

**CITY OF MADISON**  
**Common Council**  
**INTER-DEPARTMENTAL CORRESPONDENCE**  
**210 Martin Luther King, Jr. Boulevard, Room 417**  
**Madison WI 53703**

DATE: August 7, 2008

TO: Ald. Tim Bruer, Common Council President  
Ald. Mark Clear, Common Council President Pro Tem

FROM: Lisa Veldran, Administrative Assistant

SUBJECT: **Proposed 2009 Common Council Office Operating Budget**

Each city department this year was given an adjusted base budget by the Mayor and Comptroller's office. The Common Council Office was also requested to list potential budget reductions equal to at least 5% of our adjusted base.

The Common Council Office's Adjusted Base Budget is \$343,887. In order to reach \$343,887 we will need to reduce **\$2,713** from the Common Council Office Operating Budget:

Common Council	AG# 06
Adjusted Base Budget (Target) Computation	
2008 Adopted Budget	\$ 351,499
Worker's Comp Adjust.	\$ (2,726)
Insurance Fund Adjust.	\$ (2,827)
CCB Adjustment	\$ (2,059)
<b>Adjusted Base Budget</b>	<b>\$ 343,887</b>
5% Contingency Cut Plan	\$ 17,194

I have met with Ald. Tim Bruer, Common Council President and Eric Knepp, our Budget Analyst, to discuss cuts to reach our Adjusted Base Budget of \$343,887. The following cuts will be submitted to the Mayor for the Council Office budget:

Account	Budget 2008	Proposed Cut	Proposed Budget 2009	Implications
Overtime	\$1,061	\$500	\$577	Reduced opportunity for overtime
Telephone Regular	\$2,000	\$900	\$1100	No implications - adjusted for VOIP service
Postage	\$12,765	\$1,313	\$11,452	Reduced number of bulk mailings/bulk mail accounts reduced/alders would need to use their Alder Expense Accounts to cover cost overruns

The Council Office must also submit a 5% Contingency Cut Plan of **\$17,194**.

Below are two options:

Option 1

Account	Budget 2008	Proposed Cut	Proposed Budget 2009	Implications
Permanent Salaries/Benefits	\$44,100	\$17,702	\$26,155	Secretary 1 Position is reduced to 70% time

**Impact:** I do not anticipate any substantial impact on service to Common Council members if this position were reduced to 70%. Service would continue at current level. The office could periodically utilize the city's administrative (clerical) pool to supplement service if needed.

Option 2

Account	Budget 2008	Proposed Cut	Proposed Budget 2009	Implications
Alder Expense Account	\$12,000	\$12,000	\$0	Will no longer allocate \$600 for each alder
Reproduction/Fast Copy	\$5,800	\$2,000	\$3,800	Reduce number of constituent mailings
Postage	\$12,765	\$2,000	\$10,765 (\$9,452 if the cut from adjusted budget is also made)	Significantly reduce number of constituent mailings
Office Supplies	\$3,000	\$1,194	\$1,806	Reduce office supply purchases
		<b>\$17,194</b>		

**Impact:** I do anticipate significant and substantial impacts on the service Council staff would provide to Common Council members if the above cuts were made to the above supply lines and alder expense accounts. Making the above cuts would also reduce the need for two full-time Council office staff positions.

Both options present challenges to the office in terms of service to alders and their constituents.

The Mayor has requested that our budget be submitted by Friday, August 8, 2008.

Permanent Salary Detail: <http://www.cityofmadison.com/comp/2008OpBud/Adopted/psd06.pdf>  
Minor Objects Detail: <http://www.cityofmadison.com/comp/2008OpBud/Adopted/mo06.pdf>

cc: Eric Knepp, Comptroller's Office, Budget Analyst

# City of Madison Operating Budget

## Departmental Request Worksheet

Year:  GN01

Agency Name:

Agency Number:

Budget Function:

Services:

	Number	Title
A	2000	Common Council
B	3000	Column "B"
C	4000	Column "C"
D	5000	Column "D"
E	6000	Column "E"
F	7000	Column "F"
G	8000	Column "G"
H	9000	Column "H"

### Benefit Rates:

Permanent Salary Rate=

Hourly Salary Rate=

Overtime Salary Rate=

	Exec.	Adopted
	37.80%	37.80%
	7.65%	7.65%
	18.20%	18.20%

First Page Narrative Heading:

Compensation Rate Adjustment Applied:

Final Service Summary Column Title:





