# Disability Rights Wisconsin<sup>1</sup> Physical Accessibility Summary for the City of Madison

On September 14 and November 2, 2004 a group of volunteers conducted a total of 158 physical accessibility surveys at polling sites in cities, towns and villages throughout Wisconsin. The survey used was created by the Wisconsin State Elections Board in 2004, and municipal clerks were required to survey all polling sites in their jurisdiction<sup>2</sup> DRW decided to utilize the same survey that the State Elections Board created so that municipal clerks could compare our responses to the survey with their own assessments (Attachment A). This report does not compare the data collected by the State Elections Board with the data collected by Disability Rights Wisconsin (DRW).

It is important to note that the survey does not identify non-physical barriers to voting and that addressing physical barriers listed below is not an indication of full accessibility or compliance with the Americans with Disabilities Act (ADA)

DRW recruited surveyors from the disability community and other interested state residents across Wisconsin. Surveyors were not formally trained on conducting an accessibility review, but were given written instructions to the survey. Below is a summary of the accessibility problems found at each of the locations according to our volunteer surveyors.

A total of 48 surveys were completed in the City of Madison, however, a few sites were surveyed more than once. Below is a listing of the sites that were surveyed. If there was more than one survey conducted at a polling site, the total number of surveys completed is listed in parentheses next to the name of the location.

Blessed Sacrament School
Boys and Girls Club on Taft Street (2)
Brittingham Apts (2)
Capitoland Christian Center
Crestwood Elementary School
Dane Co. Neighborhood Intervention
Doyle Administrative Building
East High School
Fire Station at 16 W. Dayton
First Congregational Church
Gates of Heaven (2)

<sup>1</sup> Formally the Wisconsin Coalition for Advocacy

<sup>&</sup>lt;sup>2</sup> Since the State Elections Board created the physical accessibility survey in 2004, they have made some substantive revisions, including measurement changes. Our survey results do not take into consideration these changes.

Georgia O'Keefe Middle School (2)

Good Shepherd Lutheran Church

Hawthorne Branch Library

Henry David Thoreau Elementary School

Hill Farms

Lapham Elementary School (2)

Leopold School

Lowell Elementary School

Madison Public Library (2)

**MATC** 

Memorial Union

Midvale Elementary School

No. 6 Firehouse on Badger Road

Odana Hills Country Club

Olbrich Gardens (3)

Porchlight on N. Brooks St

Pyle Center

Romnes Apartments

Sherman School

Tenney Park Apartments (3)

Toki Middle School

Villas Zoo

Warner Park Community Center (2)

West High School

Westside Police Station

Wil-Mar Neighborhood Center

# **Assessment of Individual Polling Sites**

Based on the survey results the volunteers found no accessibility problems at the following sites:

Blessed Sacrament School

The surveyor mentioned that the walk from the parking lot may be long for some, and suggested that temporary accessible spots in the front of the building would be helpful.

**Brittingham Apartments** 

The surveyor mentioned that this location has great accessibility features, and was one of the best polling sites that they surveyed.

East High School

First Congregational Church

Hawthorne Library

Hill Farms

Leopold Elementary School

The surveyor mentioned that it was a long way to the polling entrance behind the building.

Odana Hills Country Club

Sherman School Warner Park Westside Police Station

#### **Boys and Girls Club:**

DRW found a total of eight (8) accessibility problems at this site

**Problems with parking**: One (1) accessibility problem was identified in this section of the survey. Although there was a van accessible space, there were not additional accessible standard spaces that were at least 12 feet wide. A surveyor suggested that there should be parking spaces closer to the entrance of the polling site.

Problems with the pathways to the building: Four (4) accessibility problems were identified in this section of the survey. All curbs from the parking lot and the path to the building were not cut or ramped properly. The stairs along the pathway to the building were not properly ramped. The ramp does not have a proper handrail. The accessible route to the building was not properly marked. Problems with the entrance to the building: One (1) accessibility problem was identified in this section of the survey. The exterior doors were too heavy and there was not an automatic opener or other means to identify that someone needs help to open the door.

