

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event YWCA Annual Cookout

Event Organizer/Sponsor YWCA

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number ~~FAB 9~~ ES2472

Address 101 E. Mifflin Street

City/State/Zip Madison WI 53703

Primary Contact Nancy Wrenn Bauch FAX 257-1439

Work Phone 257-1436 Phone During Event 608 445-8090

E-mail nwbauch@ywcamadison.org

Website _____

Secondary Contact Colleen Butler Phone During Event _____

Work Phone 257-1436

E-mail cbutter@ywcamadison.org

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 100 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 11 am to 3 pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)
 Other COOKOUT/PICNIC for YWCA residents + neighbors

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street
 30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)
Street Names and Block Numbers: 100 Block of East Mifflin

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 8/21/11 Rain Date(s) NA
Event Start Date(s)/Time(s) 8/21/11 11:00 am Set-Up Date(s)/Time for Event 8/21/11 - 9:00 AM
Event End Date(s)/Time(s) 8/21/11 2:00 pm Take-Down Time 8/21/11 - 4:00 PM
Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

I/We waive the 21-day decision requirement. NWB (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Nancy Wrenn Bauch for YWCA Date 5/10/11

PERMITTING DIVISION

**YWCA Neighborhood Cookout 2011
Sunday, August 21, 2009 11:00 am – 2:00 pm
100 block of East Mifflin Street**

8:00am	Set-up barricades to block street Grill, tables, games and other set up
10:00	Start grilling food
11:00	Event begins-food served Games, activities and music
2:00	Event ends
4:00pm	Clean up complete

Waste/Recycling Plan

Recycling bins and trash containers that we use for Waste Management will be out and clearly labeled. Waste Management will process the recycling and trash.

Notifying Neighbors

We will notify neighbors/businesses on our block of the event in June and in August. In the past neighbors were invited and many were supportive of event.

YWCA Cookout

Sun. Aug. 21, 2011 11am - 2pm

100 Block East Mifflin

10 Parking Bags

Handicap space will remain available

10 meters that need to be bagged

handover
part 1/18
spot

Tables + Chairs

Barricades

* we will not block condo garage entrance. It can be accessed on east end of 100 block on E. Mifflin

100 Block East Mifflin St

SIDEWALK

SIGN IN

FOOD TENT + GRILL

Alley

YWCA-101 E. Mifflin

PINKRIVER