

September 5, 2018

Ms. Heather Stouder  
Department of Planning & Development  
City of Madison  
126 S. Hamilton Street  
PO Box 2985  
Madison, Wisconsin 53701



Re: Letter of Intent – Conditional Use & Major Alteration to a Conditional Use  
2208 University Avenue  
**KBA Project # 1806**

Ms. Heather Stouder:

The following is submitted together with the plan and application for staff review and approval.  
This project is located at 2208 University Avenue otherwise known as Don the Car Care Man.

As the company has grown and evolved from Don the Muffler Man to Don the Car Care Man, the 1989 approved site plan no longer provides for their needs. We are proposing to change the existing parking area to allow storage for customer vehicles (outdoor auto storage area). A screening fence is proposed along University Avenue which will include a gate to enter into the storage area. This screening fence will continue for two sections along the east property line. A commercial grade chain link fence will then continue to the existing concrete retaining wall. A meeting was held with Traffic Engineering to allow the two parking stalls and valet area at the front of the building.

Thank you for your time reviewing our proposal.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Randy Bruce', with a long, sweeping horizontal line extending to the right.

J. Randy Bruce, AIA  
Managing Member