



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

Tuesday, May 19, 2020

4:30 PM

Via Virtual Meeting

Meeting Video Available Online at Madison City Channel: <https://bit.ly/2TEhdBZ>

CALL TO ORDER / ROLL CALL

Present: 8 - Sheri Carter; Syed Abbas; Barbara Harrington-McKinney; Rebecca Kemble; Paul E. Skidmore; Zachary Henak; Michael J. Tierney and Shiva Bidar

Ald. Zachary Henak arrived at 4:35 p.m.

Others Present: Mayor Rhodes-Conway, Mayoral Chief of Staff Mary Bottari, City Attorney Michael May, Attorney Michael Haas, Ald. Max Prestigiacomo, Ald. Arvina Martin, Ald. Patrick Heck, Ald. Marsha Rummel, Ald. Keith Furman, Ald. Mike Verveer, Ald. Tag Evers, Ald. Lindsay Lemmer, Ald. Grant Foster and Ald. Samba Baldeh

Ald. Sheri Carter, chair, called the meeting to order at 4:30 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Syed Abbas, seconded by Ald. Rebecca Kemble, to approve the minutes from the April 16, 2020 Common Council Executive Committee Special Meeting and April 21, 2020 Common Council Executive Committee Special Meeting. The motion passed by voice vote/other.

60521

PUBLIC COMMENT (5/19/20 CCEC Meeting)

Public Comment is permitted for up to three (3) minutes. CCEC members can take no action on a matter raised during the public comment portion of the agenda unless that matter is otherwise on the agenda.

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

DISCUSSION WITH THE MAYOR

[60463](#)

Discussion with Mayor Rhodes-Conway (5/19/20):

- a. Reopening and Recovery Plans for the City of Madison
- b. Preparations for August and November 2020 Elections
- c. Federal and State Lobbying Efforts

Attachments: [Funding Recovery Staff Team Structure 5-18-2020.pdf](#)
[Approach to August and November Elections.pdf](#)
[Bottari Email Re Heroes Act.pdf](#)

The Mayor provided an update on the following:

Reopening and Recovery Plans for the City of Madison

- Referenced the Forward Dane Plan - details the process for reopening (<https://bit.ly/2WN2FSf>)
- Provided an update on the redeployment of city staff by services types.
- Noted that there is an internal planning task force of the EOC working on reopening city services: preparing physical spaces, preparing staff to return to offices, preparing staff to expand field work (e.g. home inspections), preparing/expanding services to the public.
- Reviewed the COVID-19 Funding and Recovery Team Structure (see attachment) - their work would continue through end of year/into next year.

Ald. Kemble asked how the boards, commissions and committees and Performance Excellence teams would integrate with this structure. Mayor stated that each box (staff) had a primary/secondary BCC that they were responsible for providing information to. She noted that there had not been a conversation with the Performance Excellence teams yet but would consider.

Ald. Henak asked how to contact city staff given the new team structure. Mayor stated that alders should continue sending requests to Kwasi Obeng.

Preparations for August and November 2020 Elections (see attachment to legislative file)

Federal and State Lobbying Efforts

- Referenced the Wisconsin Supreme Court 5/13/20 vote to invalidate the Safer at Home order issued by the Wisconsin Department of Health Services and how the city and county provided local order (Forward Dane).
- Not much going on at the State currently, some election issues, CARES Act funding from Governor's office (e.g. rental assistance), State revenue loss projections are concerning for City 2021 budget (aid cut), encouraged alders to contact our congressional delegation to encourage them to support the HEROES Act (<https://bit.ly/2zQAnNV>).

REVIEW CHARGE

[60551](#)

Review Common Council Executive Committee Charge: MGO 33.13

Attachments: [MGO 33.13 Role of CCEC.pdf](#)

Ald. Sheri Carter encouraged members to review the charge.

Ald. Rebecca Kemble requested that the CCEC discuss the following item from the CCEC charge at the next meeting:

"Discuss, develop and recommend to the Council, in dialogue with interested parties, a work plan for Council action during the next year and track the plan as approved by the Council."

REFERRALS FROM THE COUNCIL

[59909](#)

SUBSTITUTE-Establishing rules and procedures for Common Council deliberations on the City of Madison's 2021 Capital and Operating Budgets.

Sponsors: Shiva Bidar

Attachments: [2021 Budget Calendar-CC \(Updated 4-23\).pdf](#)
[2021 Budget Calendar-CC.pdf](#)

A motion was made by Ald. Rebecca Kemble, seconded by Ald. Zachary Henak, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

[60222](#)

Creating new Section 3.01(2) of the Madison General Ordinances to add a definition of the end of term of elected officials and renumbering current Section 3.01 to Section 3.01(1).

Sponsors: Michael E. Verveer, Shiva Bidar, Barbara Harrington-McKinney, Marsha A. Rummel and Sheri Carter

A motion was made by Ald. Rebecca Kemble, seconded by Ald. Zachary Henak, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

[60308](#)

SUBSTITUTE - Amending Section 33.13(1) of the Madison General Ordinances to change the timing of Common Council Executive Committee appointments and clarify that such appointments are subject to Council confirmation and that the terms end at the organizational meeting.

Sponsors: Marsha A. Rummel and Sheri Carter

Attachments: [60308 Version 1.pdf](#)

A motion was made by Henak, seconded by Abbas, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER.

Ald. Marsha Rummel explained that this ordinance codified what the CCEC already does.

City Attorney May noted that the ordinance provides two clarification to the appointment of the Common Council Executive Committee. First, it clarifies that the newly elected President of the Council is to make the appointment as

soon as practicable after the organizational meeting. Second, it clarifies that the appointments are subject to confirmation by the Council.

Ald. Abbas moved Ald. Carter's proposed amendment, seconded by Ald. Henak.

Add the following sentence at the end of sec. 33.13(1):
"The terms of all members of the CCEC end at the annual organizational meeting of the Council and are not subject to the extensions provided in sec. 33.01(6)(d), MGO."

Motion to amend the main motion was approved.

The main motion to recommend adoption, as amended, passed by voice vote/other.

FUTURE AGENDA ITEMS

No other future agenda items were discussed.

New Requests:

Discuss Oscar Mayer Special Area Plan - Ald. Syed Abbas
Yearly Council Work Plan - Ald. Rebecca Kemble.

Legislative File No. 59960 - Amending the 2020 Adopted Budget to transfer the Sustainability program (operating and capital components) from the Engineering Division to the Mayor's Office. (Referred to Sustainable Madison Committee (Lead), Finance Committee recommended rereferral to 4/6/20 meeting)

Legislative File No. 60125 - BY TITLE ONLY - Defining the Common Council's Policy-Making and Oversight Responsibilities During Officially Declared Emergencies.

Discussion Items:

- *Discussion: Council Chief of Staff Position Description & Next Steps
- *PFAS Proposal (Ald. Rummel / Future CCEC Meeting)
- *Creating an Annual Common Council Report
- *Audit process for City departments

Standing Updates

- *Discussion with the Mayor
- *President's Work Group on Council Communication Tools & Processes
- *President's Work Group on APM's
- *Council Chief of Staff

ADJOURNMENT

A motion was made by Ald. Zachary Henak, seconded by Ald. Paul Skidmore, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:34 p.m.