**Problems with traveling within the building:** Two (2) accessibility problems were identified in this section of the survey. All doors within the interior of the building were not propped open and are heavy. There were obstacles in the corridors which extended more than 4 inches from the wall.

# **Capitoland Christian Center:**

DRW found a total of four (4) accessibility problems at this site.

Problems with the pathways to the building: One (1) accessibility problem was identified in this section of the survey. The pathway to the building was too steep. Problems with traveling within the building: One (1) accessibility problem was identified in this section of the survey. The rugs or mats were not securely fastened or removed on Election Day.

**Problems within the voting area**: Two (2) accessibility problems were identified in this section of the survey. There were no voting instructions posted, and the entrance to the voting booth was too narrow.

# **Crestwood Elementary School:**

DRW found a total of four (4) accessibility problems at this site.

Problems with the pathways to the building: One (1) accessibility problem was identified in this section of the survey. The curb cut from the parking lot to the path to the building was problematic. The surveyor mentioned that the current curb cut is wide, but only runs along one of the accessible parking spots. If that parking spot were in use and the vehicle was parked close to the sidewalk, the curb-cut would be unavailable to be used by anyone else.

**Problems with traveling within the building:** Two (2) accessibility problems were identified in this section of the survey. The route to the voting area was not

directly inside the building and was not clearly marked. The rugs were not all securely fastened.

**Problems within the voting area:** One (1) accessibility problem was identified in this section of the survey. There was not sufficient unobstructed space for the reasonable movement of voters in wheelchairs in the voting area.

#### **Dane County Neighborhood Intervention:**

DRW found a total of two (2) accessibility problems at this site.

**Problems with the entrance to the building:** One (1) accessibility problem was identified in this section of the survey. The exterior doors were too heavy and did not have an automatic door opener or other accommodation to get into the building.

**Problems with traveling within the building**: One (1) accessibility problem was identified in this section of the survey. At least one door inside the building was heavy and was not propped open.

## **Doyle Administrative Building:**

DRW found a total of four (4) accessibility problems at this site.

**Problems with parking:** Three (3) accessibility problems were identified in this section of the survey. On Election Day, the accessible parking isle was blocked by dumpsters, and the accessible parking spot was temporarily removed. There were no parking spaces clearly marked near the accessible entrance, and there was no passenger drop off area.

**Problems with traveling within the building**: One (1) accessibility problem was identified in this section of the survey. The rugs or mats were not securely fastened.

# Fire Station on 16 W. Dayton:

DRW found a total of nine (9) accessibility problems at this site.

**Problems with parking**: Seven (7) accessibility problems were identified in this section of the survey. There was no temporary off street parking spaces designated as accessible (including no van accessible space). There was no paved parking or signage of any kind.

**Problems with the entrance to the building:** One (1) accessibility problem was identified in this section of the survey. The exterior doors were too heavy, but there may be a button to alert the poll worker that assistance was needed. If so, this should be clearly marked, and poll workers should be trained to respond to the bell.

**Problems with traveling within the building**: One (1) accessibility problem was identified in this section of the survey. At least one door inside the building was heavy and was not propped open.

#### Gates of Heaven:

DRW found a total of fourteen (14) accessibility problems at this site.

**Problems with parking**: Five (5) accessibility problems were identified in this section of the survey. There was no van accessible parking space or extra

accessible spaces. The accessible parking space was not located nearest to the accessible entrance, and there was no accessible passenger drop-off area. We also found that the one standard accessible space was not clearly marked.

Problems with the pathways to the building: Four (4) accessibility problems were identified in this section of the survey. We found that the pathway to the building was not smooth and was also too steep. Also, the pathway was not properly ramped and the accessible route to the building was not properly marked. Problems with the entrance to the building: Three (3) accessibility problems were identified in this section of the survey. The exterior door was too heavy to open and there is no automatic door or other accommodation to get in the building. We also found that that the ramp at the entrance of the building was too steep and that there was no protection on the edge of the ramp to prevent someone from slipping off the ramp.

