Non-Personnel Costs				
1. Office Supplies/Postage				
2. Telephone				
3. Rent/Utilities				
4. Professional Fees & Contract Services				
5. Work Supplies and Tools				
6. Other:				
C. Capital Budget Expenditures (Detail in attachment C)				
1. Capital Cost of Assistance to Individuals (Loans)				
2. Other Capital Costs:				
D. TOTAL (A+B+C)				

6. **Action Plan/Timetable**

Estimated Month of Completion
(If applicable) _____

Describe the major actors and activities, sequence, and service location, days and hours which will be used to achieve the outcomes listed in # 1.

Use the following format:
(Who) will do (what) to (whom and how many) (when) (where) (how often). A flowchart may be helpful.

- Lutheran Social Services will provide supportive services to qualified residents of the project. This will primarily be accomplished through the *Self-Directed Supports* program of LSS. This program allows participants to remain as independent as possible, in a home of their own, through provision of supportive services that allows the individuals to be successful participants in their communities. These services will be provided at the development, and in the community as appropriate.

7. What was the response of the alderperson of the district to the project?

Alderperson Larry Palm is supportive of the project as is Lydia Maurer, the VicePresident and contact person for the Berkeley Oaks Neighborhood Association.

8. Does agency seek funds for property acquisition and/or rehab? [If applicable, describe the amount of funds committed or proposed to be used to meet the 25% match requirements (HOME or ESG) with its qualifications.]

- No Complete Attachment A
- Yes Complete Attachment B and C and one of the following:
- D Facilities
 - E Housing for Buyers
 - F Rental Housing and Proforma

9. Do you qualify as a Community Housing Development Organization (CHDO)? (See attachment G for qualifications.)

- No Yes - Complete Attachment G

10. Do you seek Scattered Site Acquisition Funds for acquisition of service-enriched housing?

- No Yes - Complete Attachment B, C, F, and H

11. Do you seek ESG funds for services to homeless persons?

- No Yes - Complete Attachment I

12. This proposal is hereby submitted with the approval of the Board of Directors/Department Head and with the knowledge of the agency executive director, and includes the following:

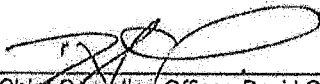
- | | |
|---|--|
| <input type="checkbox"/> Future Fund (Attachment A) | <input type="checkbox"/> Housing for Resale (Attachment E) |
| <input checked="" type="checkbox"/> Property Description (Attachment B) | <input checked="" type="checkbox"/> Rental Housing and Proforma (Attachment F) |
| <input checked="" type="checkbox"/> Capital Budget (Attachment C) | <input type="checkbox"/> CHDO (Attachment G) |
| <input type="checkbox"/> Community Service Facility (Attachment D) | <input type="checkbox"/> Scattered Site Funds Addendum (Attachment H) |
| | <input type="checkbox"/> ESG Funding Addendum (Attachment I) |

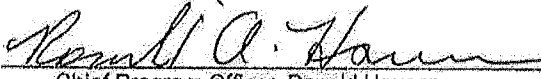
13. Affirmative Action: If funded, applicant hereby agrees to comply with City of Madison Ordinance 39.02(9) and file either an exemption or an affirmative action plan with the Department of Civil Rights. A Model Affirmative Action Plan and instructions are available at: <http://www.cityofmadison.com/dcr/aaForms.cfm>.

14. Non-Discrimination Based on Disability: Applicant shall comply with Section 39.05, Madison General Ordinances, Nondiscrimination Based on Disability in City-Assisted Programs and Activities. Under section 39.05(7) of the Madison General Ordinances, no City financial assistance shall be granted unless an Assurance of Compliance with Sec. 39.05 is provided by the applicant or recipient, prior to the granting of the City financial assistance. Applicant hereby makes the following assurances: Applicant assures and certifies that it will comply with section 39.05 of the Madison General Ordinances, entitled "Nondiscrimination Based on Disability in City Facilities and City-Assisted Programs and Activities," and agrees to ensure that any subcontractor who performs any part of this agreement complies with sec. 39.05, where applicable, including all actions prohibited under section 39.05(4),. MGO." <http://www.cityofmadison.com/dcr/aaForms.cfm>

15. Notice regarding lobbying ordinance: If you are seeking approval of a development that has over 40,000 gross square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking

assistance from the City with a value of over \$10,000 (this includes grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance, sec. 2.40, MGO. You are required to register and report your lobbying. Please consult the City Clerk for more information. Failure to comply with the lobbying ordinance may result in fines of \$1,000 to \$5,000.

