



SCOTT McDONELL
COUNTY CLERK

DANE COUNTY CLERK
City-County Building, Room 106A
210 Martin Luther King, Jr. Boulevard
Madison, Wisconsin 53703
(608) 266-4121

RECEIVED
SEP 29 2017
DANE COUNTY

Sherri Endres
CHIEF DEPUTY
(608) 266-4122

CITY-COUNTY BUILDING USE APPLICATION
RETURN ALL APPLICATIONS TO DANE COUNTY CLERK'S OFFICE
Room 106A, City-County Building – 30 days PRIOR TO EVENT

DATE OF APPLICATION: 9/29/2017

NAME & ADDRESS OF ORGANIZATION:

City of Madison - Information Technology Dept
210 Martin Luther King Jr Blvd, Room 500

CONTACT PERSON: Molly Larson Email: mlarson@cityofmadison.com

PHONE - DAYS: 261-9806 PHONE – EVENINGS: _____

DATE OF FUNCTION: Permanent HOURS OF FUNCTION: _____

NATURE OF FUNCTION:

We would like to purchase and place a memorial bench on the Wilson St side of the building. This bench would ideally be placed near the entrance.

SPECIAL NEEDS: _____

HAS THIS FUNCTION BEEN HELD IN THE CITY-COUNTY BUILDING PREVIOUSLY?

YES NO _____ WHEN? Existing benches near MLK entrance

FOR OFFICE USE ONLY	
FACILITIES MANAGEMENT COMMENTS: _____	
COMMITTEE ACTION:	
APPROVED AT MEETING OF: _____	DISAPPROVED AT MEETING OF: _____
CONDITIONS OF APPROVAL: _____	

CC: FACILITIES MANAGEMENT