**Problems with traveling within the building**: Two (2) accessibility problems were identified in this section of the survey. We found that the door thresholds too high and that the doors along the interior route were not propped open and were too heavy.

# Georgia O'Keefe Middle School:

DRW found a total of three (3) accessibility problems at this site.

**Problems with traveling within the building**: One (1) accessibility problem was identified in this section of the survey. The surveyor mentioned that at least one of the doors to the polling room should be propped open.

**Problems within the voting area:** Two (2) problems were found in this section of the survey. We found that there was a portion of the voting instructions, which informed the voter that they can get a new ballot if they make an error that was not in 18 point font. The entrance to the voting booth was too narrow.

# **Good Shepard Lutheran Church:**

DRW found a total of three (3) accessibility problems at this site.

Problems with the pathways to the building: One (1) accessibility problem was identified in this section of the survey. There were no signs to mark the route to the accessible entrance

Problems with traveling within the building: Two (2) accessibility problems were identified in this section of the survey. The route to the voting area was not clearly marked and the rugs were not securely fastened. The surveyor also mentioned that there was a food donation barrel that was in the way and that the voting area was cluttered.

# **Henry David Thoreau Elementary:**

DRW found a total of two (2) accessibility problems at this site

**Problems with parking**: Two (2) accessibility problems were identified in this section of the survey. There was no permanent or temporary off street parking spaces designated as accessible parking and there was not at least one van accessible space.

## **Lapham Elementary School:**

DRW found a total of four (4) accessibility problems at this site.

**Problems with parking:** Two (2) accessibility problems were identified in this section of the survey. There was not a van accessible space and the parking spaces were not located nearest to the entrance.

**Problems with the pathways to the building**: Two (2) accessibility problems were identified in this section of the survey. The stairs along the pathway were not ramped or were not ramped properly. The accessible route to the building was different from the primary route and was not properly marked.

## **Lowell Elementary School:**

DRW found a total of eight (8) accessibility problems at this site

**Problems with parking**: Five (5) accessibility problems were identified in this section of the survey. There were no permanent or temporary off street accessible spaces (including van accessible spaces). Therefore, the parking was not near to the accessible entrance to the building. And there was not an accessible passenger drop-off area.

Problems with the pathways to the building: Two (2) accessibility problems were identified in this section of the survey. The curbs from the parking lot to the path of the building are not cut or ramped properly, and the accessible route to the building is different from the primary route and is not properly marked.

**Problems with the entrance to the building**: One (1) accessibility problem was identified in this section of the survey. The exterior doors were too heavy for many to open, and there was not an automatic opener or other accommodation to get into the building.

# Madison Public Library:

DRW found a total of five (5) accessibility problems at this site.

**Problems with parking:** Four (4) accessibility problems were identified in this section of the survey. There were no permanent or temporary off street accessible spaces (including van accessible spaces), and there was not an accessible passenger drop-off area.

**Problems with traveling within the building**: One (1) accessibility problem was identified in this section of the survey. All rugs and mats were not securely fastened or removed.

#### MATC:

DRW found a total of four (4) accessibility problems at this site.

**Problems with parking**: Two (2) accessibility problems were identified in this section of the survey. There were no permanent or temporary off-street parking spaces designated as accessible parking (including van accessible spaces).

**Problems with the pathways to the building:** One (1) accessibility problem was identified in this section of the survey. The accessible route to the building was different from the primary route and it was not properly marked.

**Problems with the entrance to the building:** One (1) accessibility problem was identified in this section of the survey. The exterior doors were too heavy and

there was not an automatic door opener or other accommodation to get into the building.

#### **Memorial Union:**

DRW found a total of two (2) accessibility problems at this site.

