

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event 17th Annual WORT Block Party

Event Organizer/Sponsor Back Porch Radio Broadcasting Inc.

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number ES 14039

Address 118 S. Bedford St.

City/State/Zip Madison, WI 53703

Primary Contact Doug Holtz

FAX _____

Work Phone 256-2001

Phone During Event 608 239 8702

E-mail wortbiz@wortfm.org

Website wortfm.org

Secondary Contact Tim Goranson

Work Phone 256-2001

Phone During Event _____

E-mail pledge@wortfm.org

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: WORT Community Radio

Estimated Attendance 500 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 11am to 7pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)
 Other Neighborhood Block Party

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street
 30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)
Street Names and Block Numbers: 100 Block of Martin Luther King Jr. Blvd.

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 5/18/14 Rain Date(s) N/A
Event Start Date(s)/Time(s) 5-18 11am Set-Up Date(s)/Time for Event 5/18 7AM
Event End Date(s)/Time(s) 5-18 7pm Take-Down Time 8 PM
Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

_____/I/We waive the 21-day decision requirement. _____ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Doug Holtz Date 4/24/14

EVENT SCHEDULE
17th ANNUAL WORT BLOCK PARTY
Sunday May 18th

6:00pm May 17th
BAG METERS AND EQUIPMENT DELIVERY
(no street closure required)

7:00am to 11:00am

SET UP

- Stage/sound equipment**
- vendor load-in**

11:00am to 7:00pm

LIVE MUSIC

- one stage**
- six performance groups - TBA**

VENDORS OPEN

KIDS' ACTIVITIES

BEER SALES

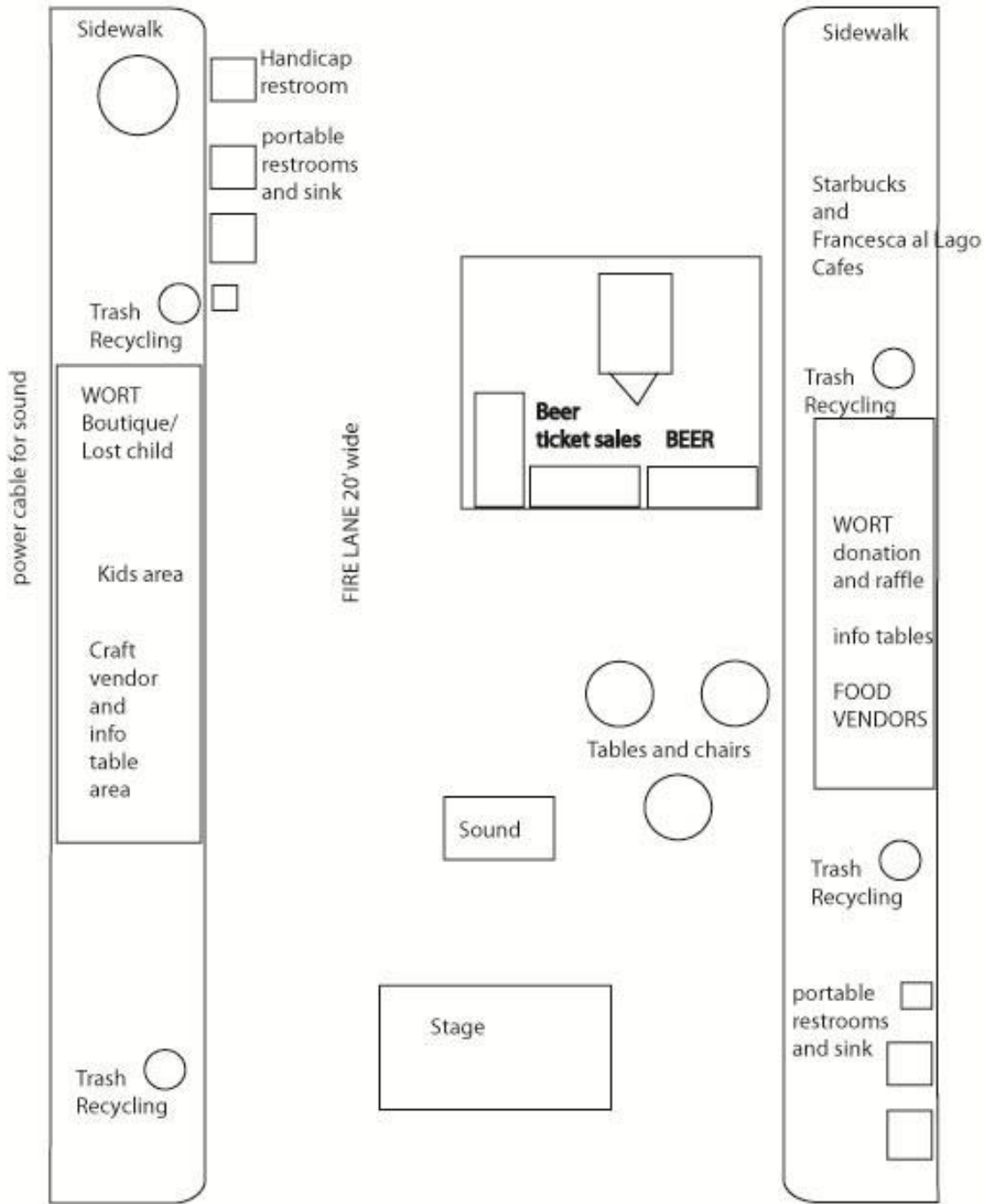
8:00pm

Re-open 110 Block of Martin Luther King Jr. Blvd.

7:00pm to 9:00pm (or later)

TEAR DOWN/CLEAN UP

MAIN STREET



DOTY STREET

Trash and Recycling Plan:

We will have trash and recycling bins throughout the event site.

Safety Plan:

“Lost Child” area shall be the WORT information area/boutique, where WORT staff members and volunteers will be stationed at all times.

WORT Staff members, as well as stage Managers and other volunteers will have cell phones, and alert emergency professionals (911) if there is anyone requiring medical attention.

Security Plan:

2 private, professional security officers shall be on duty during public attendance hours (11am-7pm).

Valuables: cash will frequently be pulled from cashboxes at beer and raffle stations. We will take it to a locked area inside WORT studios close by.

WORT will install snowfencing along curbside along the entire length of 614 W. Doty 4th Ward Lofts condominiums; with barricades at either end and security personnel to restrict access to only condominium residents.