

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Art Fair Market

Event Organizer/Sponsor Dane County Farmers' Market

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number _____

Address PO Box 1485

City/State/Zip Madison, WI 53701

Primary Contact Larry Johnson FAX _____

Work Phone 608-455-1989 Phone During Event 608-692-0948

E-mail Larry J@dcfm.org

Website www.dcfm.org

Secondary Contact Tom Murphy Phone During Event 608-606-0072

Work Phone _____

E-mail _____

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance _____ (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours _____ to _____ Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other Farmers' Market

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: 10 blks of East + West Wilson St.

EVENT DATE(S)/SCHEDULE Saturday

Date(s) of Event (including set-up and take-down) _____

Event Start Date(s)/Time(s) July 12, 2014

Event End Date(s)/Time(s) July 12, 2014

Rain Date(s) _____

Set-Up Date(s)/Time for Event 5 AM

Take-Down Time 2 PM

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

_____/We waive the 21-day decision requirement.

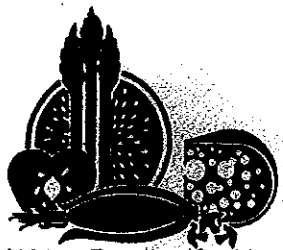
_____(PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Larry Johnson

Date 7/11/14



Dane County Farmers' Market On the Square®

We're Growing for You!

P.O. BOX 1485
MADISON, WI 53701-1485

Date: February 11, 2014

To: Kelli Lamberty
City of Madison

From: Larry L. Johnson
Dane County Farmers' Market

Re: Safety & Security Plan
Wednesday Markets – 200 blk of MLK, Jr. Blvd.
Art Fair Market – 10 blk of East and West Wilson St.

Safety Plan

First Aid and Emergency Response – Call 911

Primary Contact: Larry Johnson, Manager Office: 608-455-1999
Cell: 608-692-0948
Alternative Contact Tom Murphy Cell: 608-606-0172

“Lost Child” area Murphy Farms tent – middle of Market

Vendors receive written instructions before the events. Key people are also verbally briefed.

Security Plan

Streets will be closed to vehicles. Private security is not necessary.

No alcohol allowed. No cooking allowed.

Vendors will be at or near their vehicles if they need to be moved.

Approved fire lanes will be maintained.