



Department of Transportation

Traffic Engineering and Parking Divisions

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Date: February 8, 2017
To: Transit and Parking Commission Members
From: Sabrina Tolley, Assistant Parking Utility Manager
Subject: Request for Temporary Monthly Permits at Wingra Lot

Background

The Parking Utility on occasion, receives requests to rent monthly spaces at the Wingra Lot on a temporary basis to relocate parking temporarily displaced by construction in the Monroe Street area. Due to the infrequency at about one request per year, and low number of these permits issued, the monthly rate and permit issuance policies have been established administratively by the Assistant Parking Utility Manager in past years. In July of 2014, 24/7 permits were issued to a business during reconstruction of the alley behind the Monroe Street business at a rate of \$60 per month.

In July 2015, to provide temporary monthly parking permits for multiple businesses during an alley reconstruction occurring in September 2015, an administrative policy was established by Assistant Parking Utility Manager, Scott Lee, to issue monthly 24/7 permits for this construction project under the following guidelines:

Guidelines for Wingra temporary monthly permits:

1. For businesses only – residents are eligible for temporary RP3
2. Maximum 2 permits per business
3. Maximum of 11 permits total will be sold
4. Only valid from September 7 – 25th in the Wingra Lot
5. Cost is \$60 per permit – not pro-rated

Current Request for Temporary Wingra Monthly Permits

The Parking Utility received a request from Gregg Shimanski, to rent four spaces at the Wingra Lot for the period of April 1, 2017 through March 31, 2018 to accommodate the need to relocate four vehicles that will be impacted by a development on the 1600 block of Monroe Street.

This item has been brought to the Transit and Parking Commission's (TPC) February 8, 2017 meeting as an informational item. Unless the TPC opposes and/or desires to formally act on the request at the March 8, 2017 meeting, the Parking Utility will approve the request from Gregg Shimanski and issue four (4) monthly 24/7 parking permits for the period of April 1, 2017 through March 31, 2018 at a rate of \$70 per month per permit at the Wingra Lot. The increased rate of \$70 per month from the \$60 rate charged in 2014 and 2015 reflects the June 2016 system-wide parking rate change that went into effect at other facilities.