

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event The Madison Farmer's Market

Event Organizer/Sponsor Cora Higginbotham

Is Organizer/Sponsor a 501(c)3 non-profit agency? ☐ Yes ☒ No

If Yes, provide State of Wisconsin Tax Exempt Number _____

Address 2780 Osmundsen Rd.

City/State/Zip Madison, WI 53711

Primary Contact Cora Higginbotham

Work Phone 212-9087 FAX _____

E-mail _____ Phone During Event 608-212-9087

Website _____

Secondary Contact _____

Work Phone _____ Phone During Event 608

E-mail _____

Annual Event? ☒ Yes ☐ No

Charitable Event? ☐ Yes ☐ No

If Yes, name of charity to receive donations: _____

Estimated Attendance _____ (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours _____ to _____ ☐ Yes ☐ No

EVENT CATEGORY

☐ Run/Walk ☐ Music/Concert ☐ Festival ☐ Rally ☐ Parking (i.e., bagging meters)

☒ Other Farmer's Market

LOCATION REQUESTED

☒ Capitol Square (note specific blocks below) ☐ Podium/700-800 State Street

☐ 30 on the Square (a.k.a. top of 100 block of State Street) ☒ Other (specific blocks/streets requested below)

Street Names and Block Numbers: The Capitol Square on Saturdays Sundays

Saturdays The Second Block of Market Luther King Jr. Blvd.

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) _____ Rain Date(s) _____

Event Start Date(s)/Time(s) Spring-Summer-Fall Set-Up Date(s)/Time for Event 6:30 - 2:30 pm

Event End Date(s)/Time(s) Saturdays Take-Down Time 2:30 pm

Take-Down Time: start to streets reopened

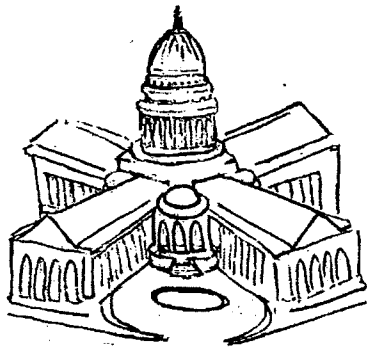
APPLICATION SIGNATURE

_____/I/We waive the 21-day decision requirement. _____ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statutes and laws.

Signature Cora Higginbotham Date _____



The Madison Farmer's Market

On the Square

The Madison Farmer's Market
2780 Osmundsen Road
Madison, WI 53711

August 3, 2015

Re: **Garbage Plan**

Volunteers will be staffed to remove garbage during and after event.

Vendors will take trash to central dumpster provided by Pelliteri Waste Systems.

See attached dumpster site locations on map.

Safety Plan

First Aid and Emergency Response = Call 911

Primary Contact: Cora Higginbotham,
Farmer's Market Manager
Cell: 608-212-9087

Alternative Contact: Coralia Harn
217-2831

"Lost Child" area The Madison Farmer's Market
Information Tent – middle of market

Vendors receive written instructions before the events. Key people are also verbally briefed.

Security Plan

Streets will not be closed to vehicles.