**Problems with the pathways to the building**: One (1) accessibility problem was identified in this section of the survey. The accessible route to the building was different from the primary route and it was not properly marked

**Problems within the voting area:** One (1) accessibility problem was identified in this section of the survey. There were no instructions for voting printed in 18 point font or larger displayed in the voting area.

## **Midvale Elementary School:**

DRW found a total of ten (10) accessibility problems at this site.

**Problems with parking:** One (1) accessibility problem was identified in this section of the survey. The accessible parking spaces were located on the opposite end of the building from the nearest accessible entrance.

Problems with the pathways to the building: Five (5) accessibility problems were identified in this section of the survey. We found that the curbs were not properly ramped, that the pathway to the building was not smooth and was too steep. We also found that there was not proper ramping, or proper signage designating the accessible route into the building.

Problems with the entrance to the building: Three (3) accessibility problems were identified in this section of the survey. The entrance to the building had stairs and steps, and was not properly ramped. The doors to the entrance of the building were narrow, and they were heavy and did not have an automatic opener or other accommodation for access into the building.

**Problems with traveling within the building:** One (1) accessibility problem was identified in this section of the survey. The voting area was not directly inside the building and the route or accessible route was not properly marked.

The surveyor commented that the "accessible entrance to polling place was around the side of bldg. No signs in front of bldg directing people to accessible entrance. Fairly steep, paved, incline to get to accessible entrance; a metal floor grate on inside of door might impede wheelchair. Accessible parking space is irrelevant since it's so far from polling place. Most people would park on street or get dropped off. There are curb cuts in front of polling place. No sign in front how to get to accessible entrance. Doors marked as accessible were closed, heavy and opened onto a grate. Once inside polling place was basically okay."

# No. 6 Fire Department:

DRW found a total of two (2) accessibility problems at this site.

**Problems with the entrance to the building**: One (1) accessibility problem was identified in this section of the survey. We found that the exterior door was heavy and did not have an automatic door or other accommodation to get into the building.

Problems with traveling within the building: One (1) accessibility problem was identified in this section of the survey. At least one door inside the building was heavy and was not propped open.

#### Olbrich Gardens:

DRW found a total of one (1) accessibility problem at this site.

**Problems with traveling within the building:** One (1) accessibility problem was identified in this section of the survey. The surveyor found that not all rugs or mats were securely fastened.

#### Porchlight:

DRW found a total of three (3) accessibility problems at this site.

**Problems with parking:** One (1) accessibility problem was identified in this section of the survey. The accessible parking spaces are not located nearest to the accessible entrance.

Problems with the pathways to the building: Two (2) accessibility problems were identified in this section of the survey. We found that the curbs from the parking lot to the path of the building were not cut properly. We also found that the accessible route to the building was different than the primary route and was not properly marked.

#### **Pyle Center:**

DRW found a total of four (4) accessibility problems at this site.

**Problems with parking**: Four (4) accessibility problems were identified in this section of the survey. There were no permanent or temporary off-street parking spaces designated as accessible parking (including van accessible spaces). We also found there was not an accessible passenger drop-off area.

# **Romnes Apartments:**

DRW found a total of two (2) accessibility problems at this site.

**Problems with parking**: Two (2) accessibility problems were identified in this section of the survey. We found that there were no van accessible spaces or additional standard accessible spaces.

# **Tenney Park Apartments:**

DRW found a total of seven (7) accessibility problems at this site.

**Problems with parking**: Two (2) accessibility problems were identified in this section of the survey. We found that there was not more than one standard and one van accessible space, and that there was not a proper curb-cut connecting the parking spaces to the accessible walkway.

**Problems with the pathways to the building:** One (1) accessibility problem was identified in this section of the survey. We found that the walkways into the building were not well lit.

**Problems with the entrance to the building:** Two (2) accessibility problems were identified in this section of the survey. We found that the doors to the

entrance of the building were narrow and that they are heavy and not equipped with an automatic opener or other accommodation to get into the building. **Problems with traveling within the building**: One (1) accessibility problem was identified in this section of the survey. We found that not all of the doors along the accessible route were unlocked on Election Day.

