



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Amended BOARD OF ESTIMATES

Monday, January 11, 2016

4:30 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Present: 5 - Marsha A. Rummel; Michael E. Verveer; Barbara Harrington-McKinney;
Sara Eskrich and Paul R. Soglin

Absent: 2 - Denise DeMarb and Maurice S. Cheeks

PUBLIC COMMENT

There were 5 registrants.

DISCLOSURES AND RECUSALS

None.

PRESENTATION OF CONSENT AGENDA

Items 10, 14, 19, 21, 22, 25, 26, 32, and 35 were not included on the consent agenda.

ITEMS DISCUSSED

1. [41315](#) Annual Statement of Interest Form Reminder

No formal action was taken on this item.
2. [40854](#) Recreate the 1.0 FTE position #810 of "IT Specialist 3" (CG18/10, currently occupied by E. Olson) as "IT Specialist 4" (CG18/12, class code H248) in the Information Technology budget and reallocate the incumbent to the new position.

A motion was made by Verveer, seconded by Harrington-McKinney, to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER**. The motion passed by voice vote/other.
3. [40855](#) Recreate the 1.0 FTE position #835 of "IT Specialist 3" (CG18/10, currently occupied by J. Silverwood) as "IT Specialist 4" (CG18/12, class code H248) in the Information Technology budget and reallocate the incumbent to the new position.

A motion was made by Verveer, seconded by Harrington-McKinney, to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER**. The motion passed by voice vote/other.

4. [40856](#) Recreate the 1.0 FTE position #841 of "IT Specialist 3" (CG18/10, currently occupied by R. Sjachrani) as "IT Specialist 4" (CG18/12, class code H248) in the Information Technology budget and reallocate the incumbent to the new position.
A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
5. [40968](#) Recreate a 1.0 FTE position of "Detective" (CG11/11, A001) as a 1.0 FTE "Investigator" position (CG11/11, A003) in the Police Department budget
A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
6. [41102](#) Delete vacant position #1274 of Parking Maintenance Worker 1 in CG 16, R09, and recreate it as a 1.0 FTE Parking Equipment Mechanic in CG 16, R10 in the Parking Utility Operating Budget.
A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - RECESSED PUBLIC HEARING. The motion passed by voice vote/other.
7. [41143](#) Granting and adopting equitable wage increases for employees in compensation group 28.
A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
8. [40960](#) Approving a Facade Improvement Grant to 101 King, LLC doing business as Lucille, located at 101 King Street.
A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
9. [41174](#) Approving a Facade Improvement Grant to Atwood Avenue Property Group, LLC; located at 1965 Atwood Ave.
A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
10. [40924](#) Authorizing the Mayor and City Clerk to sign a contract with Titan Public Safety Solutions, LLC for software and implementation services for a new municipal court management system for the City Municipal Court, and authorizing ongoing maintenance and support contract(s).
A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

11. [40969](#) Authorizing the execution of a lease between the City of Madison and the Community Development Authority of the City of Madison for space within the lower level of The Village on Park to be used by the City's Employee Assistance Program group.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
12. [41196](#) To authorize the City to enter into an agreement with SiteOne Landscape Supply Holding LLC for chemicals and supplies to be used for EAB mitigation in 2016.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
13. [41085](#) Authorizing Fleet Services to spend up to \$55,000 to repair truck 4307 which was badly damaged in an accident.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
14. [41160](#) Authorizing the Traffic Engineering Division to accept a grant for \$141,600 from the Wisconsin Department of Transportation to maintain and expand a pedestrian-bicycle safety education program and authorizing the Mayor and City Clerk to enter into the grant contract.
- A motion was made by Eskrich, seconded by Rummel, to Return to Lead with the Recommendation for Approval to the PEDESTRIAN/BICYCLE/MOTOR VEHICLE COMMISSION. The motion passed by voice vote/other.**
15. [41164](#) Authorizing the Madison Police Department to accept donations for Canine, Mounted, Community Outreach (including youth programming), Honor Guard, Training Center and other police initiatives, to utilize those donated services, goods or funds for such efforts, and to report such donations to the Board of Estimates annually
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
16. [41175](#) Authorization for the Madison Police Department to use General Communications, Inc. as a sole source provider of Setina vehicle equipment
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

