



Location
5102 Spring Court

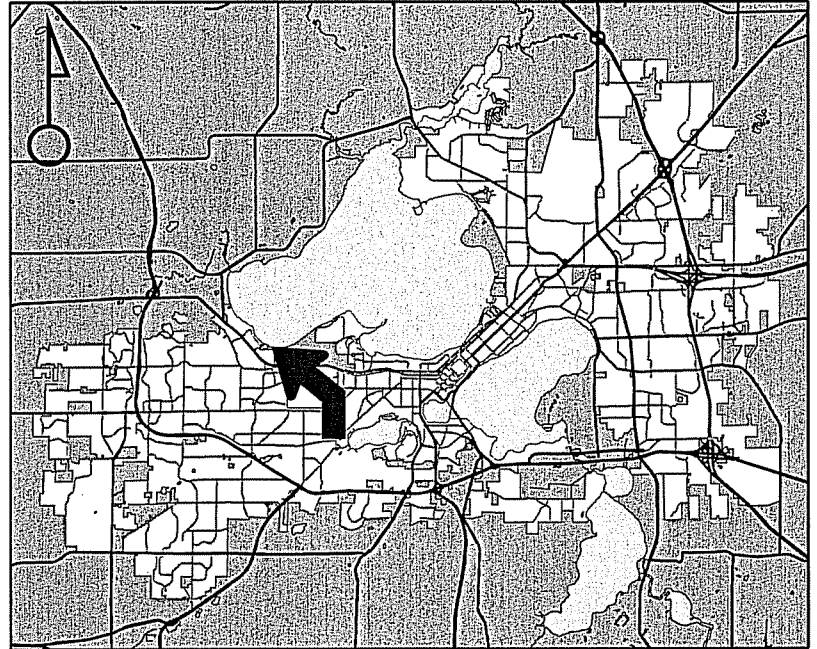
Project Name
Merrill Springs Park House Demolition

Applicant
Kay Rutledge –
City of Madison Parks Division

Existing Use
Single-family residence

Proposed Use
Demolish tree-damaged single-family residence in Merrill Springs Park

