



Kevin Briski
Madison Parks Superintendent

Madison Parks Division
www.cityofmadison.com/parks

**Administrative Office
Planning and Development
Community & Recreation Services**
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P.O. Box 2987
Madison, WI 53701-2987
Phone: 608.266.4711
Fax: 608.267.1162
Textnet: 866.704.2315

Parks Operations Offices
Goodman Maintenance Facility
1402 Wingra Creek Pkwy.
West Parks, 608.266.9214
Summit, 608.288.6164
West Forestry, 608.266.4816
Construction, 608.266.6289
Conservation, 608.267.4918

Sycamore Maintenance Facility
4602 Sycamore Ave.
East Parks, 608.246.4508
East Forestry, 608.266.4816

Olbrich Botanical Gardens
3330 Atwood Ave., 608.246.4550

**Warner Park Community
Recreation Center**
1625 Northport Dr., 608.245.3690

Irwin A. & Robert D. Goodman Pool
325 Olin Ave., 608.264.9292

Golf Madison Parks
Supervisor, 608.838.3920
Glenway Golf Course
3747 Speedway Rd., 608.266.4737
Monona Golf Course
111 East Dean Ave., 608.266.4736
Odana Hills Golf Course
4635 Odana Rd., 608.266.4724
Yahara Hills Golf Course
6701 E. Broadway, 608.838.3126

**State Street Mall/Concourse
Maintenance**
120 S. Fairchild St., 608.266.6031

Forest Hill Cemetery
1 Speedway Rd., 608.266.4720



A Proud Division of
the City of Madison

October 10, 2012

Dear Mall Maintenance Service Area Property Owner:

Enclosed is the notice for Special Charges for Mall Maintenance service for the period of September 1, 2011 to August 31, 2012. Mall Maintenance services are supported by a combination of special charges to property owners and the City tax levy. The 2011 Adopted Operating Budget included authorization for a Parks Maintenance Worker position and corresponding expenditures to be funded entirely by the special charges area property owners. The 2012 Adopted Operating Budget includes funding for a landscaping improvement program (see enclosure) that is also entirely funded by the special charges property owners. Both of these items are recognized in the special charges for the 2011-2012 accounting period. Charges are billed "in arrears" (after the fact), and based on actual expenditures for the past year of service and not on budgeted estimates.

Also enclosed is a service area map that provides a guide to the street frontages that are serviced as a part of the special charges district. The covered serviced areas receive the following services:

- Sidewalk Snow and Ice Removal on serviced frontages (see enclosed map). Snow removal from the street is managed by the Streets Division. Snow removal from sidewalks that are not on serviced frontages is the responsibility of the property owners.
- Daily trash collection from public receptacles, recycling and leaf/debris collection as needed. For more information see the back side of this letter. (Sidewalk snow removal is a priority during winter storms.)
- Bus shelter cleaning with power washing as required and route sign maintenance.
- Seasonal banner change on State Street and Capitol Square.
- Turf and Landscape Maintenance – Mowing/trimming, fertilization, and irrigation of Square and State Street grass islands, in addition to Lisa Link Peace Park. Assist Olbrich Botanical Gardens and the Business Improvement District with the floral/planting program.
- Hardscape Maintenance – sweeping walks, power washing seating areas as needed, and install benches/bike racks/refuse containers.
- Landscape planting and maintenance program for service area planting beds.
- Maintenance and cleaning of the visitor center.

Mall Maintenance Contacts:

For specific questions about fees and billing, contact:

Eric Knepp, Asst. Parks Superintendent, 266-4207 or eknepp@cityofmadison.com

If you have any questions about services contact either:

Tom Skaife, Facilities Maintenance Mgr, 266-6031 or tskaife@cityofmadison.com

Charlie Romines, Park Operations Mgr, 267-8804 or cromines@cityofmadison.com

We are continuing to work on updates to the Mall Maintenance information found on the Parks Division website. If you have specific input on this item, please email Eric Knepp.

Sincerely,

Kevin Briski
Parks Superintendent