



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved FINANCE COMMITTEE

---

Monday, October 9, 2017

4:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 201 (City County Building)

---

### 2018 Operating Budget Hearings

For Agenda Item No. 16, the Finance Committee will meet jointly with the Dane County Personnel and Finance Committee at 5:30 p.m. regarding the Budget for the Department of Public Health for Madison and Dane County.

#### CALL TO ORDER / ROLL CALL

**Present:** 6 - Marsha A. Rummel; Paul E. Skidmore; Zach Wood; Barbara Harrington-McKinney; Michael E. Verveer and Paul R. Soglin

**Absent:** 1 - Sara Eskrich

Ald. Eskrich arrived at 4:50 p.m. during Item No. 15

Ald. McKinney left at 8:10 p.m. during Item No. 16

#### PUBLIC COMMENT

There were eight registrants.

#### DISCLOSURES AND RECUSALS

None.

#### PRESENTATION OF CONSENT AGENDA

Items 11, 13, 14, 15, and 16 were not included on the consent agenda.

#### ITEMS TO BE CONSIDERED

1.     [48949](#)           Delete the classifications of “Housing Assistance Clerk 1” (CG20, R11, class J034), and “Housing Assistance Clerk 2” (CG20, R12, class J035), and create the classifications of “Housing Specialist 1” (CG20, R11), “Housing Specialist 2” (CG20, R13), and “Housing Specialist 3” (CG20, R14). Recreate the positions #4412, #1031, #3925 and #3801 from a 1.0 FTE Housing Assistance Clerk 1 (CG20, R11) to a 1.0 FTE Housing Specialist 2, (CG20, Range 13), and reallocate the incumbents, S. Davis, B. Elder, B. Louis and A. Rahn to the new position, in the CDA Housing Operations Division budget. Recreate the position #1025 from a 1.0 FTE Housing Assistance Clerk 2 (CG20, R12) to a 1.0 FTE Housing Specialist 3, (CG20, Range 14), and reallocate the incumbent, S. Clayborne, in the CDA Housing Operations Division budget.

**A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
  
2.     [48950](#)           Recreating vacant position #1225 from a 1.0 FTE Secretary 1 (CG 20, Range 10) to a 1.0 FTE Program Assistant 1 (CG 20, Range 11-class number J070) in the Traffic Engineering budget.

**A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
  
3.     [48936](#)           Submitting the appointment of James D. O’Keefe for confirmation of a five-year term as the Community Development Division Director.

**A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
  
4.     [49017](#)           Authorizing the Mayor and City Clerk to execute a sole source contract with West Publishing Corporation, a Thomson Reuters business (West) for online legal research services through 2020.

**A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
  
5.     [49016](#)           Authorizing the Mayor and Chief of Police to accept an USDOJ FY2017 Byrne Criminal Justice Innovation Implementation grant award for \$850,000 for two years to address crime and socio-economic drivers of crime within the Raymond Road Corridor; and amend budgets accordingly

**A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

6. [49019](#) Authorizing the Mayor and City Clerk to execute a sole contract with the Board of Regents for the University of Wisconsin System, on behalf of the University of Wisconsin's Department of Community and Environmental Sociology, Applied Population Laboratory to maintain, update and refine the Neighborhood Indicators Project and related website and procure additional services as needed, from 2017-2022.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
7. [49064](#) Amending the terms of a \$300,000 CDBG loan to be made to the Wil-Mar Neighborhood Center, Inc.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
8. [48638](#) SUBSTITUTE - Authorizing an allocation of up to \$50,000 in federal CDBG funds to provide additional home repair services to Madison's low-income homeowners through Project Home, Inc.; and authorizing the Mayor and the City Clerk to execute an amendment to the existing agreement with Project Home, Inc. to reflect the additional funds; and amending the 2017 Adopted Operating Budget to appropriate \$50,000 from the Community Development Grant Fund.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [49065](#) Authorizing the use of up to \$120,000 of CDBG funds to implement neighborhood improvement projects which address objectives identified in the Darbo-Worthington-Starkweather Creek Neighborhood Plan; and authorizing the Mayor and the City Clerk to enter into agreements with agencies to implement the projects.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
10. [49037](#) Authorizing the allocation of up to \$1.48 million from the Affordable Housing Fund to support the development of approximately 50 units of affordable senior housing on property located at 7941 Tree Lane and authorizing the Mayor and City Clerk to execute a loan agreement with CommonBond Communities for its development.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