Public Hearing Date
Plan Commission
27 October 2014

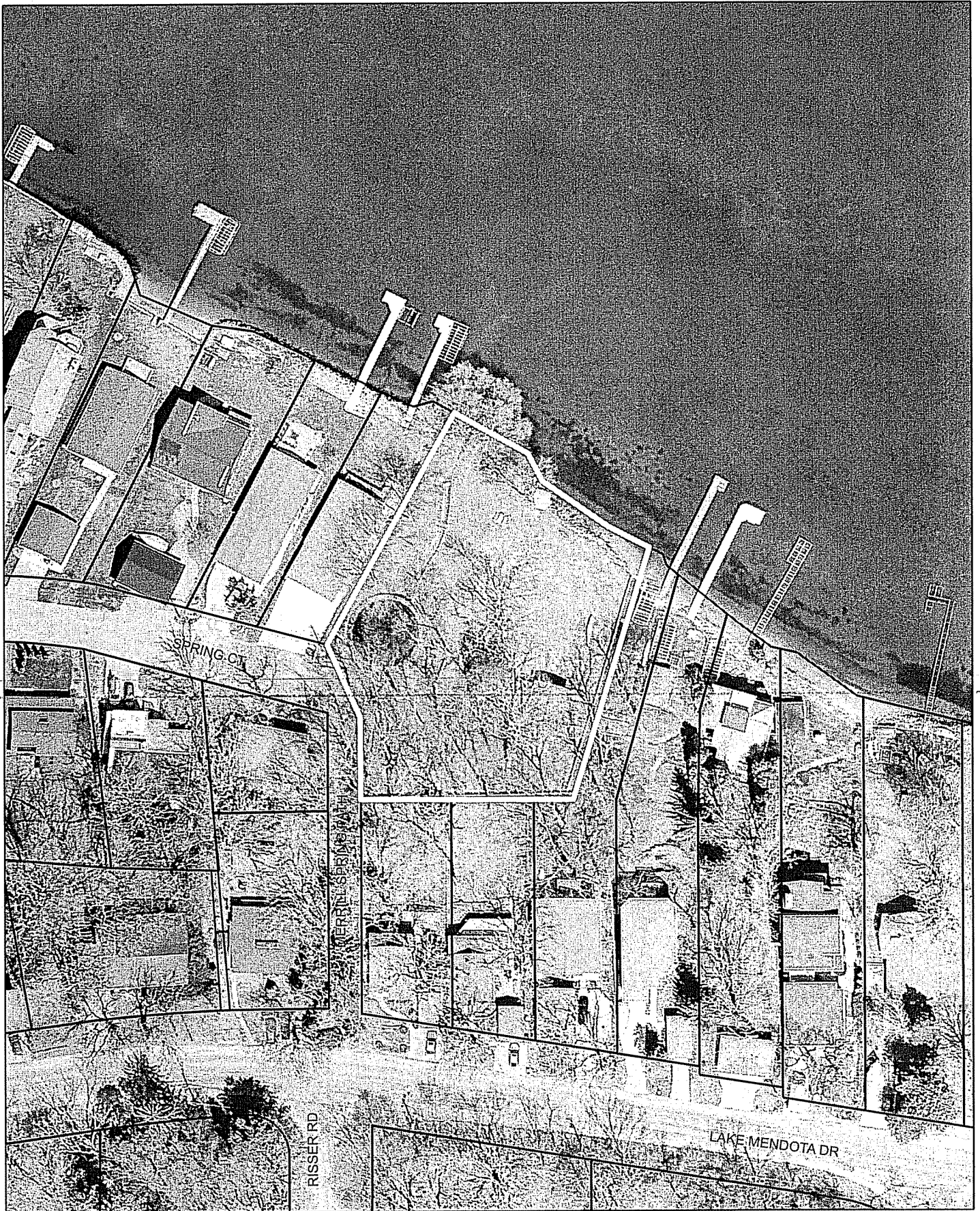


For Questions Contact: Tim Parks at: 261-9632 or tparks@cityofmadison.com or City Planning at 266-4635



Scale : 1" = 400'

City of Madison, Planning Division : RPJ : Date : 20 October 2014





LAND USE APPLICATION

CITY OF MADISON

215 Martin Luther King Jr. Blvd; Room LL-100
PO Box 2985; Madison, Wisconsin 53701-2985
Phone: 608.266.4635 | Facsimile: 608.267.8739

- All Land Use Applications should be filed with the Zoning Administrator at the above address.
- The following information is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the Subdivision Application.
- This form may also be completed online at:
www.cityofmadison.com/developmentcenter/landdevelopment

FOR OFFICE USE ONLY:

Amt. Paid N/A Receipt No. _____
 Date Received 9/24/14
 Received By TP
 Parcel No. 251-0709-184-122-8
 Aldermanic District 19-CLEAR
 Zoning District TR-C1 & TR-C2
 Special Requirements _____
 Review Required By:
 Urban Design Commission Plan Commission
 Common Council Other: _____

Form Effective: February 21, 2013

1. **Project Address:** 5102 Spring Court
Project Title (if any): Merrill Springs Park cottage demolition

2. **This is an application for (Check all that apply to your Land Use Application):**

- Zoning Map Amendment from _____ to _____
- Major Amendment to Approved PD-GDP Zoning Major Amendment to Approved PD-SIP Zoning
- Review of Alteration to Planned Development (By Plan Commission)
- Conditional Use, or Major Alteration to an Approved Conditional Use
- Demolition Permit
- Other Requests: _____

3. **Applicant, Agent & Property Owner Information:**

Applicant Name: Parks Division - Kay Rutledge **Company:** City of Madison
Street Address: 210 Martin Luther King, Jr. Blvd. **City/State:** Madison, WI **Zip:** 53701-2987
Telephone: (608) 266-4711 **Fax:** (608) 267-1162 **Email:** krutledge@cityofmadison.com

Project Contact Person: _____ **Company:** _____
Street Address: _____ **City/State:** _____ **Zip:** _____
Telephone: () **Fax:** () **Email:** _____

Property Owner (if not applicant): _____
Street Address: _____ **City/State:** _____ **Zip:** _____

4. **Project Information:**

Provide a brief description of the project and all proposed uses of the site: Demolish former single-family home damaged by tree on August 28, 2014.

