



**MEMORANDUM**

Date: November 22, 2022  
 To: Water Utility Board  
 From: Krishna Kumar, General Manager  
 Subject: 2023 Water Utility Board Meetings Schedule

**RECOMMENDATION**

Approve the 2023 Water Utility Board Meetings schedule.

**SUMMARY:**

The Water Utility Board (Board) meets monthly January-November on the fourth Tuesday of the month, unless dates conflict with 1) a prohibited meeting date, including Common Council and budget meetings, and 2) City-recognized holidays. After taking these parameters into consideration, staff has prepared the following 2023 draft Board meeting schedule for approval.

<b>2323 Water Utility Board Meeting Schedule</b>			
	4 <sup>th</sup> Tuesday	Alternate Date	Reason for Alternate Date
January	24		
February	<b>28</b>	27	Council meeting on 02/28
March	28		
April	<b>25</b>	26	Council meeting on 04/25
May	23		
June	27		
July	<b>25</b>	26	Council meeting on 07/25
August	22		
September	<b>26</b>	27	Budget meeting on 09/26
October	24		
November	28		
December	No meeting		

**ATTACHMENTS**

None