

DRAFT Meeting Minutes
Board of Health for Madison and Dane County
BUDGET COMMITTEE
August 24, 2011
1:00 p.m.

MEMBERS: Judy Wilcox, Chair, Denise Duranczyk, Matt Phair
OTHERS PRESENT: Susan Zahner, David Caes, Janel Heinrich, Karri Bartlett, Pamela Abel (recorder), Mary Jo Hussey

Call to Order

The Chair called the meeting to order at 1:02 p.m.

Public Comment – None

Approval of the August 11, 2011 Minutes – ACTION
Duranczyk/Wilcox moved approval, unanimously approved

2012 Operating Budget Proposal

Caes distributed program mandates for the department, listed by the categories of state statute, ordinance and contract with a column indicating the percent of GPR support for the program. There is little wiggle room since 85% of our budget is personnel costs. There was discussion about two programs; animal services and WIC. WIC expenses are high due to the use of more qualified professionals to complete the work. It was suggested that because of the amount of GPR support for the WIC program, data be presented to the board in advance of the 2013 budget, outside of budget discussions. The Dane County Humane Society contract amount has decreased since the merger and we are looking at ways to reduce it further. Many indications point to more reductions in the next budget cycle.

Budget Reductions – The items starred on the handout are additional reductions.

- The hire of one Public Health Nurse will be delayed until the end of October – Savings **\$74,100**
- A change to the oral health contract with Access Community Health Center – Savings **\$5,000**
- The Neighborhood Coordinator position is defunded for 2012 – Savings **\$85,400**
- The Environmental Health Specialist hiring will be delayed to 2013 – Savings **\$83,100**
- Retirements will occur at the end of 2012 and one mid-year 2012 and both will remain vacant – Savings **\$131,950**
- A reduction in FTE of 0.2 – Savings **\$9,000**

There are 10.3 positions not being filled which includes 5 layoffs and 5 vacancies. The implications of these reductions means a shift in FTE will need to occur in Community Health since the TB and ACD programs have the bulk of vacancies. Positions will be restructured to close the gaps. The Intake (ACD and regular) programs will be merged to become one. An important piece of these reductions is declining revenue from state and federal grants.

TOTAL Budget Reductions **\$705,015**

Budget Proceedings

Operating grants have been reduced by approximately \$300,000 from 2011 to 2012. Total revenue is down approximately \$743,000. Staff has limited ways to raise revenue but is looking at two sources. The first is to try and recover fees for environmental investigations and another is to raise the license fee for unaltered animals.

The committee thanked staff for their hard during this difficult budget.

ACTION – Duranczyk/Phair moved to accept the budget recommendations of staff, accepted unanimously.

Adjournment – Phair/Duranczyk moved to adjourn at 2:00 p.m.