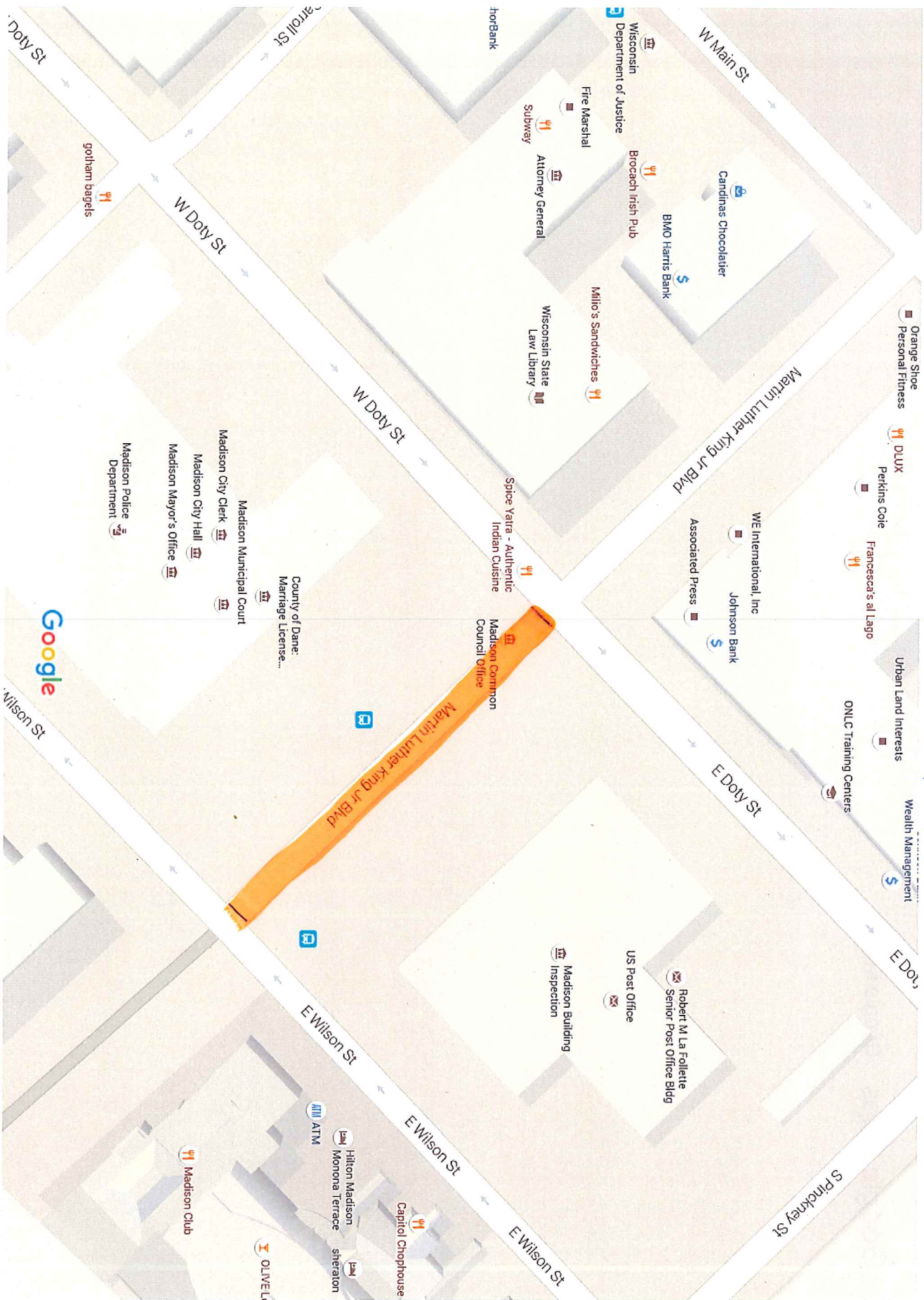
Private security is not necessary.

Vendors will be at or near their vehicles if they need to be moved.