Signature:  _____ Date: 11/1/13
Chief Operating Officer, David Gromacki

Signature:  _____ Date: 11/01/13
Chief Program Officer, Ronald Hauser

For additional information or assistance in completing this application, please contact the Community Development Division at 266-6520.

FUTURE FUND PROPOSAL ONLY

- A. Describe the project features which make this a prototype project, feasibility study, addresses a short-lived revitalization opportunity or develops a new method or approach, which triggered the need for Future Funds.

COMPLETE IF PROJECT INVOLVES PURCHASE, REHAB, OR CONSTRUCTION OF ANY REAL PROPERTY:
 INFORMATION CONCERNING PROPOSALS INVOLVING REAL PROPERTY

ADDRESS	ACTIVITY (Circle Each Applicable Phase)	NUMBER OF UNITS		Number of Units Currently Occupied	Number of Tenants To Be Displaced?	APPRAISED VALUE:		PURCHASE PRICE (If Applicable)	ACCESSIBLE TO INDIVIDUALS WITH PHYSICAL HANDICAPS?		PRIOR USE OF CD FUNDS IN BUILDING?
		Prior to Purchase	After Project			Current	After Rehab/ Construction		Currently?	Post-project?	
NEC Tennyson Land and Elliot Lane	Purchase Rehab Construct	0	72	0	0			\$610,000— land only	No	Yes	No
	Purchase Rehab Construct										
	Purchase Rehab Construct										

CAPITAL BUDGET

Amount and Source of Funding. ***	TOTAL PROJECT/CAPITAL BUDGET (include all fund sources)				
	TOTAL	Amount	Source/Terms**	Amount	Source/Terms**
Acquisition Costs:					
Acquisition	610000	510000	AHTF 0% Interest	100000	TIF
Title Insurance and Recording	15000				
Appraisal	4500				
*Pred/planmt/feasibility/market study	6000				
Survey	inc				
*Marketing/Affirmative Marketing	25000				
Relocation	n/a				
Other:RE Taxes	5000				
Construction:					
Construction Costs	7380000				
Soils/site preparation	575000			225000	TIF
Construction management	inc				
Landscaping, play lots, sign	inc				
Const interest	360000				
Permits; print plans/specs	180000				
Other_Contingency & Insurance	389000				
Fees:					
Architect	185000	69873	AHTF 0% Interest	10000	TIF
Engineering	45000				
*Accounting	70000			15000	TIF
*Legal	155000				
*Development Fee	1180000	200000	AHTF 0% Interest		
*Leasing Fee	inc				
Other:					
Project Contingency:					
Furnishings:					
Reserves Funded from Capital:					
Operating Reserve	65000				
Replacement Reserve	315000				
Maintenance Reserve					
Vacancy Reserve					
Lease Up Reserve	150000				
Other					
(specify):					
Other					
(specify):_Contingency	30000				
TOTAL COSTS:	11744500	779873		350000	
					100000

* If CDBG funds are used for items with an *, the total cost of these items may not exceed 15% of the CDBG amount.
 ** Note: Each amount for each source must be listed separately, i.e. Acquisition: \$30,000 HOME, \$125,000 CRF.
 *** Identify if grant or loan and terms.

The balance of funding will be via \$6,926,650 in tax credits and a 1st mortgage loan at 35 year amortization, 6.5% interest of \$3,587,977

FACILITIES

A. Recap: Funds would be applied to:

acquisition only; rehab; new construction; acquisition and rehab or construction

B. State your rationale in acquiring or improving this space. (i.e., lower costs, collaborative effort, accessibility, etc.)

C. What are the current mortgages or payments on property (including outstanding CDBG loans)?

<u>Amount</u>	<u>Name</u>
---------------	-------------

D. If rented space:

1. Who is current owner?
2.
2. What is length of proposed or current lease?
3. What is proposed rental rate (\$/sq. ft. and terms) and how does this compare to other renters in building or in area?

E. If this is new space, what is the impact of owning or leasing this space compared to your current level of space costs?

F. Include:

1. A minimum of two estimates upon which the capital costs are based.
(Be sure to base your labor costs on enforcement of Fair Labor Standards and the payment of Federal Prevailing Wage Rate.)
2. A copy of the plans and specifications for the work, or a description of the design specifications you have in mind.
3. If you own the building: A copy of your long range building improvement plan and building maintenance plan.
(Include a narrative describing what the building needs and how you expect to maintain it over time.)