**Problems within the voting area:** One (1) accessibility problem was identified in this section of the survey. We did not find voting instructions displayed in the voting area that were printed in 18 point font or larger.

One surveyor commented that the Chief Poll Worker was very responsive to their accessibility questions and concerns

#### **Toki Middle School:**

DRW found one (1) accessibility problem at this site.

**Problems with the entrance to the building**: One (1) accessibility problem was identified in this section of the survey. We found that the exterior door was too heavy and that there was no automatic door or other accommodation to get into the building.

#### Vilas Zoo:

DRW found a total of seven (7) accessibility problems at this site.

**Problems with parking**: Two (2) accessibility problems were identified in this section of the survey. We found that there is no curb-cut connecting the parking spaces to an accessible walkway, and that the accessible spaces are not located near the accessible entrance.

Problems with the pathways to the building: Three (3) accessibility problems were identified in this section of the survey. We identified that the accessible route to the building is not properly marked, the walkways are not well lit, and that the path of travel was not free of hazards such as ice, snow, leaves, and other debris on Election Day.

**Problems with the entrance to the building**: One (1) accessibility problem was identified in this section of the survey. We found that the exterior doors are too heavy and that there is no automatic door or other accommodation to get in the building.

**Problems with traveling within the building:** One (1) accessibility problem was identified in this section of the survey. We found that at least one interior door was not propped open and was heavy.

# West High School:

DRW found a total of one (1) accessibility problem at this site.

**Problems within the voting area**: One (1) accessibility problem was identified in this section of the survey. We did not find voting instructions printed in 18 point font or large displayed in the voting area.

# Wil-Mar Neighborhood Center:

DRW found a total of three (3) accessibility problems at this site.

**Problems with the pathways to the building**: Three (3) accessibility problems were identified in this section of the survey. We found that there were steep inclines on the path to the building, and that the ramp does not have proper handrails. We also found that the accessible route was not properly marked.

#### **Additional Assessment Information**

A volunteer surveyor conducted two accessibility surveys in the City of Madison on October 11, 2005. DRW was provided with a written summary of the surveyors findings. The surveyor documented the following:

- Highpoint Church: The surveyor found one accessibility problem at this site. The automatic opener for the exterior door was not working.
- Elver Park Shelter: The surveyor found no accessibility problems at this site.

If you have questions about this report, please contact: Alicia Sidman
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608/267-0214 (voice/tty)
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# Attachment A

# WISCONSIN STATE FLECTIONS BOARD

POLLING PLACE ACC	ESSIBILITY SURVEY FORM				
This form can be completed online by going to the <a href="http://elections.state.wi.us">http://elections.state.wi.us</a> and clicking on the line					
Municipality: (Circle one) Town Village City	County:				
Date Conducted:	HINDI Number: (five digit number on your mailing label)				
Person(s) conducting survey: Name:	Phone: Email:				
Name of Polling Place:	Ward(s):				
Address of Polling Place:					
Is it a government building? (Circle one) yes	no				
Description of location: (type of building: rural, urban, historic, county building, church, school, etc.)					
Description of voting area: (gym, community room, etc.)					
Twaterrational					

#### Instructions:

- Please complete one survey for each Polling Place
- 2. Each of the following questions should be answered with a check mark for a YES, NO or NOT APPLICABLE answer. NOT APPLICABLE is an appropriate answer where the question asked does not apply to a feature of your polling place. For example, if the polling place does not require a ramp, mark N/A for questions regarding ramps. Please answer all questions.

