



# City of Madison

## Agenda - Amended

### BOARD OF PARK COMMISSIONERS

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

Wednesday, February 13, 2008

6:30 PM

1625 Northport Dr. (WPCRC)

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.*

*Please contact the Parks Division at 266-4711, TDD #866-704-2315. Please do so 48 hours prior to the meeting date so proper arrangements can be made in a timely fashion.*

#### **I. CALL TO ORDER / ROLL CALL**

#### **II. APPOINTMENTS TO COMMITTEES**

##### **A. STANDING COMMITTEES**

1. Long Range Planning
2. Facilities, Programs and Fees
3. Habitat Stewardship/Tree Board
4. Golf
5. Warner Park Community Recreation Center
  - a. Appointment of David Carpenter as the Northside Planning Council Representative
6. Olbrich Botanical Society
7. Two Appointments to the Madison Parks Foundation

RECOMMEND ACCEPTANCE OF APPOINTMENTS

**B. AD HOC COMMITTEES**

1. *Ad Hoc Pool Committee*
2. *Ad Hoc Committee on Alcohol and Related Behaviors in City Parks*

*RECOMMEND ACCEPTANCE OF APPOINTMENTS*

**III. APPROVAL OF MINUTES**

- A. *Minutes of January 9, 2008 Meeting*

*RECOMMEND APPROVAL*

**IV. PUBLIC COMMENT**

*(3 minute speaking limit for items not on the agenda)*

**V. REPORTS****A. Olbrich Botanical Society**

*Minutes of December 18, 2007 Meeting*

*RECOMMEND ACCEPTANCE*

**B. Habitat Stewardship / Tree Board**

*Minutes of September 25, 2007 Meeting*

*RECOMMEND ACCEPTANCE*

**C. President of the Park Commission****D. Interim Superintendent of Parks**

1. *Written Report of Supervisor's Activities*
2. *Informational Items*
  - a. *Commission Roster - Informational*
  - b. *Update on selection process for new Superintendent of Parks.*  
*Janet Piraino, Chief of Staff Mayor's Office*  
*Brad Wirtz, Human Resources Director*

**E. Warner Park Community Recreation Center Advisory Committee**

*Action Report from January 24, 2008 Meeting*

1. *APPROVAL*

*MOTION: Michael Schumacher/Michael Basford*

*The WPCRC Advisory Committee hereby makes a recommendation to the Park Commission to discuss pursuing a feasibility study in regard to the expansion of the Warner Park Community Recreation Center. The discussion would include whether the WPCRC should be expanded and if so, how it should be expanded.*

## MOTION PASSED BY ACCLAMATION

**VI. COMMUNICATIONS**

- A. 09120** Request from Dan McIlroy, President of Capital K9s dated January 22, 2008 to host the Labor Day Dog Paddle event on September 1, 2008...Body  
*Staff recommends approval based on the following conditions:*
1. Aldermanic notification.
  2. All applications, permits, commensurate fees, deposits and insurance documentation will be reconciled and on file in the Parks office at least one week before event.
  3. Sponsor will comply with any DHFS Code updates/changes.
  4. Sponsor will move the location of the relief gate and require mandatory break time for all pets to vacate the pool.
  5. Sponsor understands that City Staff will leave some chlorine residue in the pool to reduce the fecal bacteria in the pool and will convey that information to all dog owners who participate.
  6. Sponsor will add more ramps to assist dogs out of the water and reduce the incidence of broken toenails and blood on the pool deck.
  7. Sponsor understands that dog owners will not be allowed to wear swimsuits and dog owners will not be allowed to use toys with their dogs in the water.
  8. Sponsor will convey to all dog owners that no children will be permitted to swim that day.
  9. Sponsor will move the announcers to the other side of the diving board; and provide more sun shelter for the announcers.
  10. Sponsor understands that city maintenance staff will be added to the schedule to ensure that the pool filters can be cleaned during a break period
  11. Sponsor will increase collaboration with media sponsors.
  12. Sponsor will convey to all dog owners that no humans will be allowed in the water behind the spray fountain
  13. Sponsor understands that city staff suggests adding more non-profit tables outside the pool complex.
- B. 09121** People for Parks Matching Fund Application by James Boll on behalf of the Junction Ridge Neighborhood Association dated January 28, 2008 to approve expenditure of \$15,000 for playground equipment in Junction Ridge Park.  
**RECOMMEND APPROVAL**
- C. 09122** Request from GSA for Safe Schools dated January 31, 2008 to host a Walk/Run/Eat 2008 Event on Saturday, October 11, 2008 in Warner Park.  
*NOTE: The group has already reserved the Warner Park Community Recreation Center as part of the event.*
- Staff recommends approval based on the following conditions:*
1. Aldermanic notification.
  2. All applications, permits, commensurate fees, deposits and insurance documentation will be reconciled and on file in the Parks office at least one week before event.
  3. Sponsor will review all site plans with the East Parks Field Supervisor at least one week prior to the event and agrees to comply with any and all site recommendations made by him.
  4. Sponsor has reviewed the City of Madison Programmed Event related policies and