HOUSING FOR BUYERS

A. Recap briefly the key or unique features of this project:

1. Activities to bring it to housing and code standards:

2. Ways to assure the long-term affordability of the unit? (i.e. Repayment or land use/lease restriction or other special funding features to make it affordable):

B. Provide the following information for owner-occupied properties (list each house or unit):

Table B: OWNER									
Unit #	# of Bedroom	Purchase Price	Amt of CD \$	Use of CD Funds*	Projected Monthly PITI	Household Income Category**	Affordability Period # of Years	Sale Price	Appraised Value

* Refer to 24 CFR 92.206 or 570.202 for such costs as construction, acquisition, architectural engineering services, affirmative marketing, and relocation.

** Less than or equal to 30% of median income, less than or equal to 50% of median, less than or equal to 60% of median, or less than or equal to 80% of median.

C. Describe proposed improvements to increase the level of accessibility:

RESIDENTIAL RENTAL PROPERTY

A. Provide the following information for rental properties: Please see attached unit and rental schedule

Table A: RENTAL						
Site 1			Site 2		Site 3	
Unit #	# of Bedrooms	Amount of CD \$	Use of CD Funds*	Monthly Unit Rent	Includes Utilities?	Household Income Category
19 units	1			\$405-\$860	All exc. unit elec.	30%-60%CMI
34 units	2			\$485-\$995	All exc. unit elec.	30%-60%CMI
19 units	3			\$975	All exc. unit elec.	30%-60%CMI

B. Indicate how the project will demonstrate that the housing units will meet housing and code standards.

Project will meet or exceed all state and local building codes and will meet or exceed all maximum WHEDA point scoring for accessibility and energy efficiency

C. Describe briefly your tenant selection criteria and process.

Tenant selection criteria and process will be by management company Oakbrook Corporation and LSS. Please see attached.

D. Does the project include plans to provide support services to assisted residents or to link assisted residents to appropriate services? If yes, describe.

Yes. LSS has a vast network of Housing Service Coordinators and Case Managers that will serve as the foundation of services to be provided by LSS at the project. Through the Community and Individualized Supports Business Unit, serving seniors and persons with disabilities, LSS will seek to provide individualized supportive services to residents of the community.

ATTACHMENT F

(continued)

TOTAL PROJECT PROFORMA (total units in the project) Please see attached 30-year proforma															
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15
Revenue															
Gross Income															
Less Vacancy															
Net Income															

RENT AND EXPENSE ASSUMPTIONS

RESIDENTIAL RENTS

Unit Type	# Units	Mo. Rent	Ann. Rent
1 bedroom (30%)	3	405.00	14,580
1 bedroom (40%)	2	555.00	13,320
1 bedroom (50%)	4	705.00	33,840
1 bedroom (60%)	10	860.00	103,200
1 bedroom (market)	0	950.00	0
2 bedroom (30%)	3	485.00	17,460
2 bedroom (40%)	4	665.00	31,920
2 bedroom (50%)	11	850.00	112,200
2 bedroom (60%)	16	995.00	191,040
2 bedroom (market)	0	1,150.00	0
3 bedroom (50%)	19	975.00	222,300
TOTAL	72		739,860

