



City of Madison
Meeting Minutes - Approved
BOARD OF HEALTH FOR MADISON
AND DANE COUNTY

City of Madison
Madison, WI 53703
www.cityofmadison.com

Thursday, December 20, 2007

5:30 PM

119 E. Olin Ave.
Water Utility Offices

CALL TO ORDER / ROLL CALL

Present: 7 -

Lauren Cnare; Jeff Kostelic; Susan J. Zahner; Linda D. Oakley; Lori Kay;
Bill Sonzogni and Alan I. Schwartzstein

Excused: 1 -

Judith M. Wilcox

PRESENTATION OF ANIMAL SERVICES - Patrick Comfort - 20 minutes

Comfort provided an overview of the Animal Service Division. Schneider reported the 2008 contract negotiations with the Humane Society are still taking place and it is likely that the current contract will be extended by one month. The Board asked if there were additional ordinances that could be implemented county wide to protect the health of the public. One possibility is expanding the dangerous animal ordinance. Kostelic will request corporation counsel to look at options. Staff will provide an update for the Board at January's meeting. Staff was asked to keep the Board chair apprised of any noteworthy activities in the negotiations between now and then.

APPROVAL OF MINUTES

Approve the Minutes

PUBLIC COMMENT - 5 minute limit per speaker

None

REPORTS

[08529](#)

Chair's Report

Attachments: [ChairsReport.pdf](#)

NALBOH – Schwartzstein reports that NALBOH officials requested information about the merger process. Zorba Paster may be invited to speak at the 2008 annual meeting in Madison.

WPHA – The Chair is a member and encourages other Board members to join.

08503 Director Report

Attachments: [Infant Mortality Investigation January 2008](#)
[Director Report 1 24 08](#)

The IGA was signed at Harambee a few weeks ago with the Mayor, County Executive and several Board members present. Leadership on the city and county side met to tie up loose ends of the budget. The items discussed were payment for routine lab equipment replacement, Environmental Health moving expenses and the transformation of 2 LTE to full time Humane Officer positions. In March resolutions will be presented to the city and county addressing all three items. The transition MOUs are still being negotiated which will delay the first selection time for city employees to become county employees. There is a parallel grievance process going on regarding vacation selection. A letter is being sent to all health care systems signed by the Mayor, County Executive and Schlenker requesting participation in a pilot where they would share patient information to have accurate county wide data for disease prevalence.

REPORTS OF STANDING AND SPECIAL COMMITTEES - 5 minutes

Executive - Schwartzstein - Information Report on 12-17-07 Meeting

The main item discussed was the resolution on contract standards. The IGA states the department can follow the AA/civil rights plan of city or the county but has to follow whoever has the higher living wage, which is the City. The department has recommended choosing the county in part due to using county for employment. The Executive Committee supports this recommendation.

Budget - Kostelic - No Report

Bylaws - No Report

Administrative Hearing - Zahner - No Report

Personnel - Oakley - Informational Report on 12-13-07 Meeting

Oakley reports that the evaluation forms were distributed to managers and board members, returned to the committee who reviewed content. A final review will be done and the Board will go into closed session at the end of their January 17 meeting. The director review will then be submitted to the Mayor and County Executive.

NEW BUSINESS - 30 minutes

08505 University Health Services for Sexually Transmitted Infection Services (STI)

Attachments: [University Health Services Blue Bus STI services.pdf](#)

A motion was made by Schwartzstein, seconded by Sonzogni, to adopt. The motion passed by voice vote.

08506 Tuberculosis Clinical Services

Attachments: [TBdispensary 14 BOH 12 20 07.pdf](#)

A motion was made by Schwartzstein, seconded by Sonzogni, to adopt. The motion passed by voice vote.

08507 Give Kids a Smile

Attachments: [GiveKidsASmile 16 BOH 12 20 07.pdf](#)

A motion was made by Schwartzstein, seconded by Sonzogni, to adopt. The motion passed by voice vote.

08508 Refugee Health Screening

Attachments: [RefugeeHealthScreening 15 BOH 12 20 07.pdf](#)

A motion was made by Schwartzstein, seconded by Sonzogni, to adopt. The motion passed by voice vote.

08509 2008 State Contracts

Attachments: [2008StateContracts 17 BOH 12 20 07.pdf](#)

A motion was made by Schwartzstein, seconded by Sonzogni, to adopt. The motion passed by voice vote.

08524 **Adopting Equal Opportunity for Employment, Nondiscrimination Policies and A Living Wage Requirement**

Attachments: [Adopt EqualOpportunityNondiscLivingWage 2007 10 BOH 12 20 07.pdf](#)

A motion was made by Schwartzstein, seconded by Sonzogni, to adopt. The motion passed by voice vote.

