



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Friday, November 12, 2021

12:00 PM

Virtual Meeting Via Zoom

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### Special Meeting - Working Session - Fire Chief Search

The City of Madison is holding the Police and Fire Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to [pfc@cityofmadison.com](mailto:pfc@cityofmadison.com)
2. **Public Comment** will not be taken at this Special Working Meeting
3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.
4. **Listen by Phone:**  
(877) 853-5257 (Toll Free)  
Webinar ID: 960 3388 8229

### CALL TO ORDER / ROLL CALL

The meeting was called to order at 12pm. All attendees participated via Zoom.

**Present:** 3 - Mary Schauf; William Greer and Jacquelyn L. Boggess

**Absent:** 1 - Veronica Figueroa Velez

**Excused:** 1 - Kevin C. Gundlach

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

### DISCUSSION ITEMS

1. [68290](#) Consideration of the Fire Department Eligibility List

**Attachments:** [11-12-2021 MFD Report.pdf](#)

Assistant Chief Tracy Burrus presented the Fire Department's eligibility list.

A motion was made by Schauf, seconded by Greer, to approve the Chief's

Eligibility List as presented. The motion passed by voice vote/other.

Commissioner Velez joined the meeting at 12:03pm

**Present:** 4 - Veronica Figueroa Velez; Mary Schauf; William Greer and Jacquelyn L. Boggess

**Excused:** 1 - Kevin C. Gundlach

2. [68289](#) Planning discussion regarding Fire Chief Hiring Process

**Attachments:** [Fire Chief Hiring Timeline.pdf](#)  
[Racial Equity and Social Justice Analysis Tools.pdf](#)  
[RESJEquitaleHiringTool.docx](#)  
[DRAFT Fire Chief Job Announcement for discussion at 11-12-21 meeting.pdf](#)  
[DRAFT Chief Application - Exam Questions for discussion at 11-12-21 meeting.pdf](#)

The Commissioners discussed the hiring process and approved the supplemental questions for the application and approved the position description.

## ADJOURNMENT

A motion was made by Schauf, seconded by Greer, to Adjourn. The motion passed by voice vote/other.

The meeting adjourned at 12:54pm.