

**TOWN OF SUN PRAIRIE**  
**Regular Town Board Meeting**  
**November 27, 2023**

**Call to Order:** Chairman L Updike called the board meeting to order at 4:05 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel, and Patrolman J Schuster were present. Guests: Gary Ziegler, Jordan Schulz.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on November 21, 2023.

**Pledge of Allegiance:** Supervisor D Yelk led the pledge.

**Approve Minutes of Prior Meetings:** Supervisor D Yelk motioned to approve minutes from 11-13-2023. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Presentation from the Public:** None.

**Consider and Take Action:** Approve the Conditional Use Permit for Felix Jaramillo, Parcel # 0811-313-8500-2 to provide temporary housing for farm employees. Resident did not show up. No Action was taken. This will be added to the next agenda on 12-11-23.

**Consider and Take Action:** Approve Conditional Use Permit for Jordan Schulz, Parcel # 0811-162-8070-6, for bathroom facilities in his office/workshop. This was approved with a combined motion. See below.

**Consider and Take Action:** Approve Conditional Use Permit for Jordan Schulz, Parcel # 0811-162-8070-6, for bathroom facilities in their Air-b-b rental. Supervisor D Yelk made a combined motion to Approve the Conditional Use Permits for both the bathroom facilities in his office/workshop and bathroom facilities in their Air-b-b rental, located at 2553 Bailey Road, Sun Prairie, WI. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider and Take Action:** Approve CSM for Gary Ziegler, Jr., for Parcel #0811-303-9110-0, Lot 2. Supervisor D Yelk motioned to approve CSM for Gary Ziegler Jr. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider and Take Action:** Approve CSM for Doug Yelk for Parcel #0811-234-9000-1. Chairman L Updike motioned to approve CSM for Doug Yelk, Supervisor J Seltzner seconded. Aye Votes: L Updike, J Seltzner. Nay Votes: None. Abstain: D Yelk. Motion carries.

**Consider and Take Action:** Discuss and Approve Rural Mutual Insurance Quote with changes. Discussed. Clerk R Wiedenbeck to verify what's included in the Towing endorsement. Will put on next meeting agenda for approval.

**Consider and Take Action:** Discuss Town Bulletin Boards. This was discussed. Clerk R Wiedenbeck to research if the Town website and the outside Town Hall Bulletin Board is sufficient for posting. Will discuss at the next board meeting.

**Road Report:** Patrolman J Schuster reported he made through the first snow fall of the year without any issues or concerns. Everything is going well.

**Committee Updates:**

**EMS:** No Meeting in December.

**Parks:** They are looking to meet quarterly and they will be work sessions at Generations Park.

**Fire:** Nothing new to report, but will be scheduling a NEDCFU meeting.

**Town Zoning:** Meeting on 11-30-23.

**Planning Commission:** Amended Comprehensive Plan to be approved by Feb/Mar 2024.

**Audit and Pay Bills:** Supervisor J Seltzner motioned to approve bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Old Business/New Business:** None.

**Correspondence:** None.

**Items for next meeting agenda:** Rural Mutual Insurance, Conditional Use Permit for Felix Jaramillo, and Bulletin Boards.

**Set Next Meeting Date:** The next town board meeting will be December 11, 2023 at 4:00 pm. This will be the only meeting in December 2023.

**Adjournment:** Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 5:50 p.m.

Rhonda Wiedenbeck, Clerk  
Town of Sun Prairie