

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event History on the Square

Event Organizer/Sponsor Wisconsin Historical Foundation, Inc

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number 39-092-1093

Address PO Box 260050, 816 State St

City/State/Zip Madison, WI 53726

Primary Contact Ellen Hassel FAX (608) 264-6545

Work Phone (608) 261-1856 Phone During Event (319) 981-1139

E-mail ellen.hassel@wisconsinhistory.org

Website www.wisconsinhistory.org

Secondary Contact Laura Beam

Work Phone 608) 264-6543 Phone During Event (651) 373-4775

E-mail laura.beam@wisconsinhistory.org

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 300-500 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours _____ to _____ Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)
 Other _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street
 30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: 30 N Carroll St (block in front of Wisconsin Historical Society Museum), bus stop #1324 SB 98 CARROLL ST at MIFFLIN ST until 8 PM

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 10/1/11 Rain Date(s) n/a

Event Start Date(s)/Time(s) 10/1/11 1:00 PM Set-Up Date(s)/Time for Event 7:00 AM

Event End Date(s)/Time(s) 10/1/11 8:00 PM Take-Down Time 8:30 PM

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

_____/We waive the 21-day decision requirement. _____ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Laura Beam Date 7-15-2011



**Wisconsin Historical
FOUNDATION**

**Wisconsin Historical Museum Membership Event – October 1, 2011
“History on the Square”**

AGENDA:

- 7:00 AM** Staff begin set-up in museum
- 9:00 AM** Museum opens to the general public
- 10:00 AM** Set-up begins in Museum (WHF staff & any WHS or site staff involved)
- 1:00 PM** Public portion of the event begins
- 3:30 PM** Public portion of the event ends
- 4:00 PM** Museum Closes to the public, WHF & Museum Staff clean-up and set-up for private portion
- 5:00 PM** VIP portion of the event begins
- 8:00 PM** Event Ends

Supporting the Wisconsin Historical Society Since 1954

816 State Street P.O. Box 260050 Madison, Wisconsin 53726-0050 *tel.* 608.261.9364 *fax* 608.264.6545

Mark your calendar for *History on the Square*

Join us for *History on the Square*, a celebration in appreciation of Society supporters—past, present and future—on October 1st from 1 – 3:30 p.m.* at the Wisconsin Historical Museum on Madison’s Capitol Square. Enjoy a unique opportunity to connect to your past by exploring the Society’s best work from around the state—all in one location. This event will feature intriguing museum exhibits, captivating demonstrations, colorful costumed characters, children’s activities, door prizes, and much more. Be among the first to view the museum’s fascinating new Wisconsin Innovations exhibit, get a free scoop of Fresh Frozen Custard from Culver’s, and spend an afternoon reveling in some of the great stories of our past.

Share your love of Wisconsin history

History on the Square is free and open to the public. Show your support for the Society by bringing your friends and family members. Attendees who become a member or purchase a gift membership at the event will receive a special discount and will be entered in a drawing to win a variety of prizes.

Visit wisconsinhistory.org for more details or contact Laura Beam at (608) 264-6543 or laura.beam@wisconsinhistory.org.

Attention members at the History Guardian (\$250) annual membership level and above:

Don’t forget to RSVP! You are cordially invited to a *History on the Square* private evening reception. If you have any questions or did not receive your invitation by mail, please contact Laura Beam using the above contact information.