



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved BOARD OF PUBLIC WORKS

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Wednesday, May 2, 2018

4:30 PM

210 Martin Luther King Jr. Blvd.  
Room 108, City-County Building

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### CALL TO ORDER/ROLL CALL

Chair Lawton called the meeting to order at 4:30 p.m., following verification that the meeting had been properly noticed and a quorum was present.

Ald. Demarb excused from the meeting at 6:30 p.m.

**Present:** 6 - Mark Clear; Denise DeMarb; Kenneth G. Johnson; David J. Branson; Jaclyn D. Lawton and Valesa R. Adams

**Excused:** 2 - Joseph R. Clausius and Sara Z. Walling

### PUBLIC COMMENT

None.

### DISCLOSURES AND RECUSALS

None.

### PUBLIC HEARING OF RESOLUTIONS AND SCHEDULE OF ASSESSMENTS

1. Consider approving the Minutes of the Board of Public Works Meeting of Wednesday, April 18, 2018; and the Public Hearings of the same date.

A motion was made by Ald. Clear, seconded by Adams, to Approve the Minutes of April 18, 2018. . The motion passed by voice vote/other.

2. [51398](#) Consider a Report of the City Engineer regarding the results of a review of water resources impacts and the necessity of permits for public works construction projects on this agenda and addendum to the agenda.

**Attachments:** [51398.pdf](#)

The Report was read into the Minutes.

3. At this time, a consent agenda will be moved with the recommended action listed for each item EXCEPT:
- 1) items which have registrants wishing to speak.
  - 2) items which require an extraordinary (roll call) vote and are not included on the consent agenda by unanimous consent.
  - 3) items which Board Members have separated out for discussion/debate purposes.

Those numbers with an asterisk are consent agenda items.

A motion was made by Branson, seconded by Adams, to Adopt the Consent Agenda. The motion passed by voice vote/other.

CONSIDER THE FOLLOWING ITEM TO BE CONSIDERED AT 5:00 P.M.

4. [51369](#) Approving Plans, Specifications, and Schedule of Assessments for Westview Hills Sewer and Water Assessment District 2018. (9th AD)

**Attachments:** [BPWDisplayWestview.pdf](#)  
[WestviewHillsBPW notes.pdf](#)  
[WestViewHillsExhibit2\\_04202018.pdf](#)  
[Westview Hills complete mailing.pdf](#)  
[2846303\(markup\).pdf](#)  
[Westview Hills Sewer and Water Assessment District 2018 BPW.pdf](#)  
[PLAT NOTE mark-up.pdf](#)  
[2858969 \(mark up\).pdf](#)  
[Westview Hills 2846302 Better copy.\(mark up\)pdf.pdf](#)  
[CC Meeting May 15 2018 notice to property owners.pdf](#)

Mark Moder, Engineering Division, presented project details. Adam Wiederhoeft, Madison Water Utility, presented information related to water service on this project. Moder summarized subdivision's history of development and how municipal services would be brought into the subdivision. He said City staff was asking for a 15 year pay back period because of costs to the property owners. Property owners registered to speak on this item:

J. Diehl, Prairie Hill Rd., opposes project. Available to answer questions (did not speak).  
F. Khatri, Prairie Hill Rd., opposes project. Wished to speak.  
T. Poole, Prairie Hill Rd., opposes project. Wished to speak.  
T. Flock, Prairie Hill Rd., opposes project. Wished to speak.  
N.K., neither support nor oppose project. Did not speak.  
M. Hashim-Waris, Prairie Hill Ct., opposes project. Wished to speak.  
C. May, Prairie Hill Ct., neither support nor opposes project. Wished to speak.

Ald. Skidmore, who represents this area, spoke about the history of how the subdivision developed. He said he is sensitive to the assessments the property owners are facing, but he also supports following City policy. He is willing to advocate and work with City staff (Engineering and Finance) to find solutions. This may include finding a way to extend the pay back period up to 30 years.

A motion was made by DeMarb, seconded by Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER that the pay back period be at least 15 years. The motion passed by voice vote/other.