Questions should be directed to the Elections Board at (608) 266-8005 or email: seb@seb\_state\_wi\_us

I.	Parking				
		Yes	No	N/A	
1.	Are there permanent or temporary off-street parking spaces designated as accessible parking?				
2.	Is there at least one van accessible space, defined as at least 8 feet wide with an 8 foot adjacent aisle? Note: Two spaces can share one aisle and two standard spaces will make one van accessible space				

		Yes	No	N/A
3.,	Are any other accessible spaces at least 12 feet wide or standard size with an accessible aisle?			
4.	Are the spaces on level and paved ground?			
5.	If there is a curb, is there a ramp or curb-cut connecting these parking spaces to an accessible walkway or directly to the building entrance?			
6.	Are the parking spaces designated by clearly visible signs bearing the symbol of accessibility? (Signs may be erected especially for election day)			
7.	Are the parking spaces located nearest the accessible entrance?			
8.	Is there an accessible passenger drop-off area if off-street parking is unavailable?			
s th	e parking accessible (answer "No" if any "No" responses)? Circle one.	Yes	No	

#### Comments:

II	Pathways to the building	Yes	No	N/A
1.	Are the curbs from the parking lot to the path to the building cut or ramped with 48 inches clear width and slopes of no more than 1:12 feet (one foot high for every twelve feet in length)?			
2.	Is the pathway to the building at least 48 inches wide and free from any protrusions or obstacles that would narrow the passage to less than 36 inches?			
3.	Is the pathway free of any overhanging object (such as a tree branch, signs, etc.) lower than 80 inches? (objects can be tied back or removed during election to provide clearance for a person with visual disabilities)			
4.	Is the surface of the pathway free of breaks or edges where the difference in height is over 1/2 inches?			
5.	Is the pathway from the parking area to the building paved?			
6	Is the rest of the path free of inclines greater than 1:20 feet?			

		Yes	No	N/A
<b>7</b>	Are any stairs along the pathway ramped with a non-slip surface and a slope of no more than 1:12 feet or provided with an alternative means of access? (please describe)			
8	If the ramp is higher than 6 inches, does it have a handrail that is between 32 and 36 inches from the ramp surface?			
9.	If the accessible route to the building is different from the primary route to the building, is that route well marked by large print signs?			
10.	Are walkways well-lit?			
11.	On Election Day, are provisions made to ensure paths are free of hazards such as ice, snow, leaves and other such debris?			
Is	the pathway accessible? (answer "No" if any "No" responses) Circle one	Yes	No	

# Comments:

III	. Entrance to the Building	Yes	No	N/A
1.	Does the entrance to the building have a ramp or an elevator or is it free of any stairs or steps, such that a person in a wheelchair could enter unassisted?			
2	Do all ramps have a slope no greater than 1:12 feet?		E	
3	Are ramps and landing areas with drop-offs provided with a curb of 2 inches or greater to prevent anyone from slipping off the ramp?			
4.	If there is a door at the top of a ramp, is there a level space of at least $5 \times 5$ feet where a wheelchair can maneuver to open the door or rest while the door is opened?			
5.	Are entrance doors and all other doors along the accessible route to the voting area at least 36 inches wide?			
6.	Exterior doors are often too heavy for some people with disabilities to open. Can the doors be opened without excessive force or are they equipped with automatic openers (such as a push button) or are provisions made for a poll worker to assist those who require assistance?			
Is 1	the entrance accessible? (answer "No" if any "No" responses) Circle	Yes	No	