Tennyson Lane - Madison, WI
72 Units - 30 Yr Cash Flow

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9
INCOME									
Gross Potential Income	739,860	754,657	769,750	785,145	800,848	816,865	833,203	849,867	866,864
Less: Vacancy	(51,790)	(52,826)	(53,883)	(54,960)	(56,059)	(57,181)	(58,324)	(59,491)	(60,680)
NET RENTAL INCOME	\$ 688,070	\$ 701,831	\$ 715,868	\$ 730,185	\$ 744,789	\$ 759,685	\$ 774,878	\$ 790,376	\$ 806,183
Other Income	10,000	10,200	10,404	10,612	10,824	11,041	11,262	11,487	11,717
EFFECTIVE GROSS INCOME	\$ 698,070	\$ 712,031	\$ 726,272	\$ 740,797	\$ 755,613	\$ 770,725	\$ 786,140	\$ 801,863	\$ 817,900
EXPENSES									
Administration	14,000	14,420	14,853	15,298	15,757	16,230	16,717	17,218	17,735
Marketing & Advertising	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
Payroll	60,700	62,521	64,397	66,329	68,318	70,368	72,479	74,653	76,893
Utilities	47,000	48,410	49,862	51,358	52,899	54,486	56,120	57,804	59,538
Contracted Services	35,000	36,050	37,132	38,245	39,393	40,575	41,792	43,046	44,337
Maintenance and Repairs	43,900	45,217	46,574	47,971	49,410	50,892	52,419	53,991	55,611
Insurance	15,000	15,450	15,914	16,391	16,883	17,389	17,911	18,448	19,002
Real Estate Taxes	86,400	88,992	91,662	94,412	97,244	100,161	103,166	106,261	109,449
Management Fee	41,884	42,722	43,576	44,448	45,337	46,244	47,168	48,112	49,074
TOTAL EXPENSES	\$ 348,884	\$ 358,932	\$ 369,273	\$ 379,915	\$ 390,868	\$ 402,141	\$ 413,742	\$ 425,683	\$ 437,972
NET OPERATING INCOME	\$ 349,186	\$ 353,099	\$ 356,999	\$ 360,882	\$ 364,745	\$ 368,585	\$ 372,398	\$ 376,180	\$ 379,928
Replacement Reserve	21,600	22,248	22,915	23,603	24,311	25,040	25,792	26,565	27,362
NOI AFTER RESERVES	\$ 327,586	\$ 330,851	\$ 334,084	\$ 337,279	\$ 340,434	\$ 343,544	\$ 346,606	\$ 349,614	\$ 352,565
DEBT SERVICE									
Mortgage Interest Expense	232,038	229,352	226,486	223,429	220,166	216,685	212,971	209,009	204,780
Principal Payments	40,104	42,790	45,655	48,713	51,975	55,456	59,170	63,133	67,361
Mortgage Insurance	0	0	0	0	0	0	0	0	0
TOTAL DEBT SERVICE	\$ 272,141	\$ 272,141	\$ 272,141	\$ 272,141	\$ 272,141	\$ 272,141	\$ 272,141	\$ 272,141	\$ 272,141
NET CASH FLOW	\$ 55,444	\$ 58,710	\$ 61,942	\$ 65,138	\$ 68,293	\$ 71,403	\$ 74,465	\$ 77,473	\$ 80,424
DCR	1.20	1.22	1.23	1.24	1.25	1.26	1.27	1.28	1.30
\$3,587,977	1	13	25	37	49	61	73	85	97
	12	24	36	48	60	72	84	96	108

Tennyson Lane - Madison, WI
72 Units - 30 Yr Cash Flow

	YEAR 12	YEAR 13	YEAR 14	YEAR 15	YEAR 16	YEAR 17	YEAR 18	YEAR 19	YEAR 20	YEAR 21	YEAR 22	YE
\$	919,923	938,321	957,088	976,230	995,754	1,015,669	1,035,983	1,056,702	1,077,836	1,099,393	1,121,381	
	(64,395)	(65,682)	(66,996)	(68,336)	(69,703)	(71,097)	(72,519)	(73,969)	(75,449)	(76,958)	(78,497)	
\$	855,528	872,639	890,092	907,893	926,051	944,572	963,464	982,733	1,002,388	1,022,436	1,042,884	\$
	12,434	12,682	12,936	13,195	13,459	13,728	14,002	14,282	14,568	14,859	15,157	
\$	867,962	885,321	903,028	921,088	939,510	958,300	977,466	997,016	1,016,956	1,037,295	1,058,041	\$
19,379	19,961	20,559	21,176	21,812	22,466	23,140	23,834	24,549	25,286	26,044	26,821	
6,921	7,129	7,343	7,563	7,790	8,024	8,264	8,512	8,768	9,031	9,301	9,577	
84,023	86,544	89,140	91,814	94,569	97,406	100,328	103,338	106,438	109,631	112,920	116,309	
65,059	67,011	69,021	71,092	73,224	75,421	77,684	80,014	82,415	84,887	87,434	90,057	
48,448	49,902	51,399	52,941	54,529	56,165	57,850	59,585	61,373	63,214	65,110	67,061	
60,768	62,591	64,469	66,403	68,395	70,447	72,560	74,737	76,979	79,288	81,667	84,116	
20,764	21,386	22,028	22,689	23,370	24,071	24,793	25,536	26,303	27,092	27,904	28,737	
119,598	123,186	126,881	130,688	134,608	138,647	142,806	147,090	151,503	156,048	160,729	165,546	
52,078	53,119	54,182	55,265	56,371	57,498	58,648	59,821	61,017	62,238	63,482	64,751	
\$	477,038	490,828	505,022	519,630	534,667	550,143	566,072	582,468	599,344	616,714	634,593	\$
\$	390,925	394,493	398,006	401,458	404,843	408,157	411,394	414,548	417,612	420,581	423,448	\$
29,899	30,796	31,720	32,672	33,652	34,662	35,702	36,773	37,876	39,012	40,182	41,387	
\$	361,025	363,697	366,286	368,786	371,191	373,496	375,693	377,775	379,736	381,569	383,266	\$
190,320	184,840	178,994	172,755	166,099	158,997	151,420	143,335	134,708	125,504	115,684	105,737	
81,821	87,301	93,148	99,386	106,042	113,144	120,722	128,807	137,433	146,637	156,458	166,801	
0	0	0	0	0	0	0	0	0	0	0	0	
\$	272,141	272,141	272,141	272,141	272,141	272,141	272,141	272,141	272,141	272,141	272,141	\$
\$	88,884	91,556	94,144	96,645	99,050	101,354	103,551	105,634	107,595	109,428	111,124	\$
133	134	135	136	136	137	138	139	140	140	140	141	
133	145	157	169	181	193	205	217	229	241	253	264	
144	156	168	180	192	204	216	228	240	252	264	275	