#### CONSIDER THE FOLLOWING PUBLIC HEARING ITEMS

5. [51326](#) Approving Plans, Specifications, And Schedule Of Assessments For Mayfair Avenue Sidewalk Assessment District - 2018. (15th AD)

**Attachments:** [BPW Hearing Notice MayfairAve Sidewalk Assessment District 2018.pdf](#)  
[11750EN\\_Location Map.pdf](#)  
[11750\\_Mayfair Ave\\_SoA.pdf](#)  
[Mayfair Ave SW Display Rev.pdf](#)  
[CC Hearing Notice Mayfair Ave.pdf](#)

Chris Dawson, Engineering Division, presented project details. No members of the public were present for this public hearing. A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

6. [51327](#) Approving Plans, Specifications, And Schedule Of Assessments For West Beltline Highway Sidewalk Assessment District - 2018. (14th AD)

**Attachments:** [BPW Hearing Notice W Beltline Hwy Sidewalk Assessment Dist.pdf](#)  
[11750EN\\_Location Map.pdf](#)  
[11750\\_Beltline Frontage\\_SoA.pdf](#)  
[W Beltline 7ft\\_SW Display1.pdf](#)  
[W Beltline 7ft\\_SW Display2.pdf](#)  
[CC Hearing Notice W Beltline HWY Sidewalk Assessment Dist.pdf](#)

Chris Dawson, Engineering Division, presented project details. No members of the public were present for this Public Hearing. A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

#### ITEMS REFERRED BY THE COMMON COUNCIL

7. [51018](#) SUBSTITUTE Amending the 2018 Stormwater Utility Capital Budget to transfer ~~\$600,000~~ \$740,000 in existing budget authority from the Starkweather Creek Coagulant Treatment project and \$200,000 from the Storm Sewer System Improvements project to the Pavement Management, Reconstruction Streets, and Darbo/Webb Street Reconstruction projects to provide adequate funding for those projects to continue to bid and construction.

**Attachments:** [Version 1 - 51018.pdf](#)

Janet Schmidt, Engineering Division, presented details. A motion was made by Branson, seconded by Ald. Clear, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

8. [51078](#) Including a 1/2 traffic diverter at the intersection of Blair Street and E. Mifflin Street be modified as part of the pending street reconstruction.

**Attachments:** [Ped Bike Diverter Support.pdf](#)  
[PBMVC 4.24.18 ITEM H.4..pdf](#)  
[Blair-Mifflin Diverter Report-revised 031918.pdf](#)  
[PBMVC 4.24.18 ITEM H.4. REGISTRANTS.pdf](#)  
[Responses in Favor.pdf](#)  
[Responses in Opposition.pdf](#)  
[email correspondence 5.14.18.pdf](#)

Tom Mohr, Traffic Engineering, presented the Blair-Mifflin Diverter Report. The City conducted a 90 traffic study. The City recommends installing the diverter on Blair St. as part of an upcoming construction project. Members of the public registered for this agenda item:

Matt Brink, Smart Growth, registered as opposed. Wished to speak.

Terrence Wall, Veritas Village, registered as opposed. Wished to speak.

P Heck., N Blount St., registered in support. Wished to speak.

L Walker, E Mifflin St., registered in opposition. Wished to speak.

Ald. Zellers, who represents the neighborhood, said she started out neutral on the project. Following the study, reading the report, and through the public participation process, she now believes the diverter will improve safety, bike infrastructure and attract casual bikers.

A motion was made by DeMarb, seconded by Adams, to Return to Lead with the Recommendation for Approval to the PEDESTRIAN/BICYCLE/MOTOR VEHICLE COMMISSION. The motion passed by voice vote/other.

- 9.\* [51084](#) Authorizing the City of Madison to accept ownership from Schenk Atwood Starkweather Yahara Neighborhood Association of picnic tables and boulder seating to be located at 252 Jackson Street and within St. Paul Avenue right-of-way.

**Attachments:** [Locator Map](#)  
[11359 Exhibit A Jackson Plaza.pdf](#)  
[11359 Exhibit B Jackson Plaza.pdf](#)

A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

- 10.\* [51172](#) Accepting a Public Sidewalk Easement from Madison Area Technical College across property located at 801 W. Badger Road.

**Attachments:** [Locator Map](#)  
[11592 MATC Sidewalk Easement Exhibit A.pdf](#)

**A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

- 11.\* [51173](#) Authorizing the execution of an Underground Electric Easement to Madison Gas and Electric Company across a portion of the Fire Station 14 property located at 3201 Dairy Drive.

**Attachments:** [11612 Exhibit A.pdf](#)  
[11612 Exhibit B.pdf](#)

**A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

12. [51224](#) Creating a Task Force to review, analyze and provide recommendations regarding the City's Integrated Pest Management Policy.

