

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event 23rd Annual WI Law Enforcement Memorial

Event Organizer/Sponsor WI Law Enforcement Memorial, Inc.

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number ES 39196

Address P.O. Box 2733

City/State/Zip Madison WI 53761-2733

Primary Contact Brian Willison FAX _____

Work Phone 608-663-0818 Phone During Event 608-669-0019

E-mail bwillison@herzing.edu or bwillison2@frontier.com

Website _____

Secondary Contact Craig Kolbeck

Work Phone _____ Phone During Event 920-265-9872

E-mail _____

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: N/A

Estimated Attendance 250-500 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours NOON to 1:00pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other Memorial Ceremony

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: Parking around square - center lane all streets

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 5-10-13 Rain Date(s) N/A

Event Start Date(s)/Time(s) 5/10 12:00pm/NOON Set-Up Date(s)/Time for Event 5/10 9am

Event End Date(s)/Time(s) 5/10 1:00 pm Take-Down Time 5/10 1:00 pm - 4:00 pm

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

R I/We waive the 21-day decision requirement.

[Signature] (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature [Signature]

Date 3-6-13

23nd Wisconsin Law Enforcement Memorial Ceremony
Friday, May 10, 2013
Location –N. Hamilton St. approach to Capitol Building & Square

Scheduled of Event & Security Plan

9:30 – 10:30 a.m.	Delivery of chair and set up of area
11:00 – 11:30 a.m.	Guests and school band begin to arrive
11:45 – 11:50 a.m.	Squads arrive and park on square
Noon	Ceremony beings
12:45 a.m.	Ceremony ends – dispersal begins
1:00 p.m.	Square of clear of all vehicles
1:15 p.m.	Rental; company picks up chairs.

Security Plan

Since most attendees are law enforcement officers, including Madison Police, Dane County Sheriff's Office and State law enforcement agencies, there is no specific separate security provided.

- Coordination of emergency response for Madison Fire paramedics will occur through Capitol Police if needed.
- Local officers will direct and coordinate the route and parking



Address Madison, WI

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