Permanent Salary Detail

Common Council

Position Title	CG-RG	FTE's		Requested		2009		Executive		Adopted	
		2007	2008	FTE's	Amount	FTE's	Amount	FTE's	Amount	FTE's	Amount
Administrative Assistant	17-14	1.00	1.00	1.00	\$ 52,838	-	\$ -	0	-	0	\$ -
Secretary 1	17-10	1.00	1.00	1.00	43,694	-	-	0	-	0	-
	0	0	-	-	0	-	-	0	-	0	-
	0	0	-	-	0	-	-	0	-	0	-
	0	0	-	-	0	-	-	0	-	0	-
	0	0	-	-	0	-	-	0	-	0	-
	0	0	-	-	0	-	-	0	-	0	-
	0	0	-	-	0	-	-	0	-	0	-
Premium Pay		-	-	-	0	-	-	0	-	0	-
Workers Comp Pay		-	-	-	0	-	-	0	-	0	-
Vacation/Comp Accrual		-	-	-	0	-	-	0	-	0	-
		2.00	2.00	2.00	\$ 96,532	-	\$ -	0	-	0	\$ -
Budgeted Salary Savings	2.00%				(1,931)			0		0	
Net Permanent Salaries		2.00	2.00	2.00	\$ 94,601	-	\$ -	0	-	0	\$ -



	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2008 Projected</u>	<u>2009 Request</u>	<u>2009 Executive</u>	<u>2009 Adopted</u>
<b>Common Council</b>						
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
Total	\$ 22,463	\$ 18,934	\$ 18,934	\$ 13,381	\$ 0	\$ 0

<b>Debt / Other Financing Uses</b>						
57710 Alder Expense Accounts	6,695	12,000	12,000	12,000	0	0
54940 Computer/Online Services	0	0	0	11,500	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
Total	\$ 6,695	\$ 12,000	\$ 12,000	\$ 23,500	\$ 0	\$ 0

<b>Inter-Agency Billings</b>						
<b>Billings to Departments</b>						
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

<b>Other Sources</b>						
78890 Other	(434)	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
Total	\$ (434)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

<b>Total Inter-Agency Billings</b>	\$ (434)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
------------------------------------	----------	------	------	------	------	------











## Common Council

Agency Number: 06  
Budget Function: General Government

The Common Council has responsibility for the management and control of City property, finances, highways, navigable waters, public service and has the power to act for the government and the good order of the City, for its commercial benefit and for the health, safety and welfare of the public. It may carry out its power by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation and other necessary or convenient means. (Section 62.11 Wisconsin Statutes.)

<u>Major Service</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2008 Projected</u>	<u>2009 Request</u>	<u>2009 Executive</u>	<u>2009 Adopted</u>
Common Council	337,295	351,499	351,499	355,387	0	0
<b>Agency Total</b>	<b>\$ 337,295</b>	<b>\$ 351,499</b>	<b>\$ 351,499</b>	<b>\$ 355,387</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Requested Budget Highlights

The Budget includes:

1.

## Common Council

### Budget Service Descriptions:

#### Common Council

The Common Council, established by State Statute, is responsible for policy determination for the City of Madison. The Council is comprised of 20 elected members, meets generally on the first and third Tuesdays of each month, and acts on proposed legislation, policy matters and other City business. Council members also meet many times throughout the month in board, commission and committee meetings. Information is received from and disseminated to constituents through meetings, newsletters, correspondence, phone calls, surveys and questionnaires.

The Council office provides staffing through the Administrative Assistant and the Secretary 1, who perform various administrative, management and clerical functions for Council members.

<b>Service Summary</b>			
	<b>2007 Actual</b>	<b>2008 Budget</b>	<b>2009 Executive</b>
Total Expenditures	\$ 336,861	\$ 351,499	\$ 0
Less Inter-Agency Billings	(434)	0	0
<b>Net Total</b>	<b>\$ 337,295</b>	<b>\$ 351,499</b>	<b>\$ 0</b>