**Attachments:** [5/3/13 Disbanding the Pest Management Adv Cmte.pdf](#)  
[5/18/14 Pest Management on City Property Policy.pdf](#)

**George Reistad, Food Policy Director, presented the report. Board members expressed an interest in the Pest Management Policy concentrating on the use of indigenous species to the extent possible when applicable. A motion was made by Branson, seconded by Ald. Clear, to Return to Lead with the Recommendation for Approval to the MADISON FOOD POLICY COUNCIL. The motion passed by voice vote/other.**

- 13.\* [51301](#) Amending the Master List of Street Names and Designations and amending the City Engineer's Street Numbering Map, referred to in Sections 10.34(2) and 10.35, Madison General Ordinances by designating Rustic Pebble Lane as the street name for an un-named alley between Willow Rock Road and Morning Mist Way (17th AD)

**Attachments:** [Rustic Pebble Lane Page from 11509 Plans\\_080417.pdf](#)

**A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

- 14.\* [51400](#) Authorizing the Mayor and City Clerk to execute an amendment to the existing Purchase of Services contracts between the City of Madison and Hein Engineering Group Inc. and Destree Design Architects Inc. for engineering design services for the Sycamore Ave Public Works Maintenance Facility-Office Remodel Project. (17th AD)

**Attachments:** [51400 - Version 1.pdf](#)

**A motion was made by Branson, seconded by Adams, to Refer to the BOARD OF PUBLIC WORKS and should be returned by 5/16/2018. The motion passed by voice vote/other.**

15. [51436](#) BY TITLE ONLY - Amending the 2018 Adopted Capital Budgets of the Parks Division for the Olbrich Botanical Gardens-Expansion project. (6th AD).

**Attachments:** [Leg 51436 - V 1.pdf](#)  
[OBG BPW Presentation.pdf](#)

**Randy Wiesner, Engineering Division, presented project details. A motion was made by Branson, seconded by Ald. Clear, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

#### **PUBLIC WORKS CONSTRUCTION MANAGEMENT - PRIVATE CONTRACTS**

16. [51380](#) Approving plans and specifications for public improvements necessary for the project known as Winnebago Arts and Cohousing and authorizing construction to be undertaken by the Developer, Private Contract No. 8189. (6th AD)

**Attachments:** [Winnebago 2048 Location.pdf](#)  
[Winnebago St 2048 site.pdf](#)

**Tim Troester, Engineering Division, presented project details. A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.**

17. [51384](#) Approving plans and specifications for public improvements necessary for the project known as 5533 University Avenue and authorizing construction to be undertaken by the Developer, Private Contract No. 8112. (19th AD)

**Attachments:** [5533 University Ave Map & Plan\\_2nd approval.pdf](#)

**Tim Troester, Engineering Division, presented project details. A motion was made by Johnson, seconded by Branson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.**

18. [51385](#) Approving plans and specifications for public improvements required to serve Phase 1 of the Subdivision known as Eagle Trace and authorizing construction to be undertaken by the Developer, Private Contract No. 8179. (9th AD)

**Attachments:** [Eagle Trace Ph 1 Exhibits.pdf](#)

Tim Troester, Engineering Division, presented project details. A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

19. [51386](#) Approving plans and specifications for storm water management improvements required to serve the Subdivision known as Eagle Trace and authorizing construction to be undertaken by the Developer, Private Contract No. 8192. (9th AD)

**Attachments:** [Eagle Trace SWM Exhibits.pdf](#)

Tim Troester, Engineering Division, presented project details. A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

20. [51387](#) Approving plans and specifications for surface paving required to serve the Subdivision known as Eagle Trace and authorizing construction to be undertaken by the Developer, Private Contract No. 8193. (9th AD)

**Attachments:** [Eagle Trace - Surface Exhibits.pdf](#)

Tim Troester, Engineering Division, presented project details. A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

21. [51388](#) Approving plans and specifications for public improvements necessary to serve a Certified Survey Map of property located at 501 Charmany Drive and authorizing construction to be undertaken by the Developer, Private Contract No. 8166. (19th AD)

**Attachments:** [501 Charmany Dr CSM\\_Innovation Drive.pdf](#)

Tim Troester, Engineering Division, presented project details. A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

**PUBLIC WORKS CONSTRUCTION MANAGEMENT - PUBLIC CONTRACTS**

- 22.\* [51370](#) Assessing Benefits - Sunset Court Assessment District - 2017.

**Attachments:** [11431\\_SunsetCt\\_Assess\\_Final.pdf](#)

A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

**RESOLUTIONS APPROVING THE CONSTRUCTION OF PUBLIC WORKS PROJECTS**

23. [51374](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for 2018 - New Sidewalk Installation.

