

## Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

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Thursday, January 21, 2010

5:30 PM

Madison Water Utility  
119 E. Olin Avenue  
Conference Room A&B

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### 1. CALL TO ORDER / ROLL CALL

The Chair called the meeting to order at 5:30 p.m.

**Present:** 6 -

Susan J. Zahner; Patricia A. Lasky; Lori Kay; William C. Sonzogni; Alan I. Schwartzstein and Denise Duranczyk

**Excused:** 2 -

Lauren Chare and Judith M. Wilcox

OTHERS PRESENT: Tom Schlenker, David Caes, Janel Heinrich, Pamela Abel (recorder), Jeff Golden, John Hausbeck, Jeff Lafferty

### 2. APPROVAL OF MINUTES

Duranczyk/Schwartzstein moved approval with the following addition; NOTE: public comment was heard before action was taken on the fluoride policy. Passed unanimously.

### 3. PUBLIC COMMENT - 5 minutes per speaker - NONE

### 4. ENVIRONMENTAL HEALTH REPORT CARD PRESENTATION - Jeff Lafferty - 15 minutes

#### 4.a. [17130](#) Presentation on Environmental Health Report Card 2008

**Attachments:** [Environmental Report Card 2008 Presentation.pdf](#)

This Miscellaneous was Accept

Lafferty offered the Board the opportunity to submit suggestions about the report to him. This version includes a section on sustainability for the first time. A suggestion was made to clarify the statement on total water pumped despite annual growth in the county and another suggestion was to include something about planting trees to reduce our carbon footprint. Zahner asked if the department would like the Board to do anything. Hausbeck remarked that change is needed at the community level. It would also be helpful to inject public health when talking about sustainability. Several initiatives taken recently should help impact some of these areas; the county anaerobic digesters will help with phosphorus load and reduce algae and action on decreasing salt use on Madison streets to reduce chloride levels in lakes. Salt use needs to become a discussion county wide. This should be discussed as part of the upcoming strategic planning sessions for focus over the next year. The Board offers kudos to staff for the great report.

**5. CHAIR'S REPORT - Susan Zahner - 5 minutes**

The Board updated contact list was distributed.

**6. DIRECTOR'S REPORT - Tom Schlenker - 5 minutes**

[17116](#) Director's Report January 21, 2010

Attachments: [Director Report 1 21 09 BOH.pdf](#)

**This Miscellaneous was Accept**

**6.a. [17140](#) Agenda for Strategic Planning Retreat on February 15, 2010**

Attachments: [Strategic Planning - Draft Agenda 2-15-2010\(2\).pdf](#)

**This Miscellaneous was Accept**

Schlenker reports a continuation of our H1N1 effort in schools. An evaluation of our experience will be done by staff and as part of that, Schlenker will challenge staff to come up with proposal for how handle a more lethal, transmissible event. As a reminder, the strategic planning session is scheduled for February 15 for one half day at the State Medical Society, with invites having been sent to all Board members, management staff and both chief of staff for the Mayor and County Executive. The focus should be a realistic look into the future for what public health should look like in five years. There will be some background materials made available prior to the session for review; community health assessment, EH report card, the SWOT surgery, and the state 2020 plan. This activity shows that the merger made sense and having one leader made a difference in the effectiveness of carrying out the program.

**7. ENVIRONMENTAL HEALTH DIVISION REPORT - John Hausbeck - 5 minutes**

Hausbeck reported that some division staff continue work on H1N1. The rooster case mentioned last summer has finally been resolved by moving them to other places. Hausbeck and Beth Cleary continued to work on the new city data base for a licensing system which plans to go live in February. Some of the programs included in the data base are building inspection, license and complaint data, and well/septic for the county.

**8. FAMILY/COMMUNITY HEALTH & POPULATION HEALTH DIVISIONS - Janel Heinrich - 5 minutes**

As of January 19, staff returned to schools to provide H1N1 vaccination which will continue until approximately February 11. Several districts, including Cambridge, Sun Prairie and Waunakee, have opted out. We have also started offering H1N1 as part of our immunization clinics but the trend seems to show that people already have received the vaccination from providers, or elsewhere. Heinrich repeated the previous comment about the good impact of the merger on our work with H1N1. Staff was able to work together and build an organization culture, and have fun getting to know each other. A suggestion was made to assess the impact of programs that were ceased or cut back during the work on H1N1. All programs were continued on a limited basis.

**9. OPERATIONS DIVISION REPORT - David Caes - 5 minutes**

Caes reports that money to the Dane County Humane Society for care in the above mentioned rooster case was approximately \$96,000. The department work on H1N1 impacted everyone including clerical staff who were involved in packing supplies for clinics, data entry for over 20,000 consent forms and other areas. This resulted in a slight delay in working on billing out grants. Approximately one half of Northport Office staff will move to the City County Building in March. We are still negotiating for space in Atrium at Harambee for oral health and tuberculosis program staff.

**REPORT OF STANDING AND SPECIAL COMMITTEES - 5 minutes**

**10. Executive - Zahner - No Report**

**11. Budget - Wilcox - No Report**

**12. Personnel - Lasky - Update from Meeting Held January 21, 2010**

The most significant change in procedure recommended for the director performance review is that performance is based on goals and/or accomplishments put forward from the director. Prior performance reviews were based on an instrument that reflected language in state statutes relating to the duties of the director, which is broad. It was felt that it would be more helpful to the director to base it on the goals of the department. For the period being reviewed in 2009, accomplishments could be reflective. This procedure is meant to be a much more interactive process and helpful for him to do his job. The director is happy with this process. Lasky will meet with Schlenker next week to move this performance review forward in a timely manner. ACTION - Moved approval, approved unanimously.

13. Bylaws - Kay - No Report

14. Administrative Hearing - Kay - No Report

**UNFINISHED BUSINESS - 5 minutes**

15. 2010 Board of Health Meeting Dates

15.a. [16623](#) Proposed 2010 Board of Health Meeting Dates

Attachments: [2010 Proposed Board of Health Meeting Dates.pdf](#)

This Miscellaneous was Receive and Place On File

15.b. [17117](#) Proposed Board of Health Meeting Dates - SECOND Thursdays

Attachments: [2010 Proposed BOH Meeting Dates SECOND Thursdays.pdf](#)

A motion was made by Duranczyk, seconded by Lasky, to Approve. The motion passed by voice vote/other.

Meeting start time remains at 5:30 p.m.

**NEW BUSINESS**

Duranczyk excused at 6:45 p.m.

**Board of Health Resolutions**

16. [17118](#) #2010-01 Board Resolution for Tobacco Control and Prevention

Attachments: [2010 01 BOH Tobacco Prevention & Control 1 21 2010.pdf](#)

A motion was made by Lasky, seconded by Sonzogni, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

17. [17119](#) #2010-02 Board of Health Resolution Recognizing Emergency Medical Services for Their Participation in Public Health H1N1 Immunization Clinics

Attachments: [2010 02 BOH Recognizing EMS for Participation at H1N1 Public Health Clinics](#)

A motion was made by Sonzogni, seconded by Lasky, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

18. ADJOURNMENT at 6:50 p.m.