



# City of Madison

City of Madison  
Madison, WI 53703  
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## Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

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Tuesday, June 19, 2018

4:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 108 (City-County Building)

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### CALL TO ORDER / ROLL CALL

**Present:** 6 - Samba Baldeh; Shiva Bidar-Sielaff; Paul E. Skidmore; Rebecca Kemble;  
David Ahrens and Marsha A. Rummel

**Excused:** 2 - Sheri Carter and Mark Clear

**Others Attending:** Heather Allen, Kwasi Obeng, Deputy Mayor Anne Monks,  
Deputy Mayor Enis Ragland, Natalie Erdman, Ald. Arvina Martin, Ald. Barbara  
Harrington-McKinney, and City Attorney Michael May

Ald. Samba Baldeh, chair, called the meeting to order at 4:34 p.m.

### APPROVAL OF MINUTES

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Rebecca  
Kemble, to approve the minutes from the June 5, 2018 Common Council  
Executive Committee meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

There was no public comment.

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

Ald. Mark Clear arrived at 4:40 p.m. Ald. Sheri Carter arrived at 4:41 p.m.

**Present:** 8 - Samba Baldeh; Sheri Carter; Shiva Bidar-Sielaff; Paul E. Skidmore;  
Rebecca Kemble; David Ahrens; Mark Clear and Marsha A. Rummel

### DISCUSSION & POSSIBLE ACTION ITEM

#### 52064

Aldermanic District 16 Vacancy Process - Council President Samba Baldeh

**Attachments:** [MGO 2.03 Procedure to Fill Vacancies on the Council.pdf](#)  
[17.23\(1\)\(a\) State Statute Vacancies in city offices how filled.pdf](#)

Ald. Samba Baldeh reviewed the process to fill the vacant District 16 seat:

- Resumes Due: Friday, July 6, 2018 at 4:30 pm
- Special CCEC Meeting: Tuesday, July 17, 2018
- Resolution Appointing Interim Alder: Tuesday, July 24, 2018 Common Council

meeting

CCEC members requested that language in the press release not use the following language that was used for the vacant District 11 seat press release:

"Please note that members of the Common Council Organizational Committee (CCOC) expressed a strong preference in applicants who indicate that they are not interested in running in the Spring 2017 election."

[51448](#)

Council Chief of Staff Six Months Probation - Council President Samba Baldeh

Ald. Samba Baldeh stated that he would send an email to CCEC members soliciting feedback on the Chief of Staff's performance. He indicated that if he did not hear any feed back from CCEC members Mr. Obeng would pass his probation portion of his contract. If there were issues he would bring them back to the CCEC for review by a CCEC subcommittee.

Mr. Obeng stated that he continually solicits feedback from alders.

## UPDATES

[51927](#)

Update: Transportation Director Hire & Reorganization of Transportation Department - Deputy Mayor Anne Monks

Anne Monks provided an update on the Transportation Director hiring and Transportation Department reorganization.

Confirmation Hearing for Tom Lynch appointment as the Transportation Director is scheduled for the June 19, 2018 Common Council meeting.

Reorganization plans would include a review by the new Transportation Director of two positions in transportation planning (one in Planning and one in Madison Metro) and a review of the pedestrian/bicycle position. The Parking Manager role would also be separating from the Traffic Engineering role.

Ald. Rebecca Kemble asked about administrative support staff. Ms. Monks said that there is an assumption that there be one new position - either as a policy analyst or administrative support.

Aldermanic appointments to the two new committees will be on the June 19, 2018 Council meeting agenda for confirmation and citizen appointments will be introduced from the Council floor at the June 19, 2018 Common Council meeting and referred to the July 10, 2018 Common Council meeting for confirmation.

Lisa Veldran asked when the new committees would be meeting. Anne Monks stated that there would be a lag of a month. They might convene an informal meeting of both committees, alders and staff to the committees to talk about priorities and/or work plans. Ms. Veldran also asked if staff had reviewed outstanding legislation that will need to be re-referred to the new committees. Anne Monks stated that they had not discussed that issue yet.

Ald. Samba Baldeh asked about regional representation serving on the

committee. Ms. Monks stated that it is a requirement of the ordinance that it be an elected official, outside of the city, that purchases Madison Metro services (e.g. Fitchburg, Middleton).

51069

Update: Task Force on Structure of City Government (6/19/18)

City Attorney May provided an update on the activities of the Task Force.

- Website will be going live in a week
- Survey to go out to government officials, press release announcing the survey
- Gathering information on 1st Class City status and City Manager form of government
- There is an expectation of a more robust public participation process
- Will need to extend timeline for the Task Force to complete their work (December 2019)
- 3 subcommittees created: executive, communications, government officials

51070

Update: President's Work Group to Develop City-Wide Surveillance Equipment and Data Management Policies (6/19/18)

Heather Allen provided an update on the work group's activities.