#### Common Council Summary by Major Object of Expenditure

	<b>2007 Actual</b>	<b>2008 Budget</b>	<b>2008 Projected</b>	<b>2009 Request</b>	<b>2009 Executive</b>	<b>2009 Adopted</b>
Permanent Salaries	\$ 92,728	\$ 94,152	\$ 94,152	\$ 94,601	\$ 0	\$ 0
Hourly Employee Pay	143,124	143,938	143,938	145,950	0	0
Overtime Pay	(6)	1,061	1,061	577	0	0
Fringe Benefits	45,028	46,793	46,793	47,029	0	0
Purchased Services	12,164	12,856	12,856	9,897	0	0
Supplies	14,664	21,765	21,765	20,452	0	0
Inter-Departmental Charges	22,463	18,934	18,934	13,381	0	0
Debt/Other Financing Uses	6,695	12,000	12,000	23,500	0	0
Capital Assets	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 336,861</b>	<b>\$ 351,499</b>	<b>\$ 351,499</b>	<b>\$ 355,387</b>	<b>\$ 0</b>	<b>\$ 0</b>
Inter-Agency Billings	(434)	0	0	0	0	0
<b>Net Budget</b>	<b>\$ 337,295</b>	<b>\$ 351,499</b>	<b>\$ 351,499</b>	<b>\$ 355,387</b>	<b>\$ 0</b>	<b>\$ 0</b>

**CITY OF MADISON  
2009 Budget Reduction Proposal**

Priority # 1A

Agency: Common Council

Title of Reduction: Reduction of Secretary 1 Position to 70%. (Partial Lay-off)

**Description of Budget Reduction:**

Reducing the Secretary 1 position to 70% would present challenges to the Common Council office in terms of service to Alders and constituents. Even though this reduction would present a challenge, it is not anticipated that this would have a significant impact on service to Council members. The office may require periodic use of the City's Administrative Support Team (clerical pool) in times of high demand.

Service # Affected	1000
<b>Accounts Affected</b> (Attach a more detailed account/ service breakdown if appropriate.)	
<b>Expenses</b>	<b>Total Amount</b>
51100	\$ 12,846
51120	\$
51200	\$
51300	\$
52000	\$ 4,856
54000's:	
\$	
\$	
\$	\$ 17,702
55000's:	
\$	
\$	
\$	\$
56000's:	
\$	
\$	
\$	\$
58000	\$
<b>Total Expense</b>	<b>\$ 17,702</b>
I/D Billings/Revenue	
\$	
\$	\$
<b>Net Impact</b>	<b>\$ 17,702</b>

**THIS IS A REQUEST TO:**

Notes:

**INSTRUCTIONS**

**This form is to be used for the 2009 Operating Budget. A form should be completed for each individual decision item. Please submit these reduction proposal forms along with your base budget submission.**

**CITY OF MADISON  
2009 Budget Reduction Proposal**

Priority # 1B

Agency: Common Council

Title of Reduction: Eliminate Alder Expense Accounts // Lower other expenses

**Description of Budget Reduction:**

This reduction would eliminate the Alder expense account for each of the 20 Alders (\$600 per Alder per year). Additionally, this reduction reduces postage expense by \$2,000 to \$9,452, office supplies by \$1,194 to \$1,806, and Reproduction/Fast Copy from \$5,800 to \$3,800. It is anticipated that these reductions would have a significant impact on the ability of the Council staff to provide expected service levels to Alders. The most significant area of reduced service would be in substantially fewer constituent mailings being possible.

Service # Affected	<u>1000</u>	
<b>Accounts Affected</b> (Attach a more detailed account/ service breakdown if appropriate.)		
<b>Expenses</b>		<b>Total Amount</b>
51100		\$
51120		\$
51200		\$
51300		\$
52000		\$
54000's:		
	\$	
	\$	
	\$	\$
55000's:		
55130	\$ 2,000	
55140	\$ 2,000	
55110	\$ 1,194	\$ 5,194
56000's:		
57710	\$ 12,000	
	\$	
	\$	\$ 12,000
58000		\$
<b>Total Expense</b>		<b>\$ 17,194</b>
<b>I/D Billings/Revenue</b>		
	\$	
	\$	\$
<b>Net Impact</b>		<b>\$ 17,194</b>

**THIS IS A REQUEST TO:**

Notes:

**INSTRUCTIONS**

**This form is to be used for the 2009 Operating Budget. A form should be completed for each individual decision item. Please submit these reduction proposal forms along with your base budget submission.**



City of Madison

Date: 09/05/08

Report Title: Account Status Report

For Period: 12 / 2005

Page: 1

For Fund: GN01 For Agency: 06 For Goal: 00 For UD: 0000000 For Project: 00000000 For Grant: 00000000