(i.e. poll worker posted at door or door bell that rings within the polling place etc.)  Comments:				
If the voting area is not directly inside the building, is the route to the voting area indicated and if necessary, is an alternative accessible route clearly marked?				
Are all doors along the accessible route unlocked for election day?				
Are door thresholds less than 1/2 inches high or if greater than 1/2 inches are they beveled?				
Can all doors to the voting area be opened with a closed fist or do they have automatic openers that keep the door open for 8 seconds? (Test this by making one hand into a fist and try to open doors using only that fist) or if doors do not pass the "closed fist test", can they be propped open all day for the election?				
Is the path of travel free of stairs or steps. If not, is there some means of access for a person in a wheel chair such as a chair lift or an elevator?				
If elevators provide the only accessible route, is the cab at least $4 \times 5$ feet wide?				
Are elevator doors at least 36 inches wide?				
Are elevator controls less than 56 inches high and are the controls marked with raised lettering?				
Is the elevator close to the accessible entrance to the building?				
Are stairways well-lit and free of obstacles?				
Are all corridors along the accessible route at least 48 inches wide and never narrower than 36 inches?				
	Travel within the building  If the voting area is not directly inside the building, is the route to the voting area indicated and if necessary, is an alternative accessible route clearly marked?  Are all doors along the accessible route unlocked for election day?  Are door thresholds less than 1/2 inches high or if greater than 1/2 inches are they beveled?  Can all doors to the voting area be opened with a closed fist or do they have automatic openers that keep the door open for 8 seconds? (Test this by making one hand into a fist and try to open doors using only that fist) or if doors do not pass the "closed fist test", can they be propped open all day for the election?  Is the path of travel free of stairs or steps. If not, is there some means of access for a person in a wheel chair such as a chair lift or an elevator?  If elevators provide the only accessible route, is the cab at least 4 x 5 feet wide?  Are elevator controls less than 56 inches high and are the controls marked with raised lettering?  Is the elevator close to the accessible entrance to the building?  Are stairways well-lit and free of obstacles?  Are all corridors along the accessible route at least 48 inches wide and	Travel within the building  Yes  If the voting area is not directly inside the building, is the route to the voting area indicated and if necessary, is an alternative accessible route clearly marked?  Are all doors along the accessible route unlocked for election day?  Are door thresholds less than 1/2 inches high or if greater than 1/2 inches are they beveled?  Can all doors to the voting area be opened with a closed fist or do they have automatic openers that keep the door open for 8 seconds? (Test this by making one hand into a fist and try to open doors using only that fist) or if doors do not pass the "closed fist test", can they be propped open all day for the election?  Is the path of travel free of stairs or steps. If not, is there some means of access for a person in a wheel chair such as a chair lift or an elevator?  If elevators provide the only accessible route, is the cab at least 4 x 5 feet wide?  Are elevator controls less than 56 inches high and are the controls marked with raised lettering?  Is the elevator close to the accessible entrance to the building?  Are stairways well-lit and free of obstacles?  Are all corridors along the accessible route at least 48 inches wide and	Travel within the building  Yes No  If the voting area is not directly inside the building, is the route to the voting area indicated and if necessary, is an alternative accessible route clearly marked?  Are all doors along the accessible route unlocked for election day?  Are door thresholds less than 1/2 inches high or if greater than 1/2 inches are they beveled?  Can all doors to the voting area be opened with a closed fist or do they have automatic openers that keep the door open for 8 seconds? (Test this by making one hand into a fist and try to open doors using only that fist) or if doors do not pass the "closed fist test", can they be propped open all day for the election?  Is the path of travel free of stairs or steps. If not, is there some means of access for a person in a wheel chair such as a chair lift or an elevator?  If elevators provide the only accessible route, is the cab at least 4 × 5 feet wide?  Are elevator controls less than 56 inches high and are the controls marked with raised lettering?  Is the elevator close to the accessible entrance to the building?  Are stairways well-lit and free of obstacles?  Are all corridors along the accessible route at least 48 inches wide and	

If doors cannot be readily opened, please describe how the poll worker will know when to assist people:

