



Report to the Library Board

April 2011

2011 Budget Reconciliation

In your packet is the annual rainbow of papers that relate to the final closeout of the 2010 Library operating budget and the updated revenues and expenditures statements for the 2011 operating budget:

The *lavender sheet of paper* shows the final 2010 revenues and expenditures, resulting in a fund balance from 2010 of \$334,099.44. Of that, \$10,901.70 needs to be added to 2011 to maintain a city-required 5% Library contingency fund; the remainder of this fund balance is applied in the 2011 revised operating budget.

The *yellow sheet* is the actual revised adopted 2011 revenues. The "2011 Notes" column reveals where the 2010 fund balance is applied to the 2011 budget.

The *white sheets (4 pages on two sheets)* are the revised adopted operating budget expenditures for 2011. You can see where changes in this budget were made by following the "Unrestricted Fund Balance from 2010" column, and the "2011 Other Adjustments" column. Both of these have explanations in the Notes column. All the changes and explanations are highlighted in green for Unrestricted Fund Balance, or blue for "Other Adjustments."

For a shortened version, we've added a *beige sheet* that outlines quickly how we ended up with a \$14,570,071 revised 2011 adopted budget. The overview is on top, in the shaded box, and the description and object numbers of all changes to expenses are below.

Approval of Public Internet Use Policy

Our current Internet Use Policy last came to you for approval in June of 2002. Nearly a decade has passed, and the technology landscape has changed tremendously. While the spirit of this new policy is the same - reflecting the Library's commitment to equal access to information - the details have been updated to include the use of social networking sites, wireless internet, portable electronic devices, our own internet signup software, and changes to electronic copyright law. Please see the enclosed copy with descriptions of the changes included.

Agenda Items re the Central Library Project:

- 1) Due to a procedural error the library board must again take action on Resolution #21380 (in your packet) re the approval of the green roof feasibility study that the Board voted on at last month's meeting.
- 2) Authorize the Mayor and City Clerk to enter into an agreement to provide move management consulting services for the move of library contents away from and back to the Madison Central Public Library during the remodel, renovation, and exterior improvement project. See *legislative file 21866 in your packet*.

Yes it's really happening – a New LINKcat!

In April, LINKcat will be transitioning to new software for our online catalog and automated checkout system, and from April 14 (9 pm) to the morning of April 18, LINKcat and our automated checkout system will not be available. This new software will allow us to make changes and offer features that the old software could not support, such as 24/7 access, improved search and browsing, unlimited lists, a friendlier interface and allowing people the option to save their own reading history. Customer information (profile, holds, lists, barcode numbers, password, etc.) will transfer automatically to the new system. The announcement is already getting a lot of positive interest from customers in the library and through our website and Facebook postings.

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