For Budget ID: OR Y=YTD, I=ITD: Y

	Budget	Actual	Encumbered	Committed	Balance
51000 WAGES	.00	.00	.00	.00	.00
51100 PERMANENT	83,876.00	.00	.00	.00	83,876.00
51110 Permanent Salaries	.00	86,372.00	.00	.00	(86,372.00)
51120 Premium Pay	.00	10.79	.00	.00	(10.79)
51140 Compensated Absence - Wages	.00	499.21	.00	.00	(499.21)
<b>Permanent Salaries</b>	<b>83,876.00</b>	<b>86,882.00</b>	<b>.00</b>	<b>.00</b>	<b>(3,006.00)</b>
51200 Hourly Wages	145,958.00	143,240.82	.00	.00	2,717.18
51300 Overtime Wages	1,061.00	(156.01)	.00	.00	1,217.01
<b>Total Wages</b>	<b>230,895.00</b>	<b>229,966.81</b>	<b>.00</b>	<b>.00</b>	<b>928.19</b>
52000 BENEFITS	41,760.00	.00	.00	.00	41,760.00
52100 Sick Leave Escrow	.00	.00	.00	.00	.00
52410 Health - Insurance Benefits	.00	15,866.00	.00	.00	(15,866.00)
52420 Wage - Insurance Benefits	.00	366.66	.00	.00	(366.66)
52600 WI RETIREMENT SYSTEM	.00	8,856.57	.00	.00	(8,856.57)
52700 FICA/Medicare	.00	17,156.63	.00	.00	(17,156.63)
<b>Total Benefits</b>	<b>41,760.00</b>	<b>42,245.86</b>	<b>.00</b>	<b>.00</b>	<b>(485.86)</b>
54000 PURCHASED SERVICES	.00	.00	.00	.00	.00
54201 Telephone Cellular	.00	90.00	.00	.00	(90.00)
54202 Telephone Regular	4,700.00	3,666.54	.00	.00	1,033.46
54402 Maintenance Contracts	.00	.00	.00	.00	.00
54515 Facility-Room Rental	.00	.00	.00	.00	.00
54550 City-County Bldg Use Charge	10,256.00	9,391.54	.00	.00	864.46
54630 Conference/Meetings	3,900.00	1,120.00	.00	.00	2,780.00
54640 Training/Travel	500.00	521.55	.00	.00	(21.55)
54940 Computer/Online Services	.00	230.99	.00	.00	(230.99)
54975 Delivery Services(UPS, FedEx)	1,000.00	2,052.50	.00	.00	(1,052.50)
<b>Total Purchased Services</b>	<b>20,356.00</b>	<b>17,073.12</b>	<b>.00</b>	<b>.00</b>	<b>3,282.88</b>
55000 SUPPLIES	.00	.00	.00	.00	.00
55110 General Office Supplies	5,500.00	4,328.76	.00	.00	1,171.24
55120 Subscription & Books	600.00	695.29	.00	.00	(95.29)
55130 Reproduction copier/Fast Copy	7,800.00	4,771.54	.00	.00	3,028.46
55140 Postage	17,000.00	13,278.23	.00	.00	3,721.77
55155 Computer Hardware	.00	29.99	.00	.00	(29.99)
55400 Paint	.00	.00	.00	.00	.00
55540 Food & Beverages	.00	179.21	.00	.00	(179.21)
<b>Total Supplies</b>	<b>30,900.00</b>	<b>23,283.02</b>	<b>.00</b>	<b>.00</b>	<b>7,616.98</b>
56000 INTER-DEPARTMENTAL CHGS	.00	.00	.00	.00	.00
56310 City Channel-Inter-D (Pmts To)	.00	14.95	.00	.00	(14.95)

City of Madison

Date: 09/05/08

Report Title: Account Status Report

For Period: 12 / 2005

Page: 2

For Fund: GN01 For Agency: 06 For Goal: 00 For UD: 0000000 For Project: 00000000 For Grant: 00000000

For Budget ID: OR Y=YTD, I=ITD: Y

	Budget	Actual	Encumbered	Committed	Balance
56950 Insurance Fund-Inter-D(Pmt To)	335.00	335.00	.00	.00	.00
56960 Wker's Comp - Inter-D(Pmts To)	5,276.00	5,276.00	.00	.00	.00
Total Inter-Departmental Charges	5,611.00	5,625.95	.00	.00	(14.95)
57000 DEBT SERV/PILOT/DEPR/OTHER	.00	.00	.00	.00	.00
Total Debt & Other Financing	.00	.00	.00	.00	.00
58000 CAPITAL OUTLAY	.00	.00	.00	.00	.00
Total Capital Outlay	.00	.00	.00	.00	.00
Total Expenditures	329,522.00	318,194.76	.00	.00	11,327.24
59000 INTERDEPARTMENTAL BILLINGS	.00	.00	.00	.00	.00
Total Inter-Departmental Billings	.00	.00	.00	.00	.00
Net Expenditures	329,522.00	318,194.76	.00	.00	11,327.24
70000 REVENUES	.00	.00	.00	.00	.00
78890 Other	.00	(2,032.48)	.00	.00	2,032.48
Total Revenues	.00	(2,032.48)	.00	.00	2,032.48
Net Fund/Agency	329,522.00	316,162.28	.00	.00	13,359.72