Development Schedule: Commencement Fall 2014 Completion January 2015

5. Required Submittal Information

All Land Use applications are required to include the following:

Project Plans including:*

- Site Plans (fully dimensioned plans depicting project details including all lot lines and property setbacks to buildings; demolished/proposed/alterd buildings; parking stalls, driveways, sidewalks, location of existing/proposed signage; HVAC/Utility location and screening details; useable open space; and other physical improvements on a property)
- Grading and Utility Plans (existing and proposed)
- Landscape Plan (including planting schedule depicting species name and planting size)
- Building Elevation Drawings (fully dimensioned drawings for all building sides, labeling primary exterior materials)
- Floor Plans (fully dimensioned plans including interior wall and room location)

Provide collated project plan sets as follows:

- **Seven (7) copies** of a full-sized plan set drawn to a scale of 1 inch = 20 feet (folded or rolled and stapled)
- **Twenty Five (25) copies** of the plan set reduced to fit onto 11 X 17-inch paper (folded and stapled)
- **One (1) copy** of the plan set reduced to fit onto 8 ½ X 11-inch paper

* For projects requiring review by the **Urban Design Commission**, provide **Fourteen (14) additional 11x17 copies** of the plan set. In addition to the above information, all plan sets should also include: 1) Colored elevation drawings with shadow lines and a list of exterior building materials/colors; 2) Existing/proposed lighting with photometric plan & fixture cutsheet; and 3) Contextual site plan information including photographs and layout of adjacent buildings and structures. The applicant shall bring samples of exterior building materials and color scheme to the Urban Design Commission meeting.

Letter of Intent: Provide one (1) Copy per Plan Set describing this application in detail including, but not limited to:

- | | | |
|---|---|--|
| • Project Team | • Building Square Footage | • Value of Land |
| • Existing Conditions | • Number of Dwelling Units | • Estimated Project Cost |
| • Project Schedule | • Auto and Bike Parking Stalls | • Number of Construction & Full-Time Equivalent Jobs Created |
| • Proposed Uses (and ft ² of each) | • Lot Coverage & Usable Open Space Calculations | • Public Subsidy Requested |
| • Hours of Operation | | |

Filing Fee: Refer to the Land Use Application Information & Fee Schedule. Make checks payable to: *City Treasurer*.

Electronic Submittal: All applicants are required to submit copies of all items submitted in hard copy with their application as Adobe Acrobat PDF files on a non-returnable CD to be included with their application materials, or by e-mail to pcapplications@cityofmadison.com.

Additional Information may be required, depending on application. Refer to the Supplemental Submittal Requirements.

6. Applicant Declarations

Pre-application Notification: The Zoning Code requires that the applicant notify the district alder and any nearby neighborhood and business associations in writing no later than **30 days prior to FILING this request**. List the alderperson, neighborhood association(s), and business association(s) AND the dates you sent the notices:

Listserv: 17 September 2014; Alder Clear granted waiver by e-mail on 16 September 2014

→ If a waiver has been granted to this requirement, please attach any correspondence to this effect to this form.

Pre-application Meeting with Staff: Prior to preparation of this application, the applicant is required to discuss the proposed development and review process with Zoning and Planning Division staff; note staff persons and date.

