

DRAFT Minutes
Personnel Committee
October 15, 2009

Present: Committee Members; William Sonzogni, Lauren Cnare, Patricia Lasky
(Chair)

Also Present: Judith Wilcox

1. The meeting was called to order by the chair at 5:10 pm.
2. Public comment – None

Discussion of Process

The committee reviewed the process used last year. It was determined that there was limited feedback from management, and that it might be reasonable to change the process of evaluation.

The Chair agreed to interview the Board of Health Chair to determine if there were any evaluation components required by statute.

Evaluation elements discussed included:

1. Base evaluation instrument on current work plan/goals of director.
2. Offer managers the option of meeting with the Personnel Committee.
3. Have director submit a self evaluation.

Adjourned 5:30 pm