

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Annual WI Law Enforcement Memorial Ceremony

Event Organizer/Sponsor WI Law Enforcement Memorial

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number 39-1752945 ES39194

Address P.O. Box 2733

City/State/Zip MADISON WI 53701-2733

Primary Contact Craig Kolbeck

FAX 608-846-9854

Work Phone 608-846-9854

Phone During Event 920-265-9872

E-mail wlemchair@gmail.com

Website _____

Secondary Contact Brian Willison

Work Phone 608-669-0019

Phone During Event 608-669-0019

E-mail bwillison@herzing.edu

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 200-300 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours NOON to 1 PM Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other Memorial Ceremony

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: Parkinson Carrol, main, Pinkney & Mifflin

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 5-9-14 Rain Date(s) NA

Event Start Date(s)/Time(s) 11:45 AM 5/9/14 Set-Up Date(s)/Time for Event 5/9/14 9:30 AM

Event End Date(s)/Time(s) 5/9/14 1:00 PM Take-Down Time 1:00 PM

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

[Signature] I/We waive the 21-day decision requirement.

[Signature] (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature [Signature] Date 2-21-14

**24nd Wisconsin Law Enforcement Memorial Ceremony
Friday, May 9, 2013**

Location –N. Hamilton St. approach to Capitol Building & Square

Scheduled of Event & Security Plan

9:30 – 10:30 a.m.	Delivery of chair and set up of area
11:00 – 11:30 a.m.	Guests and school band begin to arrive
11:45 – 11:50 a.m.	Squads arrive and park on square
Noon	Ceremony beings
12:45 a.m.	Ceremony ends – dispersal begins
1:00 p.m.	Square of clear of all vehicles
1:15 p.m.	Rental; company picks up chairs.

Security Plan

Since most attendees are law enforcement officers, including Madison Police, Dane County Sheriff's Office and State law enforcement agencies, there is no specific separate security provided.

- Coordination of emergency response for Madison Fire paramedics will occur through Capitol Police if needed.
- Local officers will direct and coordinate the route and parking



Address Madison, WI

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