

COVID-19

Open-Space Permit Application

<b>Contact Info:</b> Name:  Email:	Address:	Phone:
<b>Park Requested:</b>		
<b>Area of Park:</b> Describe where in the park you would like the event to take place. (If putting up a temporary structure, you must provide a site map)		
<b>Date Requested:</b>		
<b>Times Requested:</b> Please include any setup time, event time, and cleanup time.		
<b>Reservation Description:</b> Wedding Ceremony, Birthday Party, etc		
<b>Expected Attendance:</b>		
<b>Amplification:</b>	Yes / No      If Yes, time: ____ to ____	
<b>Temporary Structure:</b> Tent larger than 10x10	Yes / No If Yes, dimensions: _____	

By signing this application, I agree to adhere to the following Public Health of Madison and Dane County gathering requirements:

- **Face coverings are required in all shelters, as per [Governor Evers' Order, August 1, 2020](#)**
- **Attendees must be instructed to stay home if feeling ill.**
- **Gatherings must be limited to no more than 25 people at one time for outdoor spaces and open-air shelters and no more than 10 people indoors or in partially enclosed shelters.**
- **Maintain at least 6 feet between people outside of your household at all times.**
- **We are not able to clean tables or park equipment. We encourage you to sanitize them before use.**
- **Bring your own disinfecting materials and hand soap/sanitizer.**
- **Do not share food or beverages with others. Avoid having a food buffet, serving food family style or a potluck.**
- **Please take any trash you bring into the park out of the park with you.**
- **Avoid touching common touchpoints.**
- **Avoid direct contact with others such as hugs and handshakes.**
- **Drinking fountains are not available.**

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

Madison Parks takes the safety of all park users very seriously. Failure to comply with the orders issued by PHMDC will result in loss of security deposit and may result in the need to cancel reservations for the remainder of the year. Please work to ensure the safety of your guests and do your part to help keep the park spaces safe and open.