

## Meeting Minutes - Draft BOARD OF HEALTH FOR MADISON AND DANE COUNTY

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Thursday, August 8, 2013

5:30 PM

Madison Water Utility  
119 E. Olin Ave., Conf. Rm. A and B

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### 1. CALL TO ORDER / ROLL CALL

Chairperson Wilcox called the meeting to order at 5:30 p.m.

**Present:** 5 -

Matthew J. Phair; Judith M. Wilcox; Patricia A. Lasky; Lori Kay and Renae Sieling

**Absent:** 1 -

Carl Chenoweth

OTHERS PRESENT: Alan Schwartzstein, Janel Heinrich, Pamela Abel (recorder), David Caes, Mary Michaud, Beth Cleary, Jeff Golden

### 2. REQUEST FOR AGENDA ORDER CHANGES

### 3. APPROVAL OF MINUTES

**A motion was made by Phair, seconded by Lasky, to Approve the Minutes. The motion passed by voice vote/other.**

### 4. PUBLIC COMMENT - 5 minute limit per speaker

Schwartzstein introduced two new University of Wisconsin family medicine residents.

### 5. DISCLOSURES AND RECUSALS

#### REPORTS

### 6. [27914](#) CHAIR'S REPORT - 5 minutes

A dangerous animal appeal hearing was held earlier today. The appellant withdrew her appeal to have the dog humanely euthanized. Her citations were reduced from five to two.

7. [27915](#) DIRECTOR'S REPORT - 5 minutes

A resolution to develop an equity impact model was introduced at Common Council August 6 and will be referred to the Board of Health and other committees. We have tagged on to the city employee engagement training to use as a platform on how to work together. The first step is talking about what equity means.

8. [27916](#) OPERATIONS DIVISION REPORT- 5 minutes

**Attachments:** [2012 PH Services - Budget handout May 2013.pdf](#)  
[PHMDC Strategic Plan May 2013 \(2\).pdf](#)

The medical director contract is in the final stages of approval.

9. [27917](#) COMMUNITY HEALTH DIVISION REPORT - 5 minutes

**Attachments:** [Affordable Care Act .pdf](#)

A letter of intent was submitted to the Wisconsin Partnership Fund on behalf of our department with UW Department of Family Medicine as a joint project for planning only. The PHINEX project extracts data from UW medical records, which will help us use data for chronic disease prevention.

Work continues on the Affordable Care Act to get the word out about health insurance marketplace. Statistics show that 70% of uninsured do not know this is an option for them. Our goal is to increase insurance coverage rates in Dane County, especially in vulnerable populations and young adults. Six staff will be trained as certified application counselors to get people enrolled. We are working on targeted and accurate messaging, outreach with the libraries and coordination with key community groups. Information will be available in English, Spanish and Hmong.

10. [27918](#) ENVIRONMENTAL HEALTH DIVISION REPORT - 5 minutes

Beth Cleary report included the following highlights. There is a new fireworks location for Rhythm and Booms next year. The lab is doing nitrate sampling with the DNR. The first human case of West Nile Virus in Dane County was in July. There was another dangerous animal declaration recommending euthanasia, with no appeal. We are in the midst of the licensed establishment renewal season and some places have been closed due to nonpayment of fees. They can reopen if they pay their fee. We are collecting data on a quality improvement project begun several months ago

**LIAISON REPORTS - 5 minutes**

- 11. [28747](#) Committee on the Environment - Pat Lasky
  
- 12. [28748](#) Madison Food Policy Council - Alder Matt Phair

**OLD BUSINESS - 15 minutes - ACTION ITEM**

- 13. [30811](#) 2014 Budget

**Attachments:** [2014 Proposed Budget w Historical.pdf](#)  
[Proposed 2014 Operating Budget.pdf](#)

The message from executives was to prepare the budget with no cut and additionally prepare several alternatives with a 3% cut. A 3% cut in the department budget is \$314,852. As a result of sequestration, we will lose \$150,000 in federal funds. The funding of vacancies is \$351,802. Our submission is to reclassify current vacancies into the following positions; Public Health Planner-Health Policy Analyst, Public Health Planner-Food Security and Poverty Specialist and Public Health Analyst. We also have a request for joint positions with the City Planning Department to include a Public Health/Transportation Planner and Living Streets Project Manager. The timeline for the budget is to present at the Tuesday all staff meeting, submit to finance, with executive consideration in October and to legislative bodies in November for approval. See attachments to the file for further detail. Phair/Lasky moved approval of the budget submittal, passed unanimously.

**NEW BUSINESS - Referrals from Madison Common Council - 10 minutes - ACTION ITEMS**

- 14. [30885](#) Amending Sections 9.31(2) and 9.50(2) of the Madison General Ordinances to increase the fees for cat and dog licenses.

**A motion was made by Phair, seconded by Kay, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

- 15. [30886](#) Amending Section 25.22(10) of the Madison General Ordinances to permit only the owner or victim to appeal a Dangerous Animal Determination.

**A motion was made by Phair, seconded by Kay, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

**REPORTS FROM COMMITTEES OF THE BOARD OF HEALTH - 5 minutes**

- 16. [27921](#) EXECUTIVE COMMITTEE

- 17. [27922](#) BUDGET COMMITTEE
- 18. [27923](#) ADMINISTRATIVE HEARING
- 18.a. [31135](#) Dangerous Animal Determination - Hearing on August 8, 2013

**Attachments:** [Dangerous Animal Determination Letter Owner Megan Kroon of Gucci.pdf](#)  
[Appeal of Owner Megan Kroon for Gucci.pdf](#)  
[Notice of Administrative Hearing Owner Megan Kroon for Gucci.pdf](#)  
[Hearing Agenda for Owner Megan Kroon of Gucci vs City of Madison Augu 2](#)

See Item 6., Chair's Report

- 19. [27924](#) PERSONNEL
- 20. [27925](#) AD HOC BYLAWS
- 21. [27926](#) AD HOC PROGRAM EVALUATION

#### ADJOURNMENT

Phair/Lasky moved to adjourn at 6:40 p.m.