Planning Staff: Tim Parks Date: 9/16/14 Zoning Staff: Matt Tucker Date: 9/16/14

The applicant attests that this form is accurately completed and all required materials are submitted:

Name of Applicant Kay H. Rutledge, PE Relationship to Property: Acting Asst. Park Superintendent

Authorizing Signature of Property Owner _____ Date 24 September 2014

play
**MADISON
PARKS**

Madison Parks Division
www.cityofmadison.com/parks

Administrative Office
Planning and Development
Community & Recreation Services
210 ML King, Jr. Blvd. Rm. 104
P.O. Box 2987
Madison, WI 53701-2987
Phone: 608.266.4711
Fax: 608.267.1162
Textnet: 866.704.2315

Parks Operations Offices
Goodman Maintenance Facility
1402 Wingra Creek Pkwy.
West Parks, 608.266.9214
Summit, 608.288.6164
West Forestry, 608.266.4816
Construction, 608.266.6289
Conservation, 608.267.4918

Sycamore Maintenance Facility
4602 Sycamore Ave.
East Parks, 608.246.4508
East Forestry, 608.266.4816

Olbrich Botanical Gardens
3330 Atwood Ave., 608.246.4550

Warner Park Community
Recreation Center
1625 Northport Dr., 608.245.3690

Irwin A. & Robert D. Goodman Pool
325 Olin Ave., 608.264.9292

Golf Madison Parks
Supervisor, 608.838.3920
Glenway Golf Course
3747 Speedway Rd., 608.266.4737
Monona Golf Course
111 East Dean Ave., 608.266.4736
Odana Hills Golf Course
4635 Odana Rd., 608.266.4724
Yahara Hills Golf Course
6701 E. Broadway, 608.838.3126

State Street Mall/Concourse
Maintenance
120 S. Fairchild St., 608.266.6031

Forest Hill Cemetery
1 Speedway Rd., 608.266.4720



A Proud Division of
the City of Madison

September 24, 2014

Plan Commission
c/o of the Planning Division,
Department of Planning and Community & Economic Development
215 Martin Luther King Jr. Blvd, Room LL-100
Madison, Wisconsin 53701-2981

Re: Demolition of 5102 Spring Court,
Merrill Springs Park

Dear Members of the Plan Commission:

On August 28, 2014, an approximately 30-inch diameter oak tree in Merrill Springs Park fell onto the cottage located in the park, which is addressed as 5102 Spring Court. The tree crushed the entire porch and the west wall of the house, and the roof is currently unsupported on the west side. City staff has determined that the building, which is open to the elements as a result of the accident, is a total loss and has secured the site until demolition can proceed. Photos of the cottage taken shortly after the accident show the extent of the damage incurred.

The 1.5-story cottage contains 3 bedrooms and 1 bath and was vacant at the time of the accident. Previously, the cottage was a private residence prior to the City acquisition of 5102 Spring Court (Lot 2 of CSM 12633) in late 2011 as an expansion of the original Merrill Springs Park, which contains the spring and the park's frontage on Spring Court. Use of the cottage as a residence or as an accessory structure for the park was not contemplated.

As the photos show, the current condition of the cottage presents an unsafe condition. Demolition of the building will commence as soon following Plan Commission approval as possible and will be completed by City crews. Following demolition, the grade of the park surrounding the house will be stabilized to prevent erosion. Our goal is to complete the demolition and site restoration work prior to this winter. Prior to issuance of wrecking permits and commencement of demolition activities, a reuse and recycle plan will be approved by the City's Recycling Coordinator as required by the Zoning Code.

