



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft COMMUNITY DEVELOPMENT AUTHORITY

Tuesday, April 10, 2012

12:00 PM

215 Martin Luther King, Jr. Blvd.
Room KLL-130 (Madison Municipal Building)

~ ALLIED DEVELOPMENT SUBCOMMITTEE MEETING ~

SCHEDULED MEETINGS

Housing Operations Subcommittee: Wed., April 11, 2012, 4:30 p.m., 120 MMB
CDA Regular Meeting: Thurs., April 12, 4:30 p.m., 260 MMB
CDA Special Meeting: Thurs., April 26, 4:30 p.m., 313 MMB
Community Development Subcommittee: Mon., May 7, 2012, 313 MMB
Allied Development Subcommittee: Tues., May 8, Noon, LL-130 MMB

CALL TO ORDER / ROLL CALL

Present: 2 -

Stuart Levitan and Kelly A. Thompson-Frater

Excused: 5 -

Sue Ellingson; Tim Bruer; Daniel G. Guerra, Jr.; Gregg T. Shimanski and Alice J. Fike

1 APPROVAL OF MINUTES: March 5, 2012

A motion was made by Levitan, seconded by Thompson-Frater, to Approve the Minutes. The motion passed by voice vote.

2 PUBLIC COMMENT

None

3 DISCLOSURES AND RECUSALS

None

4 25013 CDA EXECUTIVE DIRECTOR'S REPORT

Erdman briefly reviewed the Executive Director's report:

- Treysta Group has reviewed the Architectural and Landscape Guidelines and the RFP for a Joint Venture Partner.
- Architectural and Landscape Guidelines were reviewed by Legal Counsel.

5 25012 MOSAIC RIDGE UPDATE & DISCUSSION

5a 25896 Architectural & Landscape Guidelines

Subcommittee members discussed clarifications and changes related to the Architectural Guidelines:

- Page 4, ix: Levitan stated that he favored using the word "discouraged" over prohibited, but was okay with leaving it the way it was after the discussion.
- Page 4, xv: Correct spelling of the word "compliment."
- Page 5, No. 6: Modify sentence to read: ". . . it shall be of a species with outdoor durability, characteristics or be made from recycled material and harvested from sustainable sources."
- Page 6, iv, Utilities: AC condensers shall not be visible from the street and may be located in back. Rain barrels are to be located (preferably in back) and designed as to compliment the exterior structure.
- Page 6, No. 7, Granny Flats: Delete "Granny Flats" and replace with "living space."
- Staff will follow up with Shimanski to see if he has any changes, incorporate changes, prepare clean document and work it through the normal approval process.

5b 25897 Request for Proposals for Joint Venture Partner

Subcommittee members discussed clarifications and changes related to the RFP for Joint Venture Partner:

- Page 4, Mosaic Ridge: Correction was made to read "owner-occupied."
- Page 6, 2b: Add "describe how you would foster participation in . . ."
- Levitan asked for an explanation of the rationale for dividing the RFP information into two parts. He was okay with the response.

A motion was made by Levitan, seconded by Thompson-Frater, to recommend to the CDA Board the issuance of the RFP dated April 6 with changes as noted above with links to the Architectural Guidelines, in its current state of review. The motion passed by voice vote.

The Subcommittee members reviewed the process going forward:

- RFP to be released on April 17.
- Bids due around May 1, in time for the May 10 CDA Board meeting.
- Select three candidates and send out questions, giving them approximately two weeks to respond.
- Tentative date for interviews is May 21 and afternoon of May 22

Erdman noted that we have an outline of the Home Buyer and Readiness Agreement with GreenPath. We will have contract signed and start outreach at the beginning of May.

6 ADJOURNMENT