

# LANDMARKS COMMISSION 2023 Meeting & Submission Schedule

Please contact the Preservation Planner at (608) 266-6552 or [landmarkscommission@cityofmadison.com](mailto:landmarkscommission@cityofmadison.com) with questions.

**All meetings begin at 5:00 pm. Until further notice, meetings will be held virtually to help protect our community from the Coronavirus (COVID-19) pandemic.**

| <b>SUBMISSION DEADLINES (12:00 pm):</b> | <b>MEETING DATES:</b>    |
|---|--------------------------|
| November 21, 2022                       | <b>December 12, 2022</b> |
| December 19, 2022                       | <b>January 9, 2023</b>   |
| January 13 (Friday)                     | <b>February 6</b>        |
| February 13                             | <b>March 6</b>           |
| March 13                                | <b>April 3</b>           |
| April 10                                | <b>May 1</b>             |
| April 24                                | <b>May 15</b>            |
| May 15                                  | <b>June 5</b>            |
| June 5                                  | <b>June 26</b>           |
| June 26                                 | <b>July 17</b>           |
| July 10                                 | <b>July 31</b>           |
| July 24                                 | <b>August 14</b>         |
| August 7                                | <b>August 28</b>         |
| August 28                               | <b>September 18</b>      |
| September 25                            | <b>October 16</b>        |
| October 16                              | <b>November 6</b>        |
| November 13                             | <b>December 4</b>        |

All requests for Certificates of Appropriateness must be filed electronically by 12:00 pm on the submission date with the Preservation Planner, [landmarkscommission@cityofmadison.com](mailto:landmarkscommission@cityofmadison.com). At 12:00 pm on the submission deadline date, applications will be reviewed for all required materials. If an application is deemed incomplete, the applicant will have until 4:00 pm on the submission deadline date to provide required additional materials. Applications submitted after the submission date will be postponed to the next scheduled filing time. For a complete list of required materials, please review the checklist provided on the application form.

**NOTICE REGARDING LOBBYING ORDINANCE:** If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance (Sec. 2.40, MGO). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.