City of Madison

Date: 09/05/08

Report Title: Account Status Report

For Period: 12 / 2006

Page: 1

For Fund: GN01 For Agency: 06 For Goal: 00 For UD: 0000000 For Project: 00000000 For Grant: 00000000

For Budget ID: OR Y=YTD, I=ITD: Y

	Budget	Actual	Encumbered	Committed	Balance
51000 WAGES	.00	.00	.00	.00	.00
51100 PERMANENT	88,484.00	.00	.00	.00	88,484.00
51110 Permanent Salaries	.00	89,376.01	.00	.00	(89,376.01)
51120 Premium Pay	.00	6.55	.00	.00	(6.55)
51140 Compensated Absence - Wages	.00	(139.46)	.00	.00	139.46
Permanent Salaries	88,484.00	89,243.10	.00	.00	(759.10)
51200 Hourly Wages	143,846.00	143,106.03	.00	.00	739.97
51300 Overtime Wages	1,099.00	257.34	.00	.00	841.66
Total Wages	233,429.00	232,606.47	.00	.00	822.53
52000 BENEFITS	44,472.00	.00	.00	.00	44,472.00
52100 Sick Leave Escrow	.00	.00	.00	.00	.00
52410 Health - Insurance Benefits	.00	16,845.80	.00	.00	(16,845.80)
52420 Wage - Insurance Benefits	.00	331.26	.00	.00	(331.26)
52600 WI RETIREMENT SYSTEM	.00	9,302.73	.00	.00	(9,302.73)
52700 FICA/Medicare	.00	17,317.39	.00	.00	(17,317.39)
Total Benefits	44,472.00	43,797.18	.00	.00	674.82
54000 PURCHASED SERVICES	.00	.00	.00	.00	.00
54201 Telephone Cellular	.00	.00	.00	.00	.00
54202 Telephone Regular	4,700.00	2,925.36	.00	.00	1,774.64
54402 Maintenance Contracts	.00	.00	.00	.00	.00
54515 Facility-Room Rental	.00	70.00	.00	.00	(70.00)
54550 City-County Bldg Use Charge	10,256.00	9,277.92	.00	.00	978.08
54555 Records Storage	100.00	82.07	.00	.00	17.93
54630 Conference/Meetings	.00	512.50	.00	.00	(512.50)
54640 Training/Travel	500.00	302.10	.00	.00	197.90
54940 Computer/Online Services	.00	.00	.00	.00	.00
54975 Delivery Services(UPS, FedEx)	565.00	1,005.50	.00	.00	(440.50)
Total Purchased Services	16,121.00	14,175.45	.00	.00	1,945.55
55000 SUPPLIES	.00	.00	.00	.00	.00
55110 General Office Supplies	5,500.00	4,971.69	.00	.00	528.31
55120 Subscription & Books	200.00	315.18	.00	.00	(115.18)
55130 Reproduction copier/Fast Copy	7,800.00	4,962.69	.00	.00	2,837.31
55140 Postage	17,000.00	14,561.17	.00	.00	2,438.83
55155 Computer Hardware	.00	.00	.00	.00	.00
55400 Paint	.00	.00	.00	.00	.00
55510 General Work Supplies	.00	458.00	.00	.00	(458.00)
55540 Food & Beverages	.00	277.09	.00	.00	(277.09)
Total Supplies	30,500.00	25,545.82	.00	.00	4,954.18

City of Madison

Date: 09/05/08

Report Title: Account Status Report

For Period: 12 / 2006

Page: 2

For Fund: GN01 For Agency: 06 For Goal: 00 For UD: 0000000 For Project: 00000000 For Grant: 00000000