V. 1. 2. 3. 4. 5. Is one Commer		Yes	No	N/A
1. 2. 3. 4.	Are instructions for voting printed in 18 point font or larger in simple language and plainly displayed?  Is there sufficient unobstructed space for the reasonable movement of voters in wheelchairs (minimum of 5x5 feet)?  Is the entrance to the accessible voting booth at least 36 inches wide?  Is there at least one voting area where a person in a wheelchair can reach all necessary parts of the voting equipment?  If the voter casts the ballot at a table or a counter, is the table top between 28 and 34 inches high in at least one station?	Yes	No	N/A
1. 2. 3.	Are instructions for voting printed in 18 point font or larger in simple language and plainly displayed?  Is there sufficient unobstructed space for the reasonable movement of voters in wheelchairs (minimum of 5x5 feet)?  Is the entrance to the accessible voting booth at least 36 inches wide?  Is there at least one voting area where a person in a wheelchair can	Yes	No	N/A
2.	Are instructions for voting printed in 18 point font or larger in simple language and plainly displayed?  Is there sufficient unobstructed space for the reasonable movement of voters in wheelchairs (minimum of 5x5 feet)?	Yes	No	N/A
1.	Are instructions for voting printed in 18 point font or larger in simple language and plainly displayed?  Is there sufficient unobstructed space for the reasonable movement of	Yes	No	N/A
	Are instructions for voting printed in 18 point font or larger in simple	Yes	No	N/A
٧.	Within the Voting Area	Yes	No	N/A
Comme	nts:			
	the path of travel within the building accessible? (answer "No" if any o" responses) Circle one.	Yes	No	
15.	Do all rugs, mats and carpet on the accessible route or in the voting area have a low-pile?			
14	Are all rugs and mats securely fastened or removed? (Mats can be fastened with duct tape for Election Day)			
13.	Is the route to the voting area free of any hanging objects or overhangs lower than 80 inches from the floor? (a person who is blind cannot detect something that hangs or protrudes without a base)			
		Yes	No	N/A
		1		
12	Are corridors free of obstacles or protrusions (such as boxes or water fountains) which extend more than 4 inches from the wall?		** ***********************************	

Please tally all No responses. Number of boxes checked "No" \_\_\_\_\_

A "No" response indicates an inaccessible aspect of the polling place.

Though the polling place may be inaccessible by the Americans with Disabilities Act (ADA) standards, poll workers and clerks can find simple solutions to get voters in to the voting area on election day. Sensitivity and an open mind are the most essential tools for making the voting process accessible for all voters.

Here are several suggestions that are not required by law but will make the voting process easier for elderly people and people with disabilities.

- Having adequate lighting in the voting area
- Providing magnifying devices and straight edges to those who request them
- Having at least one pad of paper and a pen to communicate with voters who are hard of hearing
- Making seating available for elderly and disabled voters waiting their turn to vote

If your Polling place is inaccessible, please use this space to note the specifics of the problems (such as the number of un-ramped stairs or the width and design of a narrow door). Then develop a plan to make the polling place accessible. This can include moving the polling site to a different, accessible location. If you don't know exactly how to solve an issue or wish to have help and advice in coming up with affordable solutions, contact the Coalition of Independent Living Centers or the State Elections Board for advice (contact info below). Attach a separate page if necessary.

Accessibility problems and solutions:	(attach additional pages it necessary)

Please return surveys to: State Elections Board Attn: Polling Place Accessibility P.O. Box 2973 Madison, WI 53701-2973 Or complete online at <a href="http://elections.state.wi.us">http://elections.state.wi.us</a> and click on the <a href="Polling Place Accessibility Survey">Polling Place Accessibility Survey link</a>. Feel free to call the State Elections Board at 608-266-8005 with any additional questions.

Even if the building is compliant according to this survey which is based on the Americans with Disabilities Act, this should not be taken to indicate full ADA compliance. This survey is for use by the State Elections Board only and only assesses accessibility for the purposes of voting. If you would like advice or assistance on making your polling place accessible, please contact Maureen Ryan of the Wisconsin Coalition of Independent Living Centers at (608) 819-1300 (voice/TTY). If you want more information on accessibility check the Americans with Disabilities Act Accessibility Guidelines (ADAAG) Manual, which is available from the Access Board at <a href="http://www.access-board.gov/index.htm">http://www.access-board.gov/index.htm</a>, or by writing to:

The Access Board 1331 F Street, NW, Suite 1000 Washington, DC 20004-1111

Thank you for your help on this valuable project.