



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, January 24, 2012

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:33 p.m.

Present: 6 -

Mike DePue; Lauren Cnare; Dan Melton; Madeline B. Gotkowitz; Larry Nelson and Doug Voegeli

Excused: 2 -

Bruce Mayer and Tim Bruer

APPROVAL OF MINUTES

A motion was made by Nelson, seconded by Cnare, to Approve the Minutes of the November 22, December 13, and January 10 meetings. The motion passed by voice vote.

PUBLIC COMMENT

There was one registrant. Dan Moser addressed the board regarding Agenda Item #6, Madison Water Utility Response to the East Side Water Supply Citizen Advisory Panel Advisory on Conservation.

DISCLOSURES AND RECUSALS

Larry Nelson disclosed that he is a customer of the Madison Water Utility.

BOARD EDUCATION

1. [24577](#) Board education session on water rate structures for single-family and multi-unit residential customers and commercial customers.

Attachments: [2011 Rate Order.pdf](#)
[Rate Design Handout.pdf](#)

The attached documents were distributed. Madison Water Utility Customer Service Manager Robin Piper and Dave Prochaska from the Public Service Commission addressed the board.

MONITORING REPORTS

2. [25122](#) Consideration of Monitoring Report for Water Utility Board Policy O-2B: Water Quality.
- Attachments:** [Monitoring Report O-2B Water Quality 1-24-2012.pdf](#)
[A- Water Quality Watch List, January 2012.pdf](#)
- A motion was made by Cnare, seconded by DePue, to accept the General Manager's interpretation of the policy. The motion passed by voice vote.**
- A motion was made by Nelson, seconded by Cnare, to accept the report as submitted. The motion passed by voice vote.**
3. [25123](#) Consideration of Monitoring Report for Water Utility Board Policy EL-2D: Financial Condition and Activities.
- Attachments:** [Monitoring Report EL-2D Financial Condition 1-24-2012.pdf](#)
[A- 2011 Nine Month Income Stmt.pdf](#)
[B- 2011 Capital Budget Expenditures 3rd Quarter 2011.pdf](#)
[C- Fund Balance Report as of 9-30-2011.pdf](#)
[D- 2011 Revenue Bond Repayment Schedule.pdf](#)
- A motion was made by Cnare, seconded by Nelson, to accept the General Manager's interpretation of the policy. The motion passed by voice vote.**
- A motion was made by Cnare, seconded by Nelson, to accept the report as submitted. The motion passed by voice vote.**
4. [22206](#) Notification of noncompliance with any Water Utility Board Policies.
- There was no noncompliance to report.**

INFORMATIONAL ITEMS

35. [24301](#) Items of general interest and update on any rate case in progress.
- General Manager Tom Heikkinen provided an update on statewide issues of interest. He also announced that Water Quality Manager Joseph Grande had a paper accepted for the national American Water Works Association Conference in June. The paper is on Madison's lead replacement program.**
6. [25124](#) Madison Water Utility Response to the East Side Water Supply Citizen Advisory Panel (ESWS CAP) Advisory on Conservation.
- Attachments:** [MWU Response to ESWS CAP Conservation Advisory.pdf](#)
- A motion was made by Nelson, seconded by Cnare, to Accept the attached document. The motion passed by voice vote.**

CONSENT AGENDA

7. [24540](#) Amending Sec. 13.16 of the Madison General Ordinance to update the water service area limitations.
A motion was made by Cnare, seconded by Nelson, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote on the consent agenda.
8. [25158](#) Authorizing the transfer of \$224,069.17, the proceeds from the transfer of Madison Water Utility property located at 4002 Nakoosa Trl. to Porchlight, Inc., out of the Water Utility's depreciation fund into the Water Utility's cash flow fund (City of Madison Investment Pool).
A motion was made by Cnare, seconded by Nelson, to Approve. The motion passed by voice vote on the consent agenda.

DISCUSSION ITEMS

9. [23638](#) Planning a third party evaluation of the Water Utility Board's compliance with its own policies.
The board discussed hiring a consultant to evaluate the board's performance.
10. [25126](#) Discussion of board communication strategies.
The board discussed simplifying the language on future agendas, the use of email for internal board communication, and Open Meetings Law.

BOARD SELF-EVALUATION

11. [25127](#) The Water Utility Board's annual evaluation of its compliance with Board-Executive Delegation Policies, which describe the relationship between the board and the Water Utility General Manager.
Attachments: [Board-Executive Delegation Policies.pdf](#)
[Board-Executive Delegation Self-Evaluation Survey Results 1-2012.pdf](#)
[BED Policy Self-evaluation Survey Analysis 1-24-12.pdf](#)
A motion was made by Cnare, seconded by Nelson, to Defer to the February 29 meeting. The motion passed by voice vote.
12. [20013](#) Meeting Evaluation and Discussion.
Attachments: [Board Self-evaluation.pdf](#)
The meeting evaluation was led by Lauren Cnare.

FUTURE AGENDA ITEMS

13. [24575](#) Discussion of the Water Utility Board's Policy on communicating with city residents.
Attachments: [WUB Policy #BP-2K - Linking with Ownership.pdf](#)

14. [25125](#) Revising the Water Utility Board's Policy on Reliability.

Attachments: [WUB Policy #O-2C Reliability 5-24-2011.pdf](#)

15. [14501](#) Introduction of Future Agenda Items

Attachments: [Decision Tree.pdf](#)

Drafting a policy to address email and internal board communication was suggested as a future agenda item. Gotkowitz volunteered to take the lead on this item.

ADJOURNMENT

A motion was made by Cnare, seconded by DePue, to Adjourn at 6:54 p.m. The motion passed by voice vote.