procedures, will assume the responsibility of their conveyance to event participants, and will assure the Parks Division that they will be upheld.

5. Sponsor will submit a certificate of insurance covering this event, and naming the City of Madison as "additional insured."

6. Sponsor will apply for a Parade Permit from the Madison Police Department. (already planned)

7. Sponsor will post a \$1,000 damage deposit with the Parks Division prior to the event and acknowledges that this organization will be responsible for any and all actual field renovation costs that may result from this event.

- D. 09123 Request from Nick Schweitzer dated February 1, 2008 to install a temporary art and science exhibit in Rennebohm Park in late April or early May 2008.

GENERAL DISCUSSION AND RECOMMEND APPROVAL

- E. 09124 Request from John Fournelle of Madison Veterans for Peace Chapter 25 to place 4500 Memorial Gravestones in the grass adjacent to the sidewalk in Olbrich Park from May 25 to May 31, 2008 to commemorate the Afghanistan and Iraq war dead for Memorial Day 2008.

Note: Veterans for Peace has reserved the Gates of Heaven for their May 26 Commemoration.

STAFF RECOMMENDS APPROVAL OF THE GRAVESTONES BASED UPON THE ORGANIZER'S AGREEMENT TO THE FOLLOWING TERMS:

1. Aldermanic notification.
2. Sponsor will review all site plans with the East Parks Field Supervisor at least one week prior to the event and agrees to comply with any and all site recommendations made by him.
3. No parking is allowed on the grass.
4. All applications, permits, deposits, fees, are to be reconciled and on file in the Park Office at least one week prior to the event.
5. Sponsor will submit a certificate of insurance covering this event, and naming the City of Madison as "additional insured."
6. Immediately after the event, all temporary structures will be taken down and removed from the premises. Sponsor is responsible for contacting Digger's Hotline, and providing the Parks Office with the ticket number, one week prior to installation.
7. Immediately after the event, all trash will be picked up. All items must be removed from the park, and disposed of properly.

- F. 09125 Memo from Vern Stenman of Madison Mallards Baseball Team for various 2008 Baseball Season Plans.

**1. Request to host the 2008 All-Star Game All-American Challenge & Fan Fest.**

NOTE: There are several components to this request. The Mallards are hosting the 2008 NWL All-Star Game on July 14. In addition there is a request to use the soccer field adjacent to the ballpark to host a Fan Fest on July 13, 2008 to house several events including a live radio broadcast, live music, a HR Hitting Contest in the "Duck Pond" field and an All-American Challenge between the US Military All-Stars and the Home Talent League All-Stars at 6:05. p.m.

Parks Staff makes the following recommendations:

- a. The All Star Game on July 14 is covered under the terms of their 2006-2010 Contract pursuant to Article 8.a. Game Rental Fee " ...and four (4) additional dates on which

League can schedule up to three (3) games per date for Mallards sponsored tournaments or clinics.”

- b. Parks Staff recommends that the request to use the soccer field adjacent to the ballpark for the July 13 special event be denied based upon the contract as previously noted. This irrigated soccer field could sustain significant turf damage from both vehicular and foot traffic during this event. This field is intended for various athletic venues and is not included in the Mallard’s Contract.
- c. If the Mallards move the Fan Fest on July 13 inside the Warner Park Baseball Stadium the game would be considered another one of the four additional dates as noted in #1 above. However, if the gates open at 2:00 p.m. it would be more than 2 hours prior to the start of the All-Stars game scheduled for 6:05 p.m. and would require approval by the Park Commission. The live radio broadcast and live music would also require approval from the Park Commission.
- d. If the event of July 13 starts at 2:00 p.m. as a special event, sponsor will submit Special Event Application materials, including site plans and set-up timeline 30 days prior to the event. The site plan will be subject to review and approval by the Parks Operations Manager and Parks Maintenance Supervisor. Event fees will be in accordance with the Parks Division Special Event Fee Schedule.
- e. Sponsor will contract a minimum of two off-duty police officers to staff the event and confer with the North District Police Captain to determine if there are additional security measures that should be employed during the event and agree to uphold all recommendations.
- f. Madison Mallards will submit written verification that its certificate of insurance will include the various activities listed in the request in its coverage while listing the City of Madison as Additional Insured.