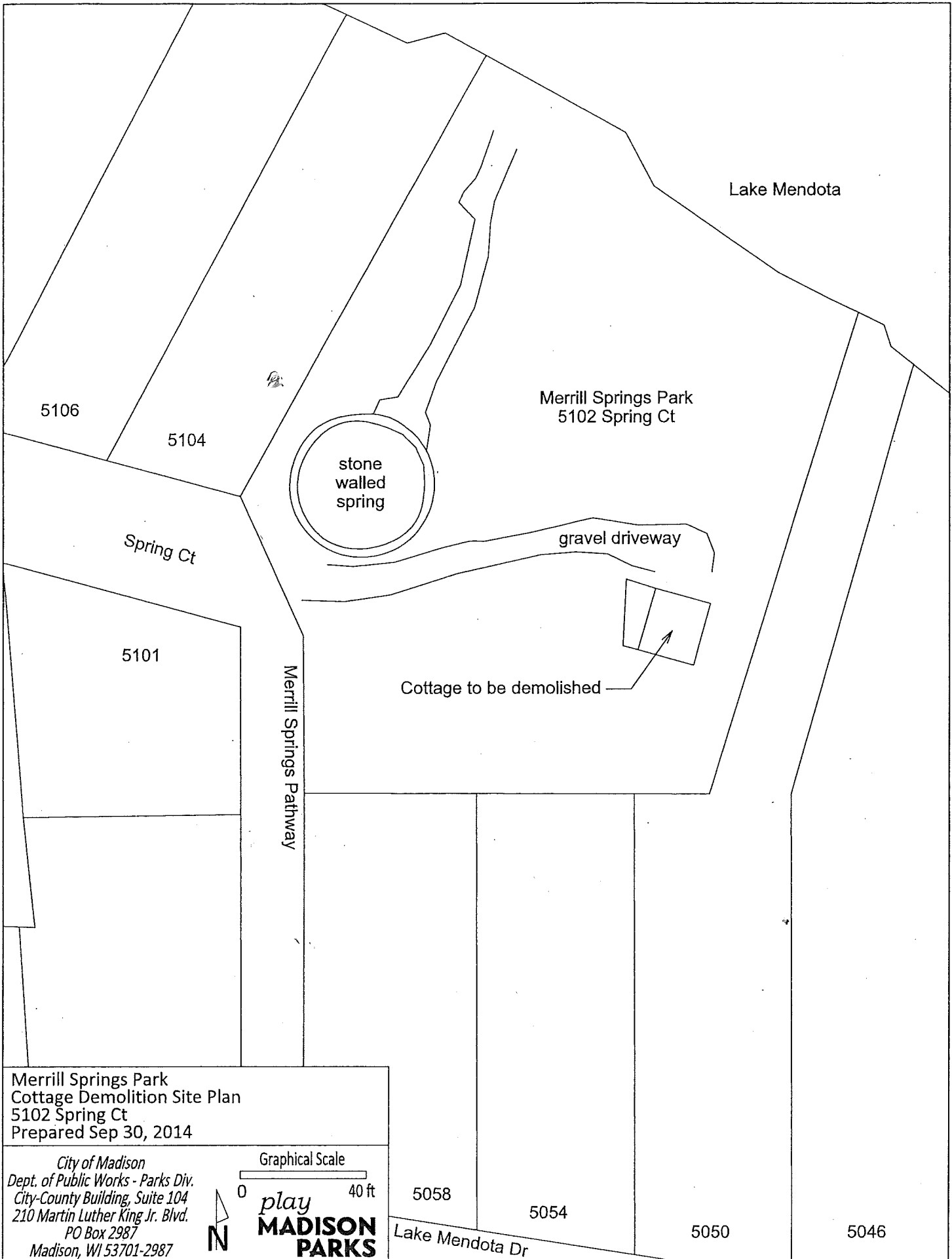
If you have any questions about this project, please contact my office at 266-4714.

Sincerely,

A handwritten signature in black ink that reads "Kay H. Rutledge".

Kay Hellenbrand Rutledge, PE
Acting Assistant Parks Superintendent
Parks Planning and Development Manager

cc: Randy Wiesner, City Engineering Division



Merrill Springs Park
 Cottage Demolition Site Plan
 5102 Spring Ct
 Prepared Sep 30, 2014

City of Madison
 Dept. of Public Works - Parks Div.
 City-County Building, Suite 104
 210 Martin Luther King Jr. Blvd.
 PO Box 2987
 Madison, WI 53701-2987

Graphical Scale
 0 40 ft

play
MADISON
PARKS