11. [49034](#) Authorizing the allocation of up to \$4.35 Million from the Affordable Housing Fund to support two development projects, selected as part of a City Request for Proposals (RFP) process, that would involve the construction of approximately 175 units of affordable rental housing in Madison, Wisconsin, and authorizing the Mayor and City Clerk to execute loan agreements with the developers of those projects.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
12. [49038](#) Authorizing the allocation of up to an additional \$500,000 to Heartland Housing Inc, from the 2018 Affordable Housing Fund, and reauthorizing 2017 AHF loan commitments to Heartland to support development costs associated with a proposed project to construct approximately 60 units of permanent supportive housing in Madison, Wisconsin and authorizing the Mayor and City Clerk to execute a loan agreement with Heartland.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
13. [49095](#) Authorizing a modification of the service contract for tourism marketing services, between the City and the Greater Madison Convention and Visitors Bureau.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER within the Scope of Services, item A-General: item 5 has been updated to read Madison Parks rather than Madison Parks and Recreation. The motion passed by voice vote/other.**
14. [48803](#) Amending Section 4.21(2) of the Madison General Ordinances to increase the room tax rate from 9% of gross receipts to 10% of gross receipts.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
- Ald. Eskrich arrived at 4:50 p.m. during Item No. 15.**

#### **JOINT MEETING OF FINANCE COMMITTEE & DANE CO. PERSONNEL & FINANCE COMMITTEE**

**A motion was made by Rummel, seconded by Verveer, to Adjourn the Finance Committee in order to meet with Dane County Personnel & Finance Committee to discuss the Budget for the Department of Public Health for Madison and Dane County (agenda item #16) and table agenda item #15. The motion passed by voice vote/other.**

**Present: Dane County Supervisors Corrigan, Pertl, Clausius, Stubbs, Erickson (quorum present)**

**Present: 7 - Marsha A. Rummel; Paul E. Skidmore; Zach Wood; Barbara Harrington-McKinney; Sara Eskrich; Michael E. Verveer and Paul R. Soglin**

The Finance Committee and the Dane County Personnel & Finance Committee discussed the 2018 budget for the Public Health Madison & Dane County Department.

A motion was made by Rummel, seconded by Verveer, to Adjourn the Joint Meeting of the Finance Committee with the Dane County Personnel & Finance committee. The motion passed by voice vote/other.

#### RECONVENE FINANCE COMMITTEE MEETING

Finance Committee was called back to order and agenda item #15 was taken off the table.

**Present:** 7 - Marsha A. Rummel; Paul E. Skidmore; Zach Wood; Barbara Harrington-McKinney; Sara Eskrich; Michael E. Verveer and Paul R. Soglin

15. [48826](#) Authorizing the Mayor and City Clerk to contract with ConnectYourCare LLC to administer the City of Madison's Flexible Spending Arrangements for Medical and Dependent Care.

A motion was made by Verveer, seconded by McKinney to offer TASC a contract extension for one year, and rebid to procure for flexible spending account administration in 2019, presumably with different instructions to staff for how to select the next vendor. The motion did not pass by the following vote : 2:4 (AYE: Verveer, McKinney; NO: Rummel, Eskrich, Skidmore, Wood; NON-VOTING: Soglin).

A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by the following vote: 4:2 (AYE: Rummel, Wood, Skidmore, Eskrich; NO: Verveer, McKinney; NON-VOTING: Soglin).

16. [48915](#) 2018 Executive Operating Budget

Ald. McKinney left at 8:10 p.m.

A motion was made by Rummel, seconded by Verveer, to Refer to the 10/10/2017 FINANCE COMMITTEE meeting. The motion passed by voice vote/other.

#### ADJOURNMENT

A motion was made by Rummel, seconded by Verveer, to Adjourn at 10:35 p.m.. The motion passed by voice vote/other.