

SPECIAL EVENTS IN PARKS FEES  
(PROPOSED 2026 FEE SCHEDULE)

SPECIAL EVENTS IN MADISON PARKS				
Park Event Permit Fees Schedule	2025 Fees	2025 Fees w/ Tax	PROPOSED 2026 Fees	PROPOSED 2026 With Tax
Event Application Fee (non-refundable)	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Application Deadline Late Fee	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
Shelter Reservation Fee/ per day (specific shelter fees apply)	Approved Shelter Fees		Approved Shelter Fees	
Athletic spaces (specific hourly fees apply)	Approved Athletic Fees		Approved Athletic Fees	
Event Scheduling Fee (Based on size and complexity of event)	\$200, \$750 or \$1,500		\$200, \$750 or \$1,500	
Disc Golf Course Reservations for sanctioned tournaments only. Participants must have a valid disc golf permit. Organizer must follow Special Event Application process. Rates based on 1/2 day (up to 5 hours) or Full day reservations.	\$142.18/\$284.36	\$150/\$300	\$142.18/\$284.36	\$150/\$300
Commercial Shoots Rates based on 1/2 day (up to 5 hours) or Full day reservations.	\$250/\$200		\$250/\$200	
Permits	2025 Fees	2025 Fees w/ Tax	PROPOSED 2026 Fees	PROPOSED 2026 With Tax
PA PERMIT 1 (Public Amplification) - PA 1* (up to 6 hours, not to exceed 9:00 pm)	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
PA PERMIT 2- ADDITIONAL HOURS - (Two-6 Hr Permits may be purchased for a full day) or \$30/hour	\$30/hr	\$30/hr	\$30/hr	\$30/hr
PA PERMIT 2 (Public Amplification - PA 2* (up to 6 hours, not to exceed 10:00 pm**))	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
PA PERMIT 2- ADDITIONAL HOURS - (Two-6 Hr Permits may be purchased for a full day) or \$30/hour	\$30/hr	\$30/hr	\$30/hr	\$30/hr
**Extraordinary extension to 11:00 pm (Requires Park Commission approval)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Beer Permit (not selling)	\$ 52.13	\$ 55.00	\$ 52.13	\$ 55.00
Beer/Wine Sales Permit	\$ 663.53	\$ 700.00	\$ 663.53	\$ 700.00
Beer Selling (Additional Days in calendar year)	\$ 47.39	\$ 50.00	\$ 47.39	\$ 50.00
Vending -Single Vendor (Single Day)	\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00
Vending -Single Vendor (Additional Days in calendar year)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Vending (non-profit)-Single Vendor (Single Day)	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
Vending (non-profit) -Single Vendor (Additional Days in calendar year)	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Vending Multiple Vendors - up to 7 vendors (Single Day)	\$ 845.00	\$ 845.00	\$ 845.00	\$ 845.00
Vending Multiple Vendors (Additional Days in calendar year)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Temporary Structure Permit (Per Structure, when a shelter is reserved)	\$ 104.27	\$ 110.00	\$ 104.27	\$ 110.00
Temporary Structure Permit (User has not reserved a shelter)	\$ 208.53	\$ 220.00	\$ 208.53	\$ 220.00
Trash Barrels (increments of 8 barrels)	\$ 142.18	\$ 150.00	\$ 142.18	\$ 150.00
Event Cancellation Charge (if cancelled at least 60 days prior to event date)	20% of estimated event fees		20% of estimated event fees	
Event Cancellation Charge (if cancelled less than 60 days prior to event date)	50% of estimated event fees		50% of estimated event fees	
Damage to Property Remediation (Labor plus equipment costs per hour)	\$ 47.39	\$ 50.00	\$ 64.45	\$ 68.00
Clean Up and/or Damage to Property (Labor per hour)	\$ 47.39	\$ 50.00	\$ 47.39	\$ 50.00
Materials or supplies for damage remediation and/or clean up	at cost	at cost	at cost	at cost
Fireworks Permit (per occurrence)	\$ 337.76	\$ 350.00	\$ 337.76	\$ 350.00
Weekly Farmers' Markets in a Park	2025 Fees	2025 Fees w/ Tax	PROPOSED 2026 Fees	PROPOSED 2026 With Tax
Event Application Fee (non-refundable)	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Park Reservation	(\$500 / season)		\$20/week	
PA PERMIT 1 (Public Amplification) - PA 1* (up to 6 hours, not to exceed 9:00 pm)	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Temporary Structure Permit (larger than a pop-up tent)	\$ 104.27	\$ 110.00	\$ 104.27	\$ 110.00
Shelter or Athletic spaces	Approved Shelter/Athletic Fees		Approved Shelter/Athletic Fees	
Vending (registered Farmers Only)	\$ -	\$ -	\$ -	\$ -