**2. Request of Vern Stenman of Madison Mallards Baseball Team to erect a Statue of the Mallards One-Millionth Fan.**

*Parks Staff recommends approval of this request provided that the location and ongoing maintenance meet with East Parks Maintenance staff recommendations. Further the Risk Manager for the City should receive an endorsement on the Mallards general liability policy to indemnify the city for any claims or safety issues that may result from the placement of the statue.*

**3. Request of Vern Stenman of Madison Mallards Baseball Team to host fireworks shows after Mallards games on June 14 and 21, July 19 and 16 (believe this a typo and should be 26), August 2 and 9, 2008.**

*RECOMMEND APPROVAL BASED UPON THE SPONSOR’S AGREEMENT TO THE FOLLOWING TERMS:*

- a. Aldermanic notification, including alder support of additional fireworks displays
- b. A written Parking Plan must be in place and submitted to the Parks Division prior to the first fireworks event on June 14.
- c. Sponsor will contact and receive the necessary permits and approvals from the Madison Fire Department relative to the fireworks events.
- d. All park applications, permits, event deposits, insurance and fees will be reconciled and on file in the Park office at least one week prior to the first fireworks event.
- e. Sponsor will review all fireworks site plans with the East Parks Field Supervisor and agrees to comply with any and all site recommendations made by him.
- f. Sponsor will clean up all debris caused by the fireworks events. Sponsor will post a \$1,000 damage deposit with the Parks Division prior to the first fireworks event and acknowledges that this organization will be responsible for any and all actual clean-up costs that may result from these events
- g. Sponsor is aware there are Parks scheduled special events on most of these dates

and agrees that any discussions with these event sponsors will include Parks staff.

#### 4. Request of Vern Stenman of Madison Mallards Baseball Team to host a MLB Alumni Game at Breese Stevens Field on August 23, 2008.

*Parks Staff does not recommend approval of this request for the following reasons:*

- a. Breese Stevens Field is in the final stages of a major renovation.*
- b. Breese Stevens Field does not have adequate restroom facilities for the projected attendance nor is there adequate room to place port-potties within the Stadium.*
- c. Breese Stevens Stadium has a seating capacity of 2000, far less than the projected attendance.*
- d. There is not adequate parking other than street parking.*
- e. Parks Staff is opposed to any removal of existing sod. There would be insufficient time to restore the field prior to the first soccer game scheduled for the following week.*
- f. There is insufficient staff to be able to devote time to restoring the field prior to the first soccer game on August 28, 3 working days after this event.*
- g. Again, if the Mallards would move this event to the Warner Park Baseball Stadium it would be covered under the above referenced Article 8. a. and Parks Staff would then recommend approval subject to contract conditions and aldermanic notification. The Stadium gates could be opened two hours prior to game time, or earlier, upon approval by the Park Commission.*

- G. **09126** Request from Meadowood Garden group dated February 5, 2008 to obtain garden space in Meadowood Park.

*GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION*

- H. **08870** A resolution authorizing the Forestry Section of the Parks Division of the City of Madison to accept a grant of \$22,365 under the Urban Forestry Grant Program to provide for the continuation of the City's Tree Inventory Project, Arbor Week Education, and i-tree training session. (1st, 7th, & 9th ADs)

*RECOMMEND APPROVAL*

- I. **08640** Approving the settlement of Dane County Circuit Court Case No. 07CV3296 and authorizing the Mayor and City Clerk to execute related documents conveying certain City-owned land in the Town of Burke to John F. and Elizabeth M. Becker.

*RECOMMEND APPROVAL*

## VII. NEW BUSINESS

- A. **09128** 2007 Parks Division Pesticide Report

*INFORMATIONAL ~ GENERAL DISCUSSION ~ POSSIBLE RECOMMENDATION*

## VIII. UNFINISHED BUSINESS

- A. **09129**

1. Responses by Thomas Murphy
2. E-mail from Jack von Rutenberg dated January 30, 2007
3. Staff Comments

*GENERAL DISCUSSION AND POSSIBLE RECOMMENDATIONS to be  
incorporated into Contract for 2008 services*

Note: Items E, V, and VI, I were added.

**ADJOURNMENT**