- Staff team developing surveillance policy that allows for the Mayor & Council President to weigh in on whether something is surveillance technology or not.
- Wrapping up the equipment inventory
- Next meeting is July 2, 2018

51004

Update: Common Council Chief of Staff (6/19/18)

Chief of Staff, Kwasi Obeng, provided a report on his activities:

- Attended recent MPD graduation academy ceremony
- Recent staff meeting with Council Leadership - discussed development of an email address for alders to send work requests, requests then entered into Sharepoint for staff to access (case management)
- Meeting with Boyce Johnson to discuss developing an alder-only television show with call-in capabilities on major topics
- Two (2) Wanda Fullmore Interns will be in the Council office this summer: Mikyla Mobley (freshman at Edgewood College, Fall 2018) and Marcus Reynolds (high school sophomore, Fall 2018)
- Creating a Finance FAQ for incoming alders and there are ongoing discussions on new alder orientation
- Serving on MPD detective sergeant position for burglary crime unit interview panel (provided his professional insight)
- Meeting with Kelly Ruppel (MMSD) to discuss upcoming Education Resource Officer (ERO) contract renewal process, provided input. Ald. Barbara Harrington-McKinney noted that she serves on the MMSD Ad Hoc Committee reviewing the ERO contract as a private citizen. Ald. Shiva Bidar-Sielaff noted that the Education Committee has also discussed this issue.

Ald. Mark Clear requested reviewing the need to reinstitute an alternative revenue work group to review the vehicle registration fee ordinance.

Ald. Marsha Rummel requested that a future agenda item include an update by

the MMSD ad hoc committee's work on the use of ERO's in the school. Ald. Bidar-Sielaff asked that the committee wait until the report is issued and then have that on the agenda and invite chair of ad hoc committee to attend.

[50801](#)

Update: Common Council Legislative Analyst (6/19/18)

**Attachments:** [6/5/18 Legislative Analyst Update.pdf](#)

Legislative Analyst, Heather Allen, provided a report on her activities (see attached report). She also noted that staff is hiring two (2) interns to assist with tasks from the Task Force on City Government Structure and that RFP for the 311 system are due June 29, 2018.

#### REFERRALS FROM THE COMMON COUNCIL

[51740](#)

Amending Section 3.35(5)(b) of the Madison General Ordinances to prohibit City employees from using City facilities or City time to engage in grass-roots efforts on matters pending before the City.

**Sponsors:** David Ahrens

**Attachments:** [Version1](#)

Recommended amending ordinance to delete the word "influence" in the ordinance language and reference the MGO's definition of lobbying.

**Ald. David Ahrens moved, seconded by Ald. Clear to amend the ordinance by deleting the word "influence" within the ordinance language. The motion passed by voice vote/other.**

**Ald. Rebecca Kemble moved, seconded by Ald. Mark Clear to amend the ordinance to reference the definition of lobbying in the Madison General Ordinances. The motion passed by voice vote/other**

**A motion, as amended, was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Rebecca Kemble, to Return to Lead with the Following Recommendation(s) to the ETHICS BOARD. The motion passed by voice vote/other.**

**Recommended amending ordinance to delete the word "influence" in the ordinance language and reference the MGO's definition of lobbying.**

[51818](#)

SUBSTITUTE Creating Section 23.60 and renumbering current Section 23.60 to Section 23.70 of the Madison General Ordinances to prohibit the practice of conversion therapy in the City of Madison.

**Sponsors:** Arvina Martin, Shiva Bidar-Sielaff, Maurice S. Cheeks, Sara Eskrich, Amanda Hall, Rebecca Kemble, Larry Palm, Michael E. Verveer, Zach Wood, Ledell Zellers, Steve King and Matthew J. Phair

**Attachments:** [Version1](#)

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Rebecca Kemble, to Return to Lead with the Recommendation for Approval to the BOARD OF HEALTH FOR MADISON AND DANE COUNTY. The motion passed by voice vote/other.

51898

Creating Section 1.15 of the Madison General Ordinances to codify the Madison Official City Flag and to repeal Resolution #4408.

Sponsors: Arvina Martin and Maurice S. Cheeks

Attachments: [Resolution #4408](#)  
[Flag image](#)

Ald. Arvna Martin was present to speak to the ordinance. She noted that the only design change was to removed the sun symbol (cultural appropriation issue). Ald. Clear asked about costs to replace existing flags. Ald. Martin was unsure and needed to speak with staff about replacement of existing flags on city property.

A motion was made by Ald. Marsha Rummel, seconded by Ald. Mark Clear, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

**FUTURE AGENDA ITEMS**

Addition: Final Report from MMSD ad-hoc committee evaluating the Educational Resource Officer program at the city's four main high schools (Ald. Rummel)

**Council Referrals**

\* Leg. File No. 50110 - Establishing a moratorium on new alcohol licenses in downtown Madison.

(Referred to: Alcohol License Review Committee, Public Safety Review Committee, Common Council Executive Committee, Downtown Coordinating Committee, Economic Development Committee, Equal Opportunities Commission)

**Discussion Items**

\*Council Office 2019 Budget

\*CCEC Priority Items and Dedicated Time to Discuss Priority Issues (identified @ 6/5/18 CCEC meeting)

\*Draft Ordinance - CCEC Duties - City Attorney May

\*Application of Administrative Procedure Memoranda to Alderpersons - Ald. Paul Skidmore / Updating Council Policy Guide to Incorporate APM language - K. Obeng

\* Holding Common Council Meetings in Different Locations - Council President Samba Baldeh

**Updates**

\* Update on 311 RFP - Council President Samba Baldeh

\* Update on Reorganization of Transportation Department and Related Committees – Ongoing

\*Standing Updates:

- Council Chief of Staff
- Council Policy Analyst
- Task Force on City Government Structure
- President's Work Group to Develop City-Wide Surveillance Equipment & Data Management

**ADJOURNMENT**

A motion was made by Ald. David Ahrens, seconded by Ald. Paul Skidmore, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 6:17 p.m.