**Attachments:** [11750EN\\_Location\\_Map.pdf](#)  
[Perry St SW Display.pdf](#)  
[S Whitney Way Display.pdf](#)  
[Jackson Plaza Display.pdf](#)

Chris Dawson, Engineering Division, presented project details. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

24. [51378](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Bikeways 2018. (15th, 16th & 19th ADs)

**Attachments:** [Ontario Park Path Display BPW.pdf](#)  
[Mineral Point Landfill Path Display BPW.pdf](#)  
[Stacy-Meadowlark Path Display BPW.pdf](#)  
[11754EN-Location Map.pdf](#)

A motion was made by Branson, seconded by Adams, to Refer to the BOARD OF PUBLIC WORKS and should be returned by 5/16/2018. The motion passed by voice vote/other.

25. [51443](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for E. Washington Avenue Permanent Pavement Marking Replacement - 2018. (2nd, 6th, 12th & 17th ADs)

**Attachments:** [2018\\_Washington-E\\_.pdf](#)

Tom Mohr, Traffic Engineering, presented project details. A motion was made by Branson, seconded by Aid. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

**CHANGE ORDERS TO PUBLIC WORKS CONTRACTS**

26. [51348](#) Change Order No. 3 to Contract No. 7974, Monroe Street, to Speedway Sand & Gravel, Inc., in the amount of \$55,102.25.

**Rob Phillips, City Engineer, presented the Change Order. A motion was made by Branson, seconded by Ald. Clear, to Approve. The motion passed by voice vote/other.**

**MISCELLANEOUS**

27. [51413](#) Board of Public Works Committee Appointments:

- Long Range Transportation Planning Committee
- Solid Waste Advisory Committee
- BPW Chair
- BPW Vice Chair

**Long Range Transportation Planning Committee: Ken Johnson nominated by Branson, seconded by Adams. Motion carried by voice vote.**

**Solid Waste Advisory Committee: Jaclyn Lawton nominated by Johnson, seconded by Branson. Motion carried by voice vote.**

**BPW Chair: Jaclyn Lawton nominated by Branson, seconded by Johnson. Motion carried by voice vote.**

**BPW Vice Chair: David Branson nominated by Johnson, seconded by Adams. Motion carried by voice vote.**

- 28.\* [51368](#) Subcontractor List for Contract No. 8164, Park Paving 2018, to Joe Daniels Construction Co., Inc., for 88.20%.

**Attachments:** [5-2 BPW - 8164.pdf](#)

**A motion was made by Branson, seconded by Adams, to Approve. The motion passed by voice vote/other.**

29. [51318](#) Request from Greywolf Partners, Inc. for the Certified Survey Map for the redivision of Lot 2 of CSM 14573 and Lots 21-23 and 32-34 (merged into Lot 1) in the Center for Industry and Commerce; that the assessment shall not be required to be paid upon the recording of the CSM, that the final assessment will be paid either in a lump sum or through an installment plan once the final assessment bill is received.

**Attachments:** [Letter and CSM to Bd of Public Works and Andy Zweg.pdf](#)

Rob Phillips, City Engineer, presented details, A motion was made by Branson, seconded by Ald. Clear, to Approve. The motion passed by voice vote/other.

30. [51445](#) DRAFT Transportation Improvement Program (TIP) 2019-2024.

**Attachments:** [Majstr2019.pdf](#)  
[Pedbike2019.pdf](#)

Rob Phillips presented the DRAFT Transportation Improvement Program (TIP) for 2019 - 2024.  
[Board received the report.]

31. [50822](#) March 2018 BPW Change Order Report

**Attachments:** [BPW Co Report March 2018.pdf](#)

Rob Phillips, City Engineer, presented the March 2018 BPW Change Order Report.  
[Board received the Report.]

32. Appeals regarding prequalifications of various contractors to bid on City of Madison Public Works Projects, and contractors applying to be licensed Concrete Layers, Asphalt Pavers, and Mudjackers as approved by the City Engineer, if any.

None.

#### APPROVAL OF BIDS OPENED BY CITY ENGINEERING

33. [51397](#) Awarding Public Works Contract No. 8118, W. Washington Avenue Assessment District - 2018.

**Attachments:** [Contract 8118 .pdf](#)

Rob Phillips, City Engineer, presented the bids. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

**ADJOURNMENT**

A motion was made by Branson, seconded by Ald. Clear, to Adjourn. The motion passed by voice vote/other. Meeting adjourned at 7:05 p.m.