08513 Schedule for 2008 Board of Health Meetings

Attachments: [2008 Board of Health proposed mtg dates.pdf](#)

A motion was made by Schwartzstein, seconded by Sonzogni, to Approve. The motion passed by voice vote/other.

08515 NALBOH Dues for 2008

Attachments: [NALBOH 2008 Dues.pdf](#)

A motion was made by Schwartzstein, seconded by Sonzogni, to Approve. The motion passed by voice vote.

07913 Amending Sec. 1.08(4) to include citation authority for Humane Officers, repealing Sec. 7.15(6)(d)3. which created a practitioner fee, creating Sec. 7.54 to distinguish City fees from State fees, amending Sec. 23.33 of the Madison General Ordinances to establish similarity between the County and City Humane Officer Ordinances.

This Ordinance was RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER

Citation authority for Humane Officers, repeals section creating a practitioner fee, creates a section to distinguish city fees from state fees and now collected separately, and amends ordinances to make city and county humane officer ordinances more similar.

08504 Dane County Ordinance Amendment #40 2007-2008 Revising Environmental Health Licensing Fees

Attachments: [County OA 40 07-08.pdf](#)

Recommend adoption

Schneider explained that this is to increase fees in Dane County to make it uniform throughout the county. The food and pool testing programs will be on the same schedule as the city. New this year for the county will be a reinspection fee. There will now be a uniform licensing system done through the City Clerk's Office. ACTION - motion by Kay/Sonzogni to recommend adoption, passed unanimously. Kostelic tried unsuccessfully to have this reviewed by Personnel & Finance and County Board in order to take effect the first of the year.

08387

SUBSTITUTE - Amending the 2008 Public Health Operating Budget by the deletion of a vacant 1.0 FTE LTE Emergency Preparedness Coordinator, and increasing the half-time LTE Community Relations Specialist position to full-time status.

Attachments: [08387.pdf](#)

Preamble: In the 2008 Public Health Operating Budget, the LTE Community Relations Specialist was reduced from a full-time to a half-time position. The position of LTE Emergency Preparedness Coordinator, a grant funded position, has recently been vacated.

This Resolution was RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - MISC. ITEMS

08511

2008 Policy Initiatives

Attachments: [2008 PolicyInitiatives.pdf](#)

A motion was made by Sonzogni, seconded by Cnare, to Approve. The motion passed by voice vote/other.

Supporting materials were provided in the packet. Schlenker mentioned that the Board might consider department policy initiatives for each year. This year the department has the above four and seeks their approval and support. Chair supports the concept, as it fits well into the functioning of the Board as a policy making body and has the potential to increase collaboration between the agency and Board.

Discussion by Board included ways for the board to collaborate with the department to move these along; and when it may be good to go to the media and inform them of these initiatives to increase public visibility of public health. Sonzogni advised caution with the drinking water education and testing as solutions may not be easy or inexpensive, and may want to consider how to deal with mortgage companies/real estate impact; and to be aware of criticism on how emergency preparedness funds are being used. Zahner encouraged the department to look into the possibility of applying for research grants through UW for one more of these initiatives. She will forward contact information on a person at UW that has done research and surveys on well water contaminants who may be a resource for materials or evaluation. Discussion was also held on meaning of 'approval' by the Board signifying adoption of a major undertaking by the department, without tying the department's hands on operational specifics or other operational functioning on ongoing activities. Chair will work with Director to present suggestions for ongoing communication on these initiatives.

Educational/Other Sessions for Board in 2008 - Schlenker

At the recommendation of Director and based on input from Management Team, the Board requested to hold off on further monthly presentations on public health areas and allow 20 minutes for managers to update Board on activities in their area. The breakdown of this time for each manager could vary by the month depending on what needs to be reported. This is hoped to increase the sense of connection and communication between the managers and the Board. Other items the Board requested information on include 1) the city performance indicators: what were they for public health and how does that affect the merged agency and 2) information on emergency planning and training and what the role of the Board and the department would be.

Informational Report on Statewide Smoking Ban Strategy Session - Kostelic

Kostelic recently spoke with Sen. Risser and Rep. Wickert and updated the Board on the efforts for passing SB 150. The change in Democratic leadership in the Senate after the elections has created a roadblock to progress toward passage. After the holidays, anti-smoking advocacy groups and the Governor will be campaigning to revitalize interest in this issue and exert pressure on undecided legislators. The Board offered its assistance and Kostelic will keep the Board informed.

ADJOURNMENT

Adjourned at 7:43 p.m.