THE MADISON FARMERS MARKET

/ SATURDAY PROPOSED LOCATION - 200 MLK JR. BLVD

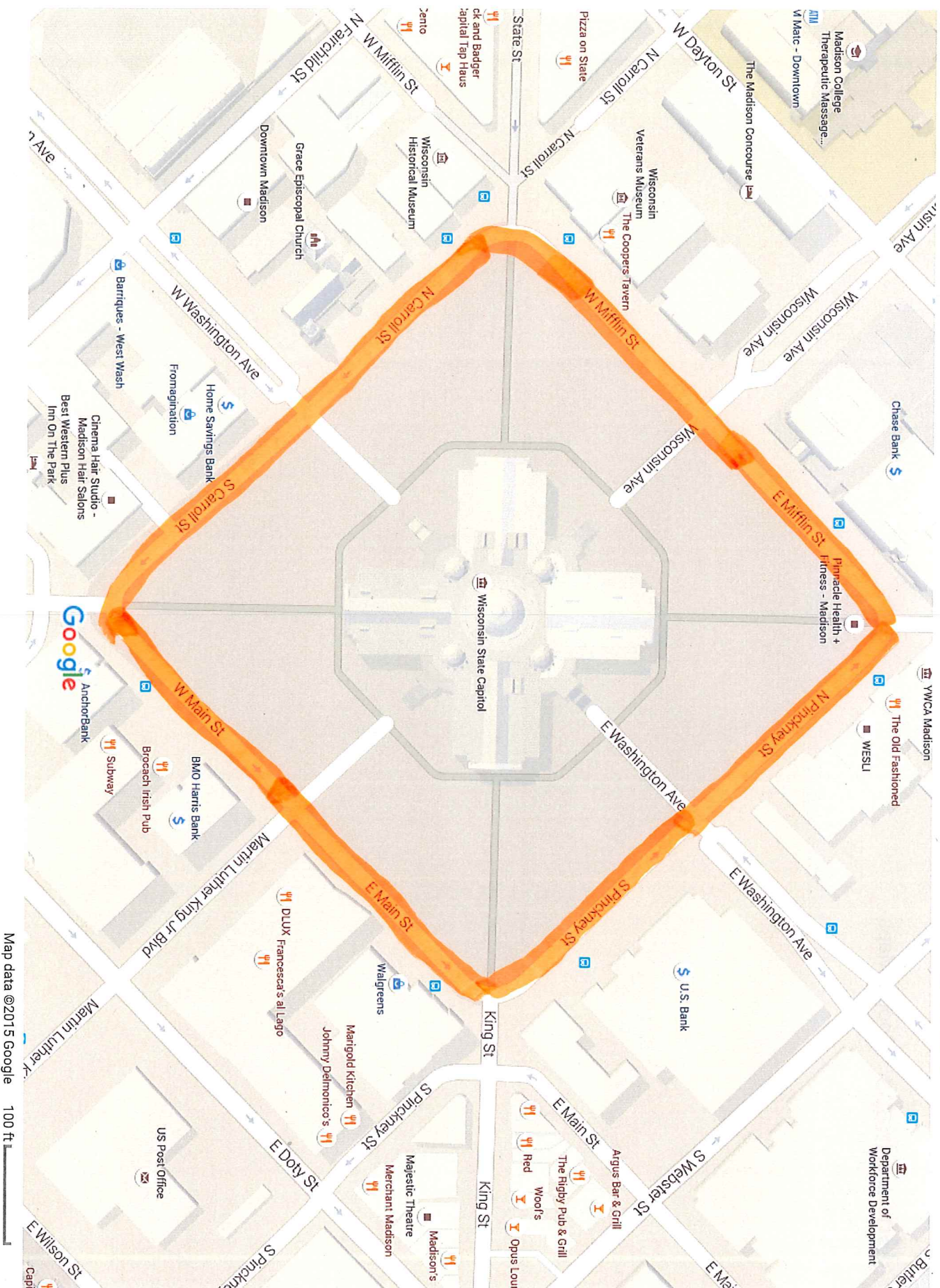
<https://www.google.com/maps/@43.0730057,-89.3820619,19z>



Map data ©2015 Google 50 ft

THE MADISON FARMER'S MARKET / SUNDAY PROPOSED LOCATION - CAPITOL SQUARE

<https://www.google.com/maps/@43.0746143,-89.383977,18z>



As of July 1, 2015, the Rules for The Madison Farmer's Market are established as follows:

1.0 Introduction

The Madison Farmer's Market will be a seasonal, self-sustaining market that provides local, healthy food to consumers from all income levels, and that enriches our community. It will educate the public about food sources, nutrition, and preparation. The market will offer food produced by local farmers, bakeries, fishermen, and specialty food producers in Wisconsin.

The Market is now open for New Vendor Applications.

All Wisconsin vendors are welcome to apply now!