Tennyson Lane - Madison, WI
72 Units - 30 Yr Cash Flow

	YEAR 26	YEAR 27	YEAR 28	YEAR 29	YEAR 30
	1,213,819	1,238,095	1,262,857	1,288,114	1,313,876
	(84,967)	(86,667)	(88,400)	(90,168)	(91,971)
\$	1,128,851	1,151,428	1,174,457	1,197,946	1,221,905
	16,406	16,734	17,069	17,410	17,758
\$	1,145,257	1,168,163	1,191,526	1,215,356	1,239,664
29,313	30,192	31,098	32,031	32,992	32,992
10,469	10,783	11,106	11,440	11,783	11,783
127,092	130,905	134,832	138,877	143,044	143,044
98,408	101,360	104,401	107,533	110,759	110,759
73,282	75,481	77,745	80,077	82,480	82,480
91,917	94,574	97,515	100,440	103,453	103,453
31,407	32,349	33,319	34,319	35,348	35,348
180,902	186,329	191,919	197,677	203,607	203,607
68,715	70,090	71,492	72,921	74,380	74,380
\$	711,505	732,163	753,427	775,315	797,845
\$	433,752	435,999	438,099	440,041	441,818
45,226	46,582	47,980	49,419	50,902	50,902
\$	388,527	389,417	390,119	390,622	390,916
69,369	55,789	41,299	25,840	9,344	9,344
202,772	216,352	230,842	246,302	262,797	262,797
0	0	0	0	0	0
\$	272,141	272,141	272,141	272,141	272,141
\$	116,385	117,276	117,977	118,481	118,775
1.43	1.43	1.43	1.44	1.44	1.44
301	313	325	337	349	349
312	324	336	348	360	360

COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) ONLY

A. Please describe how the organization meets the following key criteria:

- Possesses not-for-profit, tax exempt 501(c) status
- Has a board with fewer than 1/3 of its members as public officials;
- Includes provision of affordable housing within its statement of purpose;
- Includes lower income or lower income representatives for a minimum of 1/3 of its board and includes a means for lower-income participation;
- Demonstrates its capacity and experience in service the community.

APPLICATION FOR SCATTERED SITE ACQUISITION FUNDS

Address: _____ Amount Requested: _____

1. Which State of Wisconsin statute are you organized under? Chapter 181
 Chapter 185

2. Proposed Acquisition Site:
 - A. Address:
 - B. Current appraised value:
 - C. Accepted purchase price (if offer has been made):
 - D. Number of bedrooms, living units, or shared living units: _
 - E. Number of square feet on the property:

3. Program Abstract: Provide an overview of the service program. Identify the community need to be addressed. Summarize the program's major purpose in terms of problems to be addressed, the goals and procedures to be utilized, and the expected outcomes. Limit response to 150 words.

4. Describe how your target population meets the CDA definition of special needs.

EMERGENCY SHELTER GRANT FUNDING

- A. Describe how you coordinate tasks and responsibilities or target groups with other agencies. (i.e., agencies from whom you commonly receive referrals or to whom you make referrals, and the sequence of contact.) Describe, if appropriate, how a partnership will be formed among local organizations and individual involved with the implementation of the program.
- B. If funds are requested for supportive services or prevention activities, describe how the service qualifies as a new service or how it will be a quantifiable increase in services.