For Budget ID: OR Y=YTD, I=ITD: Y

	Budget	Actual	Encumbered	Committed	Balance
56000 INTER-DEPARTMENTAL CHGS	.00	.00	.00	.00	.00
56310 City Channel-Inter-D (Pmts To)	.00	14.95	.00	.00	(14.95)
56950 Insurance Fund-Inter-D(Pmt To)	5,974.00	5,974.00	.00	.00	.00
56960 Wker's Comp - Inter-D(Pmts To)	5,197.00	5,197.00	.00	.00	.00
<b>Total Inter-Departmental Charges</b>	<b>11,171.00</b>	<b>11,185.95</b>	<b>.00</b>	<b>.00</b>	<b>(14.95)</b>
57000 DEBT SERV/PILOT/DEPR/OTHER	.00	.00	.00	.00	.00
<b>Total Debt &amp; Other Financing</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
58000 CAPITAL OUTLAY	.00	.00	.00	.00	.00
<b>Total Capital Outlay</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>Total Expenditures</b>	<b>335,693.00</b>	<b>327,310.87</b>	<b>.00</b>	<b>.00</b>	<b>8,382.13</b>
59000 INTERDEPARTMENTAL BILLINGS	.00	.00	.00	.00	.00
<b>Total Inter-Departmental Billings</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>Net Expenditures</b>	<b>335,693.00</b>	<b>327,310.87</b>	<b>.00</b>	<b>.00</b>	<b>8,382.13</b>
70000 REVENUES	.00	.00	.00	.00	.00
78890 Other	.00	(1,011.45)	.00	.00	1,011.45
<b>Total Revenues</b>	<b>.00</b>	<b>(1,011.45)</b>	<b>.00</b>	<b>.00</b>	<b>1,011.45</b>
<b>Net Fund/Agency</b>	<b>335,693.00</b>	<b>326,299.42</b>	<b>.00</b>	<b>.00</b>	<b>9,393.58</b>

City of Madison

Date: 09/05/08

Report Title: Account Status Report

For Period: 12 / 2007

Page: 1

For Fund: GNO1 For Agency: 06 For Goal: 00 For UD: 0000000 For Project: 00000000 For Grant: 00000000

For Budget ID: OR Y=YTD, I=ITD: Y

	Budget	Actual	Encumbered	Committed	Balance
51000 WAGES	.00	.00	.00	.00	.00
51100 PERMANENT	91,138.00	.00	.00	.00	91,138.00
51110 Permanent Salaries	.00	92,727.61	.00	.00	(92,727.61)
51120 Premium Pay	.00	6.95	.00	.00	(6.95)
51140 Compensated Absence - Wages	.00	(646.12)	.00	.00	646.12
<b>Permanent Salaries</b>	<b>91,138.00</b>	<b>92,088.44</b>	<b>.00</b>	<b>.00</b>	<b>(950.44)</b>
51200 Hourly Wages	143,846.00	143,124.32	.00	.00	721.68
51300 Overtime Wages	1,030.00	(5.76)	.00	.00	1,035.76
<b>Total Wages</b>	<b>236,014.00</b>	<b>235,207.00</b>	<b>.00</b>	<b>.00</b>	<b>807.00</b>
52000 BENEFITS	44,730.00	.00	.00	.00	44,730.00
52100 Sick Leave Escrow	.00	.00	.00	.00	.00
52410 Health - Insurance Benefits	.00	17,228.80	.00	.00	(17,228.80)
52420 Wage - Insurance Benefits	.00	328.75	.00	.00	(328.75)
52600 WI RETIREMENT SYSTEM	.00	9,830.40	.00	.00	(9,830.40)
52700 FICA/Medicare	.00	17,639.75	.00	.00	(17,639.75)
<b>Total Benefits</b>	<b>44,730.00</b>	<b>45,027.70</b>	<b>.00</b>	<b>.00</b>	<b>(297.70)</b>
54000 PURCHASED SERVICES	.00	.00	.00	.00	.00
54201 Telephone Cellular	.00	.00	.00	.00	.00
54202 Telephone Regular	2,000.00	1,124.93	.00	.00	875.07
54402 Maintenance Contracts	.00	.00	.00	.00	.00
54515 Facility-Room Rental	.00	.00	.00	.00	.00
54550 City-County Bldg Use Charge	10,256.00	10,256.00	.00	.00	.00
54555 Records Storage	100.00	67.28	.00	.00	32.72
54630 Conference/Meetings	.00	557.50	.00	.00	(557.50)
54640 Training/Travel	500.00	158.95	.00	.00	341.05
54940 Computer/Online Services	.00	.00	.00	.00	.00
54975 Delivery Services(UPS, FedEx)	.00	.00	.00	.00	.00
<b>Total Purchased Services</b>	<b>12,856.00</b>	<b>12,164.66</b>	<b>.00</b>	<b>.00</b>	<b>691.34</b>
55000 SUPPLIES	.00	.00	.00	.00	.00
55110 General Office Supplies	3,000.00	2,679.72	.00	.00	320.28
55120 Subscription & Books	200.00	538.97	.00	.00	(338.97)
55130 Reproduction copier/Fast Copy	5,800.00	4,027.38	.00	.00	1,772.62
55140 Postage	12,765.00	7,337.71	.00	.00	5,427.29
55155 Computer Hardware	.00	.00	.00	.00	.00
55400 Paint	.00	.00	.00	.00	.00
55510 General Work Supplies	.00	6.17	.00	.00	(6.17)
55540 Food & Beverages	.00	74.20	.00	.00	(74.20)
<b>Total Supplies</b>	<b>21,765.00</b>	<b>14,664.15</b>	<b>.00</b>	<b>.00</b>	<b>7,100.85</b>

