

City of Madison
Meeting Minutes - Final
EOC Executive Committee

City of Madison
Madison, WI 53703
www.cityofmadison.com

Monday, February 28, 2005

5:00 PM

215 MLKJ BLVD RM LL-120 (MMB)

1. Call to Order

The meeting was called to order, Megin Hicks presiding.

Present: Bert Zipperer, Daniel L. Ross, Carousel Andrea S. Bayrd, Megin L. McDonell and Michael W. T. Howe

Excused: Ramona L. Natera and Steven H. Morrison

2. Approval of Minutes

A motion was made by Zipperer, seconded by Howe, to Approve the Minutes as corrected The motion passed by acclamation.

3. President's Report

No report provided.

4. Interim Director's Report

Ford provided an update on agency activities since the last meeting.

Ford reported that the EOC has been awarded an EEOC contract for 65 cases. The agency has already closed 22 cases.

The City's Administrative Procedures Memorandum on harassment is being revised. Ford is assisting with the revision of the policy.

The staff have issued a position statement to the Ad Hoc Committee studying the proposed consolidation of the EOC and Affirmative Action Departments. Copies of the statement have been emailed to Commissioners. The staff will appear before the Committee at its meeting on Wednesday.

Kestin and Wick attended the Apartment Association Trade Show last week.

They are also working on training on preventing retail racial profiling for State Street merchants at the request of the UW Chancellor's office.

Ford is serving on the search committee for the new Urban League Director.

The department issued press releases on Shirley Q Liquor and Eugene Parks.

5. Updates/Pending Projects

a. Minimum Wage Ordinance

The Common Council adopted the proposed ordinance amendment.

Ford reported that two complaint forms have been mailed, but none have yet been returned.

Zipperer distributed a card being handed out by the Interfaith Coalition for Worker Justice on minimum wage. The card is printed in English and Spanish.

b. Proposed Reorganization of Affirmative Action and EOC

Zipperer provided copies of his position statement distributed at a previous meeting of the Ad Hoc Committee.

The Committee reviewed discussions at the Ad Hoc Committee forums.

Dissatisfaction was expressed with the information provided on the City website regarding the proposed reorganization, including meeting dates of the Ad Hoc Committee.

c. Qualifications and Duties of the EOC Executive Director

No action taken. Referred to next meeting.

6. New Business

a.

00364 Accepting the Vision Document for the Allied Community as presented by the Mayor.

A motion was made by Zipperer, seconded by Howe, to Refer to the EQUAL OPPORTUNITIES COMMISSION recommending that a statement be issued to the Allied community that there may be areas in which the EOC can be of assistance. While the Commission has no specific comments on the Vision Document at this time, it welcomes the opportunity to learn more about the concerns of the community. The motion passed by acclamation.

b. Language Assistance Plan Issues

This item was referred to the next Executive Committee meeting for further discussion.

7. Review of Agenda for March Commission Meeting

The Committee reviewed and revised the March 10 EOC agenda.

8. Adjourn

A motion was made by Howe, seconded by Bayrd, to Adjourn at 6:26 p.m. The motion passed by acclamation.

Minutes prepared by Cindy Wick, EOC Executive Assistant.