



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved BUILDING CODE, FIRE CODE, CONVEYANCE CODE AND LICENSING APPEALS BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Tuesday, May 18, 2021

12:15 PM

Virtual Meeting

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### CALL TO ORDER / ROLL CALL

Glueck, Chair, called the meeting to order 12:19pm.

Staff Present: Kyle Bunnow, Cary Olson, Katie Mooney, Bill Sullivan

Present: 5 - James I. Glueck; Gail A. Rutkowski; Richard A. Riphon; Louis J. Olson and  
Randall V. Baldwin

Excused: 1 - John P. Starkweather

### APPROVAL OF MINUTES

A motion was made by Gail A. Rutkowski to approve the April 20, 2021 minutes;  
seconded by Louis J. Olson. The motion passed on a unanimous vote.

### PUBLIC COMMENT

1. [62199](#) Building Board of Appeals Public Comment Period

There was no public comment.

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

### PETITION FOR VARIANCE, AREA EXCEPTIONS OR APPEALS

2. [65518](#) 526 Stone Arbor Trl  
BLDVAR-2021-06575  
The prospective property owner is seeking a variance to SPS 321.07(b) requiring exit doors be openable from the interior without the use of a key. The prospective property owner is proposing the installation of a magnetic locking system within the home to provide support for a resident with special health and safety needs and prohibit the resident from leaving without supervision. Alder District 9.

**A motion was made by Louis J. Olson to approve the application with incorporation of all items in the MFD position statement, with the exception of item #2 delayed egress, and with the addition of a knox box. The motion passed on a unanimous vote**

### NEW BUSINESS

3. [65167](#) Amending Section 29.09(3)(a) of the Madison General Ordinances to Update the Fee for Razing a Commercial Building.

**A motion was made by Louis J. Olson to approve; seconded by Richard A. Riphon. The motion passed on a unanimous vote.**

4. [65171](#) Amending Section 18.09 of the Madison General Ordinances to Update the Fee for Group II - New Commercial Non Residential.  
Motion to recommend action to Common Council failed due to lack of a second.

**A motion was made by Richard A. Riphon to approve; motion failed due to lack of second.**

5. [64666](#) Building Board of Appeals Sub-Committee Set Up

**A motion was made by Louis J. Olson to refer the item to the next meeting; seconded by Richard A. Riphon. The motion passed on a unanimous vote.**

### DISCUSSION ITEMS

6. [08598](#) Communications and Announcements

**There were no communications or announcements.**

### ADJOURNMENT

**Richard A. Riphon made motion to adjourn, seconded by Gail A. Rutkowski. The motion passed on a unanimous vote. Adjourned 1:34 pm.**