City of Madison

Date: 09/05/08

Report Title: Account Status Report

For Period: 12 / 2007

Page: 2

For Fund: GN01 For Agency: 06 For Goal: 00 For UD: 0000000 For Project: 00000000 For Grant: 00000000

For Budget ID: OR Y=YTD, I=ITD: Y

	Budget	Actual	Encumbered	Committed	Balance
56000 INTER-DEPARTMENTAL CHGS	.00	.00	.00	.00	.00
56310 City Channel-Inter-D (Pmts To)	.00	287.10	.00	.00	(287.10)
56950 Insurance Fund-Inter-D(Pmt To)	16,077.00	16,077.00	.00	.00	.00
56960 Wker's Comp - Inter-D(Pmts To)	6,099.00	6,099.00	.00	.00	.00
<b>Total Inter-Departmental Charges</b>	<b>22,176.00</b>	<b>22,463.10</b>	<b>.00</b>	<b>.00</b>	<b>(287.10)</b>
57000 DEBT SERV/PILOT/DEPR/OTHER	.00	.00	.00	.00	.00
57710 Alder Expense Accounts	12,000.00	6,695.46	.00	.00	5,304.54
<b>Total Debt &amp; Other Financing</b>	<b>12,000.00</b>	<b>6,695.46</b>	<b>.00</b>	<b>.00</b>	<b>5,304.54</b>
58000 CAPITAL OUTLAY	.00	.00	.00	.00	.00
<b>Total Capital Outlay</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>Total Expenditures</b>	<b>349,541.00</b>	<b>336,222.07</b>	<b>.00</b>	<b>.00</b>	<b>13,318.93</b>
59000 INTERDEPARTMENTAL BILLINGS	.00	.00	.00	.00	.00
<b>Total Inter-Departmental Billings</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>Net Expenditures</b>	<b>349,541.00</b>	<b>336,222.07</b>	<b>.00</b>	<b>.00</b>	<b>13,318.93</b>
70000 REVENUES	.00	.00	.00	.00	.00
78890 Other	.00	(434.11)	.00	.00	434.11
<b>Total Revenues</b>	<b>.00</b>	<b>(434.11)</b>	<b>.00</b>	<b>.00</b>	<b>434.11</b>
<b>Net Fund/Agency</b>	<b>349,541.00</b>	<b>335,787.96</b>	<b>.00</b>	<b>.00</b>	<b>13,753.04</b>

City of Madison

Date: 09/05/08

Report Title: Account Status Report

For Period: 08 / 2008

Page: 1

For Fund: GN01 For Agency: 06 For Goal: 00 For UD: 0000000 For Project: 00000000 For Grant: 00000000