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City Licensed Food Carts (Carts in Parks Program)	\$	-	\$	-	\$	-	\$	-
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**Neighborhood Associations, Community Organizations, Neighborhood Resource Teams and Inter-Agencies Event Permit Fees**

Neighborhood Associations, Community Organizations, Neighborhood Resource Teams and Inter-Agencies events will be granted one annual event where no application or reservation fees will be charged. Additional permit fees (Temporary Structure, Amplification, Vending) are half (1/2) price.

After the first event, additional NA, CO, NRT and Inter-Agency events in the same calendar year will have the following fees: \$60 application fee, 1/2 price shelter reservation & 1/2 price permit fees.

Vending permit fees are waived for City Licensed food carts to vend at these qualifying events.

Shelter fees for the following shelters will not be waived for events qualifying for this permit: Olin Pavilion, Tenney John Wall Pavilion, Door Creek, Garner both levels, Elver New, Gates of Heaven and Vilas. Exception: if the event is a Neighborhood Association event in their neighborhood park (example Tenney Lapham Neighborhood Association @ Tenney John Wall Pavilion)

Open Space Permits (private events reserving open space in a park without a shelter reservation, one-day only, one temporary structure only, no vending allowed)	2025 Fees	2025 Fees w/ Tax	PROPOSED 2026 Fees	PROPOSED 2026 With Tax
Permit Application Fee (non-refundable)	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Event Scheduling Fee	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
Temporary Structure Permit (only one structure allowed)	\$ 104.27	\$ 110.00	\$ 104.27	\$ 110.00
PA PERMIT 1 (Public Amplification) - PA 1* (up to 6 hours, not to exceed 9:00 pm)	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Athletic spaces	Approved Athletic Fees		Approved Athletic Fees	
Classes in Parks Permits (multiple classes can be included on one application for one application fee - commercial use fee assessed for each class that requires registration)	2025 Fees	2025 Fees w/ Tax	PROPOSED 2026 Fees	PROPOSED 2026 With Tax
Permit Application Fee (non-refundable)	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Commercial Use Fee (free class / class that offers scholarships or sliding scale / classes with no discount offered)	\$0 / \$50 / \$100		\$0 / \$50 / \$100	
Shelter or Athletic spaces	Approved Shelter/Athletic Fees		Approved Shelter/Athletic Fees	
Other permits (amplification, temporary structure) - require prior approval from Madison Parks	Approved Shelter/Athletic Fees		Approved Shelter/Athletic Fees	
Day Camps in Parks Permits (not permitted at Olin Pavilion, John Wall Pavilion, Elver Park New Shelter, Vilas Park Shelter, Highland Manor Park Shelter or Gates of Heaven)	2025 Fees	2025 Fees w/ Tax	PROPOSED 2026 Fees	PROPOSED 2026 With Tax
Permit Application Fee (non-refundable)	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Large Shelters (weekdays-out by 4pm)	\$ 47.39	\$ 50.00	\$ 47.39	\$ 50.00
Sun Shelters (weekdays-out by 4pm)	\$ 16.59	\$ 17.50	\$ 16.59	\$ 17.50
Commercial Use Fee per week (free camp / camp that offers scholarships or sliding scale / camps with no discount offered)	\$0 / \$50 / \$100		\$0 / \$50 / \$100	
Shelter reservation (on weekend days or weekdays after 4pm) or Athletic spaces	Approved Shelter/Athletic Fees		Approved Shelter/Athletic Fees	
Other permits (amplification, temporary structure) - require prior approval from Madison Parks	full price		full price	
Vending in Parks (not associated with a Park Event Permit)	2025 Fees	2025 Fees w/ Tax	PROPOSED 2026 Fees	PROPOSED 2026 With Tax
Single Vendor (Daily Permit)	\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00
Single Vendor (Annual Permit)	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
City Licensed Food Carts (Carts in Parks Program)	\$ -	\$ -	\$ -	\$ -
Shelter or Athletic spaces	Approved Shelter/Athletic Fees		Approved Shelter/Athletic Fees	

\*Events using a shelter or athletic field are also subject to fees from those approved fee structures, if applicable.