

LFD 21970

# STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # \_\_\_\_\_ Date Submitted \_\_\_\_\_

## EVENT INFORMATION

Name of Event AIESEC Madison's Global Village

Event Organizer/Sponsor AIESEC Madison

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of Wisconsin Tax Exempt Number \_\_\_\_\_

Address 333 East Campus Mall, Rm. 3198

City/State/Zip Madison, WI 53715

Primary Contact Trisha King FAX N/A

Work Phone (708) 714-7988 Phone During Event (708) 714-7988

E-mail pgking@wisc.edu, patricia.grae.king@gmail.com

Website http://www.aiesec.org/unitedstates/AIESECMADISON

Secondary Contact Matt Huston

Work Phone (920) 246-0649 Phone During Event (920) 246-0649

E-mail aiesecmadisonur@gmail.com

Annual Event?  Yes  No

Charitable Event?  Yes  No

If Yes, name of charity to receive donations: \_\_\_\_\_

Estimated Attendance 500 - 1,000 during 4 hours (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 12:00pm to 4:00pm  Yes  No

## EVENT CATEGORY

- Run/Walk    
 Music/Concert    
 Festival    
 Rally    
 Parking (i.e., bagging meters)
- Other \_\_\_\_\_

## LOCATION REQUESTED

- Capitol Square (note specific blocks below)    
 Podium/700-800 State Street
- 30 on the Square (a.k.a. top of 100 block of State Street)    
 Other (specific blocks/streets requested below)
- Street Names and Block Numbers: \_\_\_\_\_

## EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 4/14/11 Rain Date(s) N/A

Event Start Date(s)/Time(s) 12:00pm Set-Up Date(s)/Time for Event 11:30AM

Event End Date(s)/Time(s) 4:00pm Take-Down Time 4:00PM

Take-Down Time: start to streets reopened

## APPLICATION SIGNATURE

I/We waive the 21-day decision requirement. PGK (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Patricia G. King Date 3/28/11

## Lamberty, Kelli

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**From:** Trisha King [patricia.grae.king@gmail.com]  
**Sent:** Monday, March 28, 2011 5:49 PM  
**To:** Lamberty, Kelli  
**Cc:** AIESEC-Madison VP UR; aiesecmadisonfinance@gmail.com; Christopher Yue  
**Subject:** AIESEC Madison Global Village Event Application  
**Attachments:** AIESEC Madison Global Village Event App.pdf; commEventSUpaPermitApp - Global Village.pdf

Hello,

Thank you for assisting me earlier today with the event application.

Attached are the completed application forms.

I am waiting to hear on the WI tax exempt # from our finance director. I will send that to you when I receive it.

### **Event details:**

AIESEC Madison's Global Village, part of All Campus Party, will bring together internationally associated student organizations and university programs to share their cultures and opportunities with the Madison community.

AIESEC is the world's largest student-run organization! Active in over 1,700 universities across more than 110 countries and territories. We partner with businesses, universities and fellow student organization to create opportunities for students to become globally minded leaders.

**Date/Time:** 12:00-4:00pm on Thursday, April 14th, 2011

**Activities will include:** Tables representing each organization, music (if approved), 1-2 dance performances, and free food (which will be approved by UW Risk Management through one of their approved vendors.) No food or merchandise will be sold at this event.

**Set up:** ~20 tables situated around the podium area, extending into the library mall area, depending on space availability. Setup will begin at 11:30AM. Tables will be provided by the Wisconsin Alumni Association, as this event is part of All Campus Party.

**Attendance:** Estimated ~500 - 1,000 during the 4 hours, based off previous years attendance records

As for the \$50 application fee...who should I make and where?

Please let me know if you need any further information regarding the event.

Look forward to hearing from you,

Trisha King