For Budget ID: OR

Y=YTD, I=ITD: Y

	Budget	Actual	Encumbered	Committed	Balance
51000 WAGES	.00	.00	.00	.00	.00
51100 PERMANENT	94,152.00	.00	.00	.00	94,152.00
51110 Permanent Salaries	.00	60,130.21	.00	.00	(60,130.21)
51120 Premium Pay	.00	3.34	.00	.00	(3.34)
51140 Compensated Absence - Wages	.00	.00	.00	.00	.00
<b>Permanent Salaries</b>	<b>94,152.00</b>	<b>60,133.55</b>	<b>.00</b>	<b>.00</b>	<b>34,018.45</b>
51200 Hourly Wages	143,938.00	99,508.74	.00	.00	44,429.26
51300 Overtime Wages	1,061.00	266.67	.00	.00	794.33
<b>Total Wages</b>	<b>239,151.00</b>	<b>159,908.96</b>	<b>.00</b>	<b>.00</b>	<b>79,242.04</b>
52000 BENEFITS	46,793.00	.00	.00	.00	46,793.00
52100 Sick Leave Escrow	.00	.00	.00	.00	.00
52410 Health - Insurance Benefits	.00	10,761.80	.00	.00	(10,761.80)
52420 Wage - Insurance Benefits	.00	328.17	.00	.00	(328.17)
52600 WI RETIREMENT SYSTEM	.00	6,402.41	.00	.00	(6,402.41)
52700 FICA/Medicare	.00	12,038.86	.00	.00	(12,038.86)
<b>Total Benefits</b>	<b>46,793.00</b>	<b>29,531.24</b>	<b>.00</b>	<b>.00</b>	<b>17,261.76</b>
54000 PURCHASED SERVICES	.00	.00	.00	.00	.00
54201 Telephone Cellular	.00	.00	.00	.00	.00
54202 Telephone Regular	2,000.00	932.34	.00	.00	1,067.66
54402 Maintenance Contracts	.00	.00	.00	.00	.00
54429 Photocopier Mtce Contract	.00	.00	252.00	.00	(252.00)
54515 Facility-Room Rental	.00	.00	.00	.00	.00
54540 Equipment Rental	.00	1,326.03	.00	.00	(1,326.03)
54550 City-County Bldg Use Charge	10,256.00	10,256.00	.00	.00	.00
54555 Records-Storage	100.00	35.38	.00	.00	64.62
54630 Conference/Meetings	.00	50.00	.00	.00	(50.00)
54640 Training/Travel	500.00	158.00	.00	.00	342.00
54940 Computer/Online Services	.00	.00	.00	.00	.00
54975 Delivery Services(UPS, FedEx)	.00	.00	.00	.00	.00
<b>Total Purchased Services</b>	<b>12,856.00</b>	<b>12,757.75</b>	<b>252.00</b>	<b>.00</b>	<b>(153.75)</b>
55000 SUPPLIES	.00	.00	.00	.00	.00
55110 General Office Supplies	3,000.00	705.41	.00	.00	2,294.59
55120 Subscription & Books	200.00	63.50	.00	.00	136.50
55130 Reproduction copier/Fast Copy	5,800.00	3,066.49	.00	.00	2,733.51
55140 Postage	12,765.00	10,726.82	.00	.00	2,038.18
55155 Computer Hardware	.00	.00	.00	.00	.00
55400 Paint	.00	.00	.00	.00	.00
55510 General Work Supplies	.00	.00	.00	.00	.00
55540 Food & Beverages	.00	148.30	.00	.00	(148.30)

City of Madison

Date: 09/05/08

Report Title: Account Status Report

For Period: 08 / 2008

Page: 2

For Fund: GN01 For Agency: 06 For Goal: 00 For UD: 0000000 For Project: 00000000 For Grant: 00000000

For Budget ID: OR

Y=YTD, I=ITD: Y

	Budget	Actual	Encumbered	Committed	Balance
Total Supplies	21,765.00	14,710.52	.00	.00	7,054.48
56000 INTER-DEPARTMENTAL CHGS	.00	.00	.00	.00	.00
56310 City Channel-Inter-D (Pmts To)	.00	.00	.00	.00	.00
56950 Insurance Fund-Inter-D(Pmt To)	15,952.00	15,952.00	.00	.00	.00
56960 Wker's Comp - Inter-D(Pmts To)	2,982.00	2,982.00	.00	.00	.00
Total Inter-Departmental Charges	18,934.00	18,934.00	.00	.00	.00
57000 DEBT SERV/PILOT/DEPR/OTHER	.00	.00	.00	.00	.00
57710 Alder Expense Accounts	12,000.00	2,575.28	.00	.00	9,424.72
Total Debt & Other Financing	12,000.00	2,575.28	.00	.00	9,424.72
58000 CAPITAL OUTLAY	.00	.00	.00	.00	.00
Total Capital Outlay	.00	.00	.00	.00	.00
Total Expenditures	351,499.00	238,417.75	252.00	.00	112,829.25
59000 INTERDEPARTMENTAL BILLINGS	.00	.00	.00	.00	.00
Total Inter-Departmental Billings	.00	.00	.00	.00	.00
Net Expenditures	351,499.00	238,417.75	252.00	.00	112,829.25
70000 REVENUES	.00	.00	.00	.00	.00
78890 Other	.00	(1,344.71)	.00	.00	1,344.71
Total Revenues	.00	(1,344.71)	.00	.00	1,344.71
Net Fund/Agency	351,499.00	237,073.04	252.00	.00	114,173.96