



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PARKING COUNCIL FOR PEOPLE WITH DISABILITIES

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Tuesday, March 15, 2016

5:00 PM

Room LL-110, Madison Municipal Building  
215 Martin Luther King, Jr., Blvd.

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**Please note: This is an alternate location due to the regular room being unavailable.**

### CALL TO ORDER/ROLL CALL

Members welcomed Jeffrey Buhrandt.

**Present:** 4 - Gary A. Weber; Joseph P. Kunz; Jeffrey S. Buhrandt and Fayth E. Kail

**Absent:** 1 - Robert Van Kampen

### 1. APPROVAL OF MINUTES

A motion was made by Kail, seconded by Buhrandt, to Approve the Minutes of August 18, 2015. The motion passed by voice vote/other.

### 2. PUBLIC COMMENT - None.

### 3. DISCLOSURES AND RECUSALS - None.

### 4. Proposed 2016 PCFPWD meeting schedule for remainder of the year:

Members approved the schedule.

### 5. Discussion of what the PCFPWD does, who can be on the council, when it meets, how often it meets, how it works, and how to solicit new members.

Kail asked if there was a brochure that described the PCFPWD's functions that could be handed out to people to solicit interest. Kail said that Jason Glozier had been helping with this.

### 6. [41444](#) Discussion of accessible parking brochure provided by Kunz.

Kunz said that one of GT's van repair customers made up these and laminated them on 3 x 5 cards. Weber noted that this showed the path of the wheelchair in the access aisle which was helpful.

### 7. [42076](#) Discussion of West Towne Mall map and location of spaces reserved for persons with Dis/Vet plates or hang tags.

Weber suggested that the map for East Towne be brought to next meeting. East Towne has done this well. This request began with a citizen concern regarding

spaces reserved for persons with disabilities near the food court. Weber said that he and Bob will go to West Towne to explain this concern and request that spaces be added. Kail moved that the PCFPWD send a letter to West Towne management requesting that more dis/vet spaces be marked in front of the food court entrance. Van Kampen seconded. Further discussion: Weber to write letter. Motion passed unanimously. Buhrandt said he will put this on the agenda for the Disability Rights Commission meeting next week.

**8. Putnam to report on status of citation fine amounts being issued for Dis/Vet citations in City parking Garages.**

Putnam explained that staff wrote a \$150 citation if someone was parked in a dis/vet space without a valid dis/vet plate or hang tag, or a \$45 citation if someone was parked over the line into an access aisle, but had a valid dis/vet plate or hang tag. Weber stated that he felt the \$45 was insufficient as this was taking two spaces out of service, as the next dis/vet stall may be unusable due to the access aisle being blocked. Buhrandt asked if other cities did this differently? What did Milwaukee do? Buhrandt will check with Glozier. Weber said that other lots in the city will have the full fine issued. Putnam would check with MPD and the City Attorney to see if the \$150 citation could be issued for people with valid tags park in the access aisle.

**9. Kail and Weber to report on call to Building Inspection regarding Hawthorne Library disabled parking signs.**

Weber stated that nothing had been done in the parking lot itself. He questioned whether the signs were legal. Kail and Weber had not yet contacted Building Inspection to have them review this and correct the situation. Kail and Weber would do this.

**10. Weber to report on contact with West Towne Mall management regarding the number and location of spaces reserved for persons with disabilities at West Towne.**

[Map provided. See Item 7.]

**11. Putnam to report on Public Service Announcement video broadcast times and whether the PSA solicits new members for the PCFPWD.**

Putnam said the PSA continued to be run at Madison City Channel at various times.

**12. Putnam to report on whether placing Dis/Vet brochures on windshields is legal.**

Putnam shared guidance from the City's Risk Manager, who advised that if people wished to do this of their own accord, they may. It was not illegal. However, they were not to do this under the auspices of the City or the Parking Council for People with Disabilities. Further the City's Risk Manager asked that they not engage with people, and carry a communication device with them. Kail noted that when the DPEAC was going, members could report violations to the police for follow up. Now that DPEAC wasn't going any more, they couldn't do this.

13. **Discuss issue of snow being piled in Disabled stalls.**

This had been a lucky year for snow. Other years Weber had had to call to have snow removed from stalls reserved for persons with disabilities. Keep on future agendas.

14. **Other business for referral.**

Keep West Towne Mall on the agenda; make sure that Mall management is informed of PCFPWD's request to add reserved spaces.

15. **Assignments.**

- Weber to write a letter to West Towne Mall, and provide text to Putnam.
- Buhrandt to bring up West Towne Mall Dis/Vet parking item with his commission.
- Buhrandt to check Glozier as to what fine amounts other communities charge for Dis/Vet violations.
- Putnam to check on Tre Younger's application with Mayor's office.
- Kail and Weber to contact Building Inspection regarding Dis/Vet stalls at Hawthorne Library.

**ADJOURNMENT**

A motion was made by Kail, seconded by Kunz, to Adjourn at 6:12 PM. The motion passed by voice vote/other.

[16840](#)

**2016 Meeting Dates**

210 Martin Luther King Jr Blvd,  
City-County Building, Room 108 (unless otherwise notified)  
5:00 P.M.

January 19  
February 23  
March 15  
April 19  
May 10  
June 21  
July 19  
August 16  
September 20  
October 18  
November 22  
December 20

**Attachment: Memo from City Attorney about what is to be included in Minutes.**