17. [41176](#) Authorization of a no-cost MOU with Journey Mental Health Center, Inc. for a dedicated mental health clinical crisis worker co-located in the Police Department
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
18. [40970](#) Authorizing the execution of a lease between the City and Washington Gilman, L.P. to provide office space for Metro Transit.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
19. [41136](#) Authorizing the Mayor and City Clerk to enter into an agreement with Dane County for the following purposes in the calendar year 2016: (1) providing the Transit Utility with MA Waiver Community Integration Program (CIP) funding; (2) providing Dane County with State 85.20 funding by the Transit Utility for the County's provision of accessible transportation for persons unable to use the Transit Utility's paratransit services with its service area.
- A motion was made by Rummel, seconded by Eskrich, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
20. [40852](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Edgewood College, Inc. for the provision of access by Edgewood students and employees to Metro Transit fixed route and ADA paratransit services, with reimbursement per trip for the contract period.
- A motion was made by Verveer, seconded by Harrington-McKinney, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
21. [40947](#) Creating Section 4.29 of the Madison General Ordinances relating to affiliated organizations for the City of Madison.
- A motion was made by Harrington-McKinney, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
22. [40939](#) Amending Sections 9.13(3)(a)1. and 2., 9.13(6)(h)3.a.i., 9.13(7)(e), and 9.13(10)(f), of the Madison General Ordinances to increase license fees.
- A motion was made by Verveer, seconded by Rummel, to Return to Lead with the Recommendation for Approval to the VENDING OVERSIGHT COMMITTEE. The motion passed by voice vote/other.**
23. [41168](#) Authorizing the Mayor and City Clerk to terminate the existing lease with Gateway Associates, for a portion of East Wilson Street right-of-way adjacent to the Gateway Shopping Center at 600 Williamson Street.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

24. [41211](#) Authorizing an Option Agreement with Movin' Out Inc. and/or its assigns for sale of the property located at 1917 Lake Point Drive in Madison, Wisconsin
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
25. [40937](#) SUBSTITUTE Resolution Authorizing the Mayor and City Clerk to enter into a purchase of service (Architect) agreement with Engberg Anderson Architects for \$64,000 to provide limited professional architectural and engineering design services for a building assessment including assessing the mechanical systems in the building, space programming, pre-conceptual designs and cost estimates for the Fairchild Building in order to study the possibility of locating a ~~men's~~ homeless shelter and/or public restroom in the building.
- A motion was made by Harrington-McKinney, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT WITH EDITORIAL CHANGE - REPORT OF OFFICER. The motion passed by voice vote/other.**
26. [41171](#) SUBSTITUTE Amending the 2016 Engineering Division Operating Budget to add two FTE positions, one Construction Manager and one Project Manager (working title), for work on design and construction of building projects, funded by Capital Projects and an additional appropriation of \$27,490 from the Contingent Reserve.
- A motion was made by Harrington-McKinney, seconded by Eskrich, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
27. [41216](#) Authorizing the Mayor and City Clerk to enter into a purchase of service (Architect) agreement with OPN Architects to provide professional architectural and engineering design services for the Library Maintenance Support Center Remodel and Addition in the amount of \$192,600.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
28. [40987](#) Authorizing the City's Community Development Division (CDD) to provide reimbursement in the amount of \$2,282 to Sarah Krause for an overpayment of a down payment assistance loan provided through Operation Fresh Start and funded by the CDD.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

29. [41202](#) Authorizing the Mayor and City Clerk to execute an extension of loan agreements with the Urban League of Greater Madison, revising the repayment dates for CDBG loans used to support ULGM's acquisition of properties at 3 Montana Circle and 1401 Wyoming Way.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
30. [41214](#) Authorizing an allocation of up to \$144,000 in CDD Housing Development Reserve Funds to provide additional down payment assistance to qualified low- to moderate-income homebuyers through Movin' Out, Inc.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
31. [41181](#) Authorizing the Mayor and City Clerk to execute loan agreements related to the affordable housing development projects selected as part of the 2014 Affordable Housing Funding Request for Proposals.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
32. [41186](#) Amending the repayment terms of Affordable Housing Trust Funds (AHTF) awarded to the City's Community Development Authority (CDA) for financing its Mosaic Ridge Homeownership Project.
- A motion was made by Verveer, seconded by Eskrich, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
33. [41200](#) SUBSTITUTE: Authorizing the Mayor and City Clerk to execute loan agreements with Heartland Housing, Inc. (and/or an affiliate legal entity) for up to \$1,615,000 from the Affordable Housing Fund for the development (pre-development and construction) of approximately 45 units of permanent supportive housing at 7933 Tree Lane for families experiencing homelessness.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
34. [40903](#) Approving an Amendment to the Project Plan for Tax Incremental District (TID) #32 (Upper State St), City of Madison.
- A motion was made by Verveer, seconded by Harrington-McKinney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

CLOSED SESSION NOTICE

A motion was made by Verveer, seconded by Eskrich, to Convene into Closed Session. The motion passed by the following vote:

Absent: 2 - Denise DeMarb and Maurice S. Cheeks

Ayes: 3 - Michael E. Verveer; Barbara Harrington-McKinney and Sara Eskrich

Noes: 1 - Marsha A. Rummel

Non Voting: 1 - Paul R. Soglin

Reconvene in Open Session

Item #35 was discussed in closed session.

35. [41314](#) Update on the Garver Feed Mill.

A motion was made by Rummel, seconded by Verveer, to Accept the report with the following Recommendations. The motion passed by voice vote/other.

Request update from staff at the April 11 BOE meeting to provide status updates on the following issues:

Ground Lease/Financial Assistance

Status of Land Lease

Update on Private Funding Sources

Staff will return to BOE prior to the April 11 meeting should there be meaningful changes.

ADJOURNMENT

A motion was made by Verveer, seconded by Eskrich, to Adjourn at 6:01 